

Common Program Oversight Committee (CPOC)
Friday, October 23, 2015

Minutes

Present: Dr. Dooley, Chair, Susan Ricci, Kenyatta Rivers, Eric Main, Randall Hewitt, Barbara Kinsey, Claudia Schippert, Nazih Abdallah, Kelly Semrad, Frank Logiudice, Heath Martin, Rachel Mulvihill

- A. Dr. Dooley called the meeting to order at 9:02 a.m.
- B. Introductions of new Chair and committee members
- C. December 10, 2014 Minutes: Unanimously approved
- D. Committee Discussions and Updates

- 1. Purpose of Committee** - to help maintain the quality of the undergraduate curriculum, particularly the general education program (GEP) and make sure the undergraduate GEP program is in alignment with all the other state universities.
- 2. Gordon Rule**
 - a. S. Ricci mentioned that four written assignments have to be reflected in the syllabi of Gordon designated classes.
 - b. H. Martin stated that The Gordon Rule writing assignments are reviewed, typically on a 3-year cycle. No reviews were performed last year creating a large backlog. This year 75 courses are expected to be reviewed.
- 3. Diversity Course Requirements** – The goal of the diversity courses is to make the students more aware of the culture, more sensitive to the points of view of others, and tolerance for differences in other cultures.
 - a. K. Rivers expressed concern regarding the lack of communication to faculty and students about the university course requirements. Communication to faculty and students need improvement.
 - b. H. Martin indicated that four applications for diversity courses will be reviewed today by two committee members reviewing each course.
- 4. General Education Program (GEP)**
 - a. S. Ricci stated that 36 semester credit hours are required for the UCF General Education Program. Fifteen (15) credits were dictated by the state, UCF could pick and choose the other 21 credits to satisfy the requirement.
 - b. C. Schippert indicated that many undergraduate students have not taken the GEP classes at UCF because they transfer from community colleges with an AA or AS degree or have already taken the classes in high school.
 - c. E. Main stated that the CPOC committee started/stopped an initiative to embed GEP courses with competencies, i.e. critical thinking competencies

embedded throughout the courses using a more comprehensive approach, but was never implemented.

- d. K. Rivers - Information needs to be disseminated to the greater university community and would be helpful with unique situations such as students in certain Masters programs who are required to take GEP courses in the 1000-2000 level to satisfy the degree requirements.
- e. H. Martin explained that each course is assessed separately with the current assessment program for general education. There are 43 courses in the GEP, each course with its own assessment. Faculty teaching the courses write their assessment plan. It is not an overall assessment of the GEP, it is localized to a department or even to a course.
- f. E. Main mentioned that the committee has been chaired by an interim for years and it may be the reason for the lack of progress although it has worked very hard. This committee has the potential to be the most impactful people on the “planet.”
- g. Dr. Dooley stated that the last CPOC meeting was held on December 10, 2014. From a curriculum standpoint, particularly GEP, the committee should meet once a semester to make decisions and move ideas forward. Dr. Dooley will take a look at the constitution and create a vision and a plan in terms of how ideas can be executed.

E. The meeting adjourned at 9:50 a.m.

Submitted by: Iris Rios