

**UNIVERSITY OF CENTRAL FLORIDA  
FACULTY SENATE OFFICE**

**MEMORANDUM**

**TO:** All Faculty  
**FROM:** Faculty Senate Office  
**DATE:** October 30, 1996  
**SUBJECT:** Faculty Senate Meeting of October 24, 1996

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The meeting was called to order by Dr. Richard D. Tucker, Chair at 4:05 p.m. The roll was circulated for signatures. The minutes of September 26, 1996 were unanimously approved. Guests present: Frank Juge, Joel Hartman, Joyce Dorner, and Ron Slaughter.

**ANNOUNCEMENTS AND RECOGNITION OF GUESTS**

Dr. Tucker welcomed and introduced Mr. Joel Hartman, Vice Provost for Information Technologies and Resources, Dr. Frank Juge, Administration, Dr. Joyce Dorner, Nursing Department, and Mr. Ron Slaughter, Instructional Resources. Dr. Tucker announced that Provost Whitehouse is on vacation and sent his regrets for being unable to attend the Senate meeting. Dr. Modani is attending a State-wide Advisory Council of Faculty Senates meeting. Dr. Tucker will be leaving early Friday morning to attend the meeting which will continue to meet throughout the day on Friday. Dr. Tucker has sent a letter of congratulations to Mr. Aaron Scavron, recently elected Student Body President of the UCF Student Government Association. He has invited Mr. Scavron and Ms. Stacey George, Vice President for SGA, to attend the Faculty Senate meetings. Mr. Scavron and Ms. George are also in Tallahassee attending the SUS Senate meeting.

Dr. Taylor announced that the Athletics Department is searching for faculty to volunteer to meet with their prospective new students.

Dr. Juge reported on faculty concerns regarding safety issues on campus. Mr. William Merck, Vice President for Administration and Finance who also oversees Environmental Health and Safety on campus, will study the golf cart policy. The Safety Committee has met and discussed the issues regarding carts on campus. Dr. Velez questioned the condition of the golf cart brakes and steering. She also recommended that all carts be equipped with horns, and an implementation of minimum safety standards and maximum speed limits. An additional suggestion was made to clearly mark the name of the department on each cart, some carts are not identified. The Safety Committee will continue their research and forward suggestions and resolutions to the President's Advisory Staff. The lighting on campus parking lots is in the process of being upgraded. The LYNX bus route through the Visual Arts parking lot will be researched further. A report on these safety concerns will be made at the next Faculty Senate meeting on November 21, 1996.

Dr. Juge reported that Provost Whitehouse has scheduled open meetings with faculty to discuss the various issues on post tenure review. These meetings are scheduled to take place in the President's Board Room on Monday, November 4, 1996 at 3:45 p.m. and Tuesday, November 5, 1996 at 4:00 p.m.

Dr. Tucker announced that the Faculty Senate Steering Committee has handled an appeal on the PEP process. The file was reviewed and will be considered without prejudice by the College. Dr. Tucker requested four volunteers for the Sick Leave Pool Committee. Drs. Rosie Joels, Ron Clayton, David Nicholson, and Kuppalpalle Vajravelu volunteered to represent the Faculty Senate. Dr. Huddleston is studying the request to change the time between the end of classes and the time to report grades. Grand marshals and representatives are still needed for the 8:00 a.m. commencement of the Colleges of Engineering and Education and for the 8:00 p.m. commencement of the College of Health and Public Affairs. Please e-mail your recommendations to: rtucker@pegasus  
Commencement is scheduled for Saturday, December 21, 1996.

**UNFINISHED BUSINESS** - None

### **COMMITTEE REPORTS**

Personnel Committee: Dr. Cook reported that she has received the request on the TIP appeal and it is on the agenda for the October 31 meeting. The Committee will be studying several issues, including the post tenure review. She would like to know the faculty's concerns on this issue. She asked if other faculty could be included in discussing the issues. Dr. Tucker responded that nothing prohibited adding additional members. Dr. Cook invited any interested faculty to attend the Personnel Committee meeting on October 31. The meeting will be held in the Fine Arts building, Room 406C at 2:00 p.m. The committee will discuss the TIP appeal, post tenure review, and awarding of overloads to administrators. Faculty retirement issues will also be discussed. Dr. Cook requested any faculty questions or comments be e-mailed to her address: cook@pegasus or call her ext. 2227.

Budget and Administrative Procedures Committee: Dr. Johnson, Chair, reported that the Committee met once and will meet again tentatively November 7 and 14, 1996. The Committee will review the budget procedures. He welcomes any concerns on any other issues. Please e-mail your questions or comments to his address: wjohnson@pegasus.

Dr. Tucker added that the Senate Office will communicate to members by e-mail as much as possible. rtucker@pegasus OR kwohlbol@pegasus

Undergraduate Policy and Curriculum Committee: Dr. Barsch, Chair, reported that the Committee has met once. A resolution was passed on the Incomplete Grade and has been forwarded to the Steering Committee for their review at the November meeting. The Committee discussed and approved to forward the academic calendar issue to the Academic Calendar Reporting Committee. The Committee constituted a subcommittee to study the issues of cumulative GPA for graduation. A proposal will be presented to the UPCC at the next meeting on November 14, 1996. Dr. Dan White, Department of Philosophy, presented a new program which incorporates into the B.A. for Humanities a series of courses which reflect a world view of history, culture, and humanities. It was approved with strong support from the UPCC. Also a memo from Dr. Haven Sweet requesting a new course in World History, "World History I and II." This course presents a broader and more diverse view of world history. This was also unanimously approved by the Committee. Several other issues to be discussed at the next meeting of the UPCC include the 48 hour degree requirements, grade forgiveness policy, and use of current catalog for graduation.

Dr. Tucker reminded the committees of the procedure for presenting resolutions. They are to be sent directly to Dr. Tucker at the Faculty Senate Office to be placed on the agenda for the following

Steering Committee meeting. If the resolution is approved by the Steering Committee, it is forwarded to the Faculty Senate.

Graduate Policy and Curriculum Committee: Dr. Stout reported that the committee has met regularly. It is considering a subcommittee to study the organizational structure of graduate education as well as changes in the operating structure of the Graduate Policy and Curriculum Committee.

Plus/Minus Implementation Committee: Dr. Fine, Chair, reported that the Committee has recommended making the C grade a 2.0 rather than a C-. The Committee is collecting data and will be conducting a survey of students who have transferred to UCF from institutions with plus/minus grading. The UCF Student Government Association has also been asked for their input. The Committee is waiting for replies from other institutions that are presently using the plus/minus grading system. The policy will not be instituted before fall of 1998.

### **NEW BUSINESS**

Dr. Tucker stated that a revision to the Senate Constitution had been recommended and unanimously approved by the Steering Committee. The new Information Technology Resource Policy Committee will be a reporting committee that combines the functions of the Computer Policy Committee and the Instructional Resources Committee. Dr. Tucker explained the background and motivation for the revision. He added that the Director of Libraries will be on the committee, although there will still be a separate Library Advisory Committee. Dr. Leeson moved to accept the revision and Dr. McBrayer seconded the motion. It was unanimously approved by the Faculty Senate.

Mr. Joel Hartman presented a program on the state of campus technology. It included innovations such as UCF-LINK; installation of Ethernet; upgraded Pegasus, Web server, and Distance Learning. New services provided throughout the Library include EBSCOHost and Uncover/SUMO. A new e-mail system, GroupWise 5.0, will be installed in 1997 and will be available for campus wide use. PINE and PROFS will not be eliminated, but everyone is encouraged to move to the new system as soon as possible. The new system will offer many benefits. The Classroom improvement project, which began from a resolution of the Faculty Senate, is in its third year. PC labs are being upgraded, and a new lab is already in the Library. Information Kiosks are being added around campus. Distance Learning is using interactive video from the Downtown Center and the area campuses. The Sprint Learning Center has opened in the Library. Anyone who needs to schedule training in this room should contact Carole Hinshaw at the Reference Department in the Library. You can contact Mr. Hartman at his phone extension 6777 or e-mail address: joel@ucf.edu

Mr. Hartman invited everyone to attend the dedication open house of the new Computer Services Building on Tuesday, October 29, 1996 from 4:00 p.m. to 6:00 p.m. There will be demonstrations and tours.

Meeting adjourned at 5:10 p.m.