



Faculty Senate

Faculty Senate

Agenda for meeting of Thursday, October 3, 2024, 3:00 – 5:00 p.m.

Location: In person at the Charge on Chamber, Student Union, Room 340

For those unable to make the in person meeting due to travel, location, or health issues, there is a Zoom option:

<https://ucf.zoom.us/j/95621334037?pwd=MDFaaDNLZDdUbGRHU0pOYUZCb09SUT09>

Passcode: 336657

1. Call to Order
2. Roll Call via Qualtrics
3. Approval of Minutes of September 05, 2024
4. Recognition of Guests
5. Announcements
6. Report of the Senate Chair
7. Report of the President
8. Report of the Provost
9. Unfinished Business
10. New Business
 - a) Resolution 2024-2025-1 Bylaws Amendment: Undergraduate Student Membership on the Undergraduate Policy and Curriculum Committee and the General Undergraduate Requirements Committee
 - b) Resolution 2024-2025-2 Constitution Amendment: Adjusting Faculty Senate Term Durations to Stagger Senate Terms within an Academic Unit
11. Committee Reports
 - a) B&A Committee: Amanda Major, Chair of B&A Committee
 - b) IT Committee: Glenn Martin, Chair of IT Committee
 - c) Personnel Committee: Karol Lucken, Chair of Personnel Committee
 - d) Research Council: Linda Walters, Chair of Research Council
 - e) Graduate Council: Reid Oetjen, Chair of Graduate Program Review and Awards Committee, Steering Liaison for Graduate Council
 - f) Undergraduate Council: Tina Chiarelli, Chair of UCRC, Steering Liaison for Undergraduate Council
12. Campus Climate Reports
 - a) Campus Climate Report: UCF Business and Finance Operations Update
Gerald Hector, Senior Vice President for Administration and Finance
13. Other Business
14. Adjournment

**Resolution 2024-2025-1: Bylaw Amendment:
Undergraduate Student Membership on the Undergraduate Policy and Curriculum
Committee and the General Undergraduate Requirements Committee**

Whereas, the Undergraduate Policy and Curriculum Committee duties and responsibilities include providing recommendations on undergraduate academic policies, on university-wide undergraduate degree requirements, on proposals for new undergraduate degree programs and minors, and on revisions or elimination of academic programs; and

Whereas, the General Undergraduate Requirements Committee duties and responsibilities include monitoring, and reviewing changes to university-wide undergraduate curriculum requirements such as the General Education Program, civic literacy, and other state-mandated requirements; and

Whereas, the topics discussed by the UPCC and GURC committees are of critical importance to undergraduate students, yet the large population of undergraduate students at UCF currently have no voice in the debate of those topics or the decisions made by the Undergraduate Policy and Curriculum Committee and the General Undergraduate Requirements Committee; and

Whereas, Faculty Senate committees currently include representation by graduate students on eight different Faculty Senate committees, and by undergraduate students on eleven different Faculty Senate committees, including the Information Technology Committee, the Admissions and Standards Committee, the Commencement, Convocations, and Recognition Committee, the Faculty Senate Campus Safety and Security Committee, the Faculty Senate Student Success Council, the Library Advisory Committee, the Strategic Planning Council, the Textbook Committee, the University Athletics Advisory Committee, the University Honors Committee, the University Parking and Transportation Committee; and

Whereas, the inclusion of an undergraduate student would provide critical perspective and viewpoints to the business conducted by the Undergraduate Policy and Curriculum Committee and by the General Undergraduate Requirements Committee; therefore

Be It Resolved, that the voting membership of the Undergraduate Policy and Curriculum Committee membership be amended to include an undergraduate student, (nominated by the president of the Student Government Association), and

Be It Further Resolved, that the voting membership of the General Undergraduate Requirements Committee be amended to include an undergraduate student, (nominated by the president of the Student Government Association).

Resolution 2024-2025-02
Constitution Amendment:

Adjusting Faculty Senate Term Durations to Stagger Senate Terms
within an Academic Unit

Whereas, the UCF Faculty Constitution in Article II.C.3 states:

“3. Terms. The term of each senate seat shall be two years, beginning the first Senate meeting following the confirmation of elections results by the office of the Faculty Senate. A person may seek re-election for more than one term.”; and

Whereas, many representative bodies comprised of elected members, such as the United States Senate, the Florida Senate, and the Orange County Board of Commissioners, utilize staggered terms of their elected members; and

Whereas, academic units that are part of the UCF Faculty Senate would be best served if their unit senators had staggered terms, with some senators elected in even years and others elected in odd years, to allow for continuity of experienced members, smooth transitions of responsibilities after elections, institutional memory for an individual academic unit, and the reduced risk of complete turnover of all members from an academic unit; and

Whereas, adjusting the term length of a senate seat to stagger election terms in an academic unit can be considered beneficial to that unit in instances where all senators from that academic unit currently have the same two-year term, or when a single change in the apportionment of senators in an academic unit due to yearly apportionment could result in all senators from that academic unit having the same two-year term; therefore

Be it resolved, that the UCF Faculty Constitution be amended in Article II.C.3 to state:

3. Terms.

- a. The term of each senate seat shall be two years, with the provision for adjusting a senate term duration to create staggered terms of the elected members from an academic unit.
- b. Adjusting a senate term duration to stagger senate seats within an academic unit can be considered when all senate members from an academic unit have the same two-year term, or when a single change in the number of senators in an academic unit due to yearly apportionment could result in all senate members from an academic unit having the same two-year term.
 - i. At any point in the year, the senators in an academic unit and/or the Faculty Senate leadership can identify academic units that could

potentially benefit from adjusting an upcoming senate term for staggering senate terms as described above.

- ii. If the number of senators in an academic unit changes due to yearly apportionment, the Faculty Senate leadership shall identify and notify those academic units that could potentially benefit from adjusting an upcoming senate term to maintain staggered senate terms in the unit.
- iii. There is a two-step approval process to adjust a senate term duration for a senate election to either create or maintain staggered senate terms.
 - a. First, the current senators within an academic unit can approve, by majority vote, a proposal for adjusting the term of a specific senate seat. The proposal must identify if the adjusted term is for an at-large seat or a specific department seat and must also identify if the adjusted term will be a one-year or three-year term in the upcoming senate election.
 - b. Second, the senate eligible faculty from the unit can ratify the proposal by a majority vote. Any such adjusted senate term that is ratified shall convert to a standard two-year senate term upon completion.
 - c. Failure to complete the two steps outlined above will result in the senate elections for the unit continuing without introducing an adjusted term for staggering purposes.
- c. Senate terms begin the first Faculty Senate meeting following the confirmation of elections results by the office of the Faculty Senate, typically in April of each year. A person may seek re-election for more than one term.

Current Senators Per Year	Odd Year	Even Year
CAH	5	7
CBA	2	3
CCIE	6	2
CECS	4	6
CHPS	2	2
COM	5	1
CON	0	3
COS	6	9
CREOL	1	1
RCHM	1	1
UL	1	1
DDL	0	2
CUGS	0	2