



# Faculty Senate

## Faculty Senate

Minutes of meeting Thursday, October 5, 2023, 3:00 – 5:00 p.m.

**Location: In person at the Charge on Chamber, Student Union, Room 340**

Zoom recorded link: <https://ucf.zoom.us/rec/share/76ELkrVzqti9qFws0EosnsdVnZT8-FmtpOwOUjHaimtEnmqQISkj5ihrjinpNCqq.WTzwLEqJHVZL86ei?startTime=1696531389000>

Passcode: @n%8AOb=

1. [00:00:29] Call to Order- 3:00 pm  
[00:00:38] Roll Call via Qualtrics: Faculty Senate Chair Stephen King, Vice Chair Keri Watson, Secretary Kristine Shrauger, and Acting Past Chair William Self were present. (See *meeting materials Attachment A for list of participants*)
2. [00:01:00] Approval of Minutes of September 7<sup>th</sup>, 2023
  - a) Minutes are approved as written.
3. [00:01:30] Recognition of in-person Guests:  
Michael Johnson, Provost  
Gerald Hector, Sr Vice President, Administration & Finance  
Jana Jasinski, Vice Provost, Faculty Excellence  
Beau Case, Dean of Libraries (remote)  
Joe Adams, Senior Communications Director  
Rich Gause, Government Information Librarian, University Librarian  
Amanda Major, Instructional Designer  
Colby Smith, Student Government Vice President  
Nataly Ariza- UCF Student  
Veneeza Humayun- UCF Student  
Liam Borg, UCF Student
4. [00:01:50] Announcements and Report of the Senate Chair – Stephen King
  - a) Research Council Workday forum on October 12<sup>th</sup> Zoom Link: <https://ucf.zoom.us/j/95828204402?pwd=dm5QUHRNTDZ0aFJCMXIOQTJVZkpQUT09>  
Passcode: 340410
  - b) AI conference was a success. The conference was fun, exciting, and at the same time, scary.
  - c) Chair King discussed ways to keep senate committees engaged. (For full report, please see *attachment B.*)
5. [00:10:44] Report of the Provost- Provost Johnson
  - a) The Provost spoke about the latest U.S news rankings for UCF.
  - b) Fall enrollment numbers show UCF is up by about 1,200 from last fall (1.8%).
  - c) There has been a change in leadership in the Rosen College, and a search committee for a new dean will be formed soon.
  - d) Next steps in AI: the provost's goal is to hire someone for the provost office who can lead UCF in incorporating AI in UCF academics.  
(For full report, please see *attachment C*)



# Faculty Senate

6. [00:35:35] Unfinished Business
7. [00:35:38] New Business
  - a) Consideration and Vote of Bylaws Resolutions forwarded by Steering Committee on August 24, 2023
    - i) Resolution 2023-2024-1 Bylaws Amendment: Inclusion of Instructional Designers on Faculty Senate Committees and Councils- Motion made to accept the Bylaws Amendment, second, vote taken, motion approved.
    - ii) Resolution 2023-2024-2 Bylaws Amendment: Faculty Senate Officer Election Procedures- Motion made to accept the Bylaws Amendment, second, vote taken, motion approved.
8. [00:47:33] Committee reports
  - a) **B&A Committee:** Keri Watson, Chair of B&A Committee
  - b) **IT Committee:** Glenn Martin, Chair of IT Committee
  - c) **Personnel Committee:** Karol Lucken, Chair of Personnel Committee
  - d) **Research Committee:** Linda Walters, Chair of Research Council
  - e) **Graduate Council:** Danny Seigler, Steering Liaison for Graduate Council
  - f) **Undergraduate Council:** Tina Chiarelli, Chair of UCRC, Steering Liaison for Undergraduate Council

The senate heard reports from each of the committees.  
*(For full report, please see attachment D)*
9. [01:02:57] Campus Climate Report:
  - a) Library Report on Deaccessioning of Periodicals and Monographs
    - i) Beau Case, Dean of University Libraries- Discussion ensued over the deaccessioning process.  
*(For full presentation, please see attachment E)*
10. Other Business
11. [02:02:10] Adjournment- 5:02pm

Respectfully submitted by

*Kristine J. Shrauger*      *10/12/2023*

Kristine J. Shrauger

Faculty Senate Secretary

2023-2024 Faculty Senate Attendance

Last Name	First Name	Term	04/20/23	09/07/23	10/05/23	11/02/23	12/07/23	01/18/24	02/15/24	03/14/24	Total Meetings Attended
<b>College of Arts and Humanities</b>											
Brown	James	2022-2024	1	1							2
Cash	Mason	2022-2024	1	1	1						3
Dieterle	Brandy	2022-2024	1	1	1						3
Duarte	Esmeralda	2022-2024	1	1	1						3
Gannon	Barbara	2022-2024	1	1	1						3
Johnson	Emily	2023-2025	1	1	1						3
Mack-Shelton	Kibibi	2023-2025	1	1	1						3
Neal	Darlin'	2023-2025	1	1							2
Kourova	Alla	2023-2025	1	1	1						3
Sousa	Sandra	2023-2025	1	1	1						3
Tollefson	Kristina	2022-2024	1	1	1						3
Watson	Keri	2022-2024	1	1	1						3
Weishar	Peter	2022-2024		1	1						2
<b>College of Business Administration</b>											
Gallo	James	2023-2025	1	1	1						3
Gatchev	Vladimir	2022-2024	1	1	1						3
Goldwater	Paul	2023-2024		Sabbatical-Rosenthal Subbing							0
Rosenthal	Leigh	2023-2024		1	1						2
Schmidbauer	Eric	2022-2024	1	1	1						3
Butcher	Lonny	2023-2024		1	1						2
Wang	Ze	2023-2025	1	1	1						3
<b>College of Community Innovation and Education</b>											
Ceballos	Marjorie	2022-2024	1	1	1						3
Eadens	Daniel	2023-2025	1	1	1						3
Hoffman	Bobby	2022-2024	1	1							2
Lucken	Karol	2023-2025	1	1	1						3
Meltzer	Brett	2023-2025	1	1	1						3
Oetjen	Reid	2023-2025	1	1	1						3
Olan	Elsie	2023-2025		1	1						2
Seigler	Daniel	2022-2024	1	1	1						3
Hundley	Gulnora	2023-2025	1	1	1						3
<b>College of Engineering and Computer Science</b>											
Boloni	Ladislau	2023-2025	1	1	1						3
Coffey	Kevin	2023-2025	1	1	1						3
Elshennawy	Ahmad	2023-2025	1	1	1						3
Filler	Dennis	2022-2024	1	1	1						3
Garibay	Ivan	2023-2025	1	1							2
Kauffman	Jeffrey	2022-2024	1	1	1						3
Mansy	Hansen	2022-2024	1	1	1						3
Pattanaik	Sumanta	2022-2024	1	Sabbatical- Stresau Subbing							1
Proctor	Michael	2022-2024	1	1	1						3
Stresau	Kurt	2023-2024		1	1						2
Tian	Tian	2022-2024	1	1	1						3
<b>College of Graduate Studies</b>											
Kider	Joseph	2022-2024		1	1						2
Martin	Glenn	2022-2024	1	1	1						3
<b>College of Health Professions and Sciences</b>											
Lopez Castillo	Humberto	2023-2025	1	1	1						3
Vanryckeghem	Martine	2023-2025	1	1	1						3
Wells	Adam	2022-2024	1	1	1						3
Yalim	Asli	2022-2024	1	1							2

\*Summer meetings do not count for or against a senator's attendance

2023-2024 Faculty Senate Attendance

Last Name	First Name	Term	04/20/23	09/07/23	10/05/23	11/02/23	12/07/23	01/18/24	02/15/24	03/14/24	Total Meetings Attended
<b>College of Medicine</b>											
Chai	Karl	2023-2025	1	1	1						3
Chiarelli	Tina	2023-2025	1	1	1						3
Harris	David	2023-2025	1	1	1						3
Kay	Denise	2023-2025	1	1	1						3
King	Stephen	2022-2024	1	1	1						3
Lambert	Stephen	2022-2024	1	1	1						3
Roy	Herve	2023-2025	1	1	1						3
<b>College of Nursing</b>											
D'Amato-Kubiet	Leslee	2022-2024		1	1						2
Guido-Sanz	Francisco	2022-2024		1	1						2
<b>College of Optics and Photonics</b>											
Amezcuca Correa	Rodrigo	2023-2025	1	1	1						3
Schulzgen	Axel	2022-2024	1	1	1						3
<b>College of Sciences</b>											
Callaghan	Michael	2022-2024	1	1	1						3
Koszulinski	Georg	2023-2024	1	1	1						3
Donley	Amy	2023-2025	1	1	1						3
Dusseau	Michelle	2022-2024	1	1	1						3
Velissaris	Christos	2023-2024	1	1							2
Kuebler	Stephen	2022-2024	1	1	1						3
Lapeyrouse	Nicole	2023-2025	1	1	1						3
Marien	Daniel	2022-2024	1	1	1						3
Mosher	Matthew	2022-2024	1	1	1						3
Schulte	Alfons	2023-2025	1	1	1						3
Shuai	Zhisheng	2023-2025	1	1	1						3
Uddin	Nizam	2022-2024		1	1						2
Walters	Linda	2023-2025	1	1	1						3
Zaman	Widaad	2022-2024	1	1	1						3
Zou	Shengli	2023-2025	1	1	1						3
<b>Rosen College of Hospitality Management</b>											
Baker	Carissa	2023-2025	1	1	1						3
Judy	Jonathan (Jay)	2022-2024	1	1	1						3
Semrad	Kelly	2022-2024	1	1	1						3
<b>University Libraries</b>											
Murphey	Missy	2022-2024	1	1	1						3
Shrauger	Kristine	2023-2025	1	1	1						3
<b>Total Present</b>			67	75	69	0	0	0	0	0	

\*Summer meetings do not count for or against a senator's attendance

October 5<sup>th</sup> senate chair report

**First.** A report about a recent event: I was delighted to see many of you at the “Teaching with AI” conference last week. Over 500 participants from over 100 different institutions came to UCF and shared their ideas, their concerns, and talked about what might work and what doesn’t work with AI in teaching. I came out both **scared** and **excited**.

**Scared** by presentations such as the one by Matt Hall teaching us to use AI to write a really catchy Blues song where the lyrics tell students they need to study harder if they want better grades. Taylor Swift shouldn’t be worried yet... there is plenty of room for the AI’s to keep improving

Coming out of the conference I was also **Excited** by the new ways AI is helping faculty to teach. I really think it is critically important for our faculty to learn more about what the future will hold in this field.

My last word on the conference: I want to personally thank all the members of FCTL and the CDL for all the work they did in making the conference a success. I look forward to attending the next conference in July 2024.

**My Second topic** to raise is about our campus climate report today from Beau Case, Dean of Libraries at UCF. As I was doing my background information gather to understand what is happening at the library, I decided to take an end-to-end walk through every floor of the library. Our library has certainly evolved in the last few years, it’s not the library I had as an undergraduate student a long long time ago. The five floors are all utilized differently, providing distinct experiences on each level.

After we discuss the deaccessioning process that is happening at the library, I encourage all faculty to take their own walk through the library, and see for yourselves how it has changed, and understand how our faculty and our students are using the library today. I think that will help us all to better understand the impact of today’s campus climate report.

**My last topic** to discuss today is what I consider the most important part of the faculty senate: our 30+ faculty senate committees. I want to provide an update as to what is already in motion with our committees, and what we are planning to do throughout the year.

1. First, our work last month provided 19 new topics to our committees, to go along with the pre-existing topics those committees had already been assigned in previous years. I will be working with each committee with their topics, to make sure the committee chairs understand the topics, and that the committee can make strong progress on completing many of their topics.

We will never complete all of our topics across the senate, simply because some are designed to be long term themes for discussion and action, such as working on how to teach in an AI world. But I do believe that we can complete and close many of our topics with a concerted push.

2. Second, I am setting up group meetings with the chairs of our operational and curricular committees, so we can share ideas, strategies, and concerns, and talk over issues with topics or other items of interest. We just had a meeting with our operational chairs: B&A, IT, Personnel, Research.

I look forward to our next meeting with the 4 committee chairs that make up the Graduate Council, and the final meeting is with the committee chairs of the undergrad council.

These were successful last year, and I hope to expand upon those meetings this year.

The third point I want to raise is about committee reports. Pre-covid, these committee reports were an important part of senate and how we heard about what was going on in some of the key senate committees. During and after covid we have been caught up with many time-sensitive issues (protecting the campus during covid, for example!) so we always seemed to cut off our committee reports to get to other business. Well, I hope to re-emphasize our committees and thus our committee reports this year, starting today.

My last point about committees is focused on our joint committees. Our Bylaws require that our operational committees and curricular councils report to senate. There is no such requirement for our joint committees to report to senate. That means it is much easier for us to lose sight and understanding of what our joint committees are working on, where they are doing good work, and where they may benefit from outside (as in senate) input.

Therefore, over the course of this year, I plan to invite many of the joint committees to present committee reports at one of our senate meetings. It will take some time to set this up, but I hope the entire senate will benefit from learning about what business our joint committees are doing.

I'll end my report there, and Thank you for your attention

# Provost Michael Johnson's Report to the UCF Faculty Senate

Thursday, October 5, 2023 | Student Union, Charge On Chamber, Room 340

- Provost Johnson provided an update that included material that would have been covered by President Alexander N. Cartwright, who was out of town. The provost thanked the faculty for all they do to advance student success and scholarly excellence at UCF.

## Latest U.S. News Rankings

- UCF's growing excellence continues to be recognized in *U.S. News & World Report* rankings:
  - Up 13 spots to 124<sup>th</sup> among national universities in overall quality, stayed at 64<sup>th</sup> among publics
  - Up six places to 14<sup>th</sup> in the Most Innovative Schools category — UCF's sixth straight year in top 20
  - Again a top performer on Social Mobility, coming in 35<sup>th</sup> — up 24 spots over last year, a significant gain that emphasizes UCF's focus on student success
  - Jumped 20 spots to 31<sup>st</sup> in Best Undergraduate Nursing Programs — part of an incredible 65-spot rise over two years
- *U.S. News* rankings factor in student outcomes *and* UCF's resources, which he said hampers the university's showing. In the latest *Washington Monthly* rankings, which consider outcomes and impact, UCF moved up 11 places to a new record of 36<sup>th</sup> overall institution in the U.S., including both public and private. The university also ranked 16<sup>th</sup> among public institutions.
- He said Brian Lamb, chair of the Florida Board of Governors, attended UCF's BOT meeting the previous week and spoke very highly of UCF and its future.

## Tourist Development Tax funding for UCF's FBC Mortgage Stadium

- Johnson emphasized the significance of the Orange County Commission's unanimous approval of \$90 million in tourist development tax dollars to enhance UCF's stadium. He said the investment shows that community leaders recognize the impact the university – not just in athletics – makes on the region's well-being.

## Fall enrollment

- UCF's preliminary fall enrollment is around 69,600, Johnson said, up by about 1,200 from last fall (1.8%). He said this is mostly from an FTIC increase and a slight rise in graduate enrollment. He said the College of Engineering and Computer Science grew by nearly 1,000 students and that the College of Sciences enrollment is up, too. He said state leaders are asking UCF to educate more students in engineering and technology, and the state is providing more resources to hire faculty in those areas, which will eventually improve the student-faculty ratio.
- He said UCF welcomed another strong academic freshman class with an average GPA of 4.24; average SAT and ACT scores of 1323 and 28.1; and 80 new National Merit Scholars

## SB 266

- Johnson said legislative bill SB 266 has many parts that require regulations from the BOG before implementation. He said some clarification is likely at the upcoming November BOG meeting. Other parts of the new law will take longer. He said UCF will share more about new regulations as they unfold.

## Rosen College leadership change

- Johnson said Youcheng Wang decided to step down as Rosen College dean and return to faculty. He thanked Wang for his years of work on behalf of the college and for his continued commitment to our students and the hospitality industry.



- Cynthia Mejia, a former department chair in Rosen, accepted Johnson's request to serve as interim dean. A national and global search for a permanent dean will begin soon.
- Reappointment decisions are pending on the CECS and College of Medicine deans, Johnson said.

#### **AI next steps**

- UCF's national Artificial Intelligence was a huge success. Johnson said his next step with AI is to hire someone for the provost's office to lead on incorporating AI quickly throughout UCF's academic enterprise.

#### **Textbook affordability**

- Johnson said UCF has submitted its annual required report to the state on textbook and instructional materials affordability. He expressed gratitude for the many faculty who helped UCF students save more than \$4.7 million on texts and class materials last year through the Library Resources program and open educational resources, up from the year before.
- He said the library is preparing a new Leganto system for next fall to make it easier for faculty to identify affordable textbooks from the library, along with other materials they can use legally for their classes. This system should save students at least \$2.8 million more annually.

1 **Resolution 2023-2024-1**  
2 **Bylaws Amendment Resolution**  
3 **Inclusion of Instructional Designers on Faculty Senate Committees and Councils**  
4

5 **Whereas**, Instructional Designers are included in the definition of faculty for the Faculty Senate  
6 in Section I.A.5 of the Faculty Bylaws; and  
7

8 **Whereas**, prior to being included within the definition of faculty for Faculty Senate  
9 representation, Instructional Designers were explicitly included in the membership of several  
10 Faculty Senate committees by title; and  
11

12 **Whereas**, the Division of Digital Learning is considered an academic unit for the purposes of  
13 Faculty Senate representation in Section I.A of the Faculty Bylaws and thus faculty from this unit  
14 will be included in Faculty Senate committee membership whenever committees include faculty  
15 from each academic unit; and  
16

17 **Whereas**, those committees that explicitly include Instructional Designers by title and that also  
18 include a faculty member from each academic unit would now have two Instructional Designers  
19 as members in the upcoming year (one by title and one by academic unit); and  
20

21 **Whereas**, Instructional Designers would be able to provide significant input on topics coming  
22 before the Graduate Curriculum committee, yet are not generally able to obtain graduate  
23 faculty status, as required for service on Senate Graduate committees; and  
24

25 **Whereas**, the bylaws for the Faculty Senate Personnel Committee state that all committee  
26 members from academic units must be at the two higher faculty ranks per position; therefore  
27

28 **Be it Resolved**, to amend the Faculty Bylaws to remove the explicit inclusion of Instructional  
29 Designers by title in those Faculty Senate committees where the Division of Digital Learning  
30 would also have a faculty member included by academic unit; and  
31

32 **Be it Further Resolved**, to amend the Faculty Bylaws of the Graduate Curriculum Committee to  
33 include an Instructional Designer as a voting member of the committee; and  
34

35 **Be it Further Resolved**, to amend the Faculty Bylaws of the Personnel Committee to include the  
36 ranks of associate or senior Instructional Designer in the committee membership description.  
37  
38

### Summary Notes for discussion:

1. This Bylaw amendment would remove the explicit inclusion of Instructional Designers by title from the following committees:
  - FCTL Advisory Committee
  - Library advisory Committee
  - Strategic Planning Council
  - Textbook Committee
  
2. Additional changes are needed for the Personnel Committee membership bylaws to include Senior or Associate Instructional Designer as all committee members must be at the corresponding higher ranks.
  
3. Instructional designers will still be present by title on the Information Technology committee because no faculty are appointed solely by academic unit.
  
4. Instructional Designers will be included in the membership of the following committees when faculty are appointed by academic unit:
  - Steering (but occur after apportionment),
  - Committee on Committees (but occur after apportionment),
  - B&A,
  - Undergrad council (total of 2 committees),
  - Academic calendar,
  - Faculty and Staff benefits,
  - FS Campus Safety and Security,
  - FS Student Success,
  - GURC,
  - University Athletics Advisory,
  - University Honors,
  - University Master Planning,
  - University Travel Awards.
  
5. Instructional designers will not be automatically included as faculty on the following Faculty Senate committees as detailed below:
  - Graduate Council 4 committees: (must be grad status, bylaw amendment requests addition to Grad Curriculum only from these committees)
  - Research council: (only associate/full prof plus librarians on the committee)
  - Admissions and Standards: (unless chosen)
  - Commencement, Convocations and Recognition: (tenured only)
  - University Parking and Transportation: (unless chosen)
  - University P&T: (IDs not part of this process as NTT faculty)

**Resolution 2023-2024-2**  
**Bylaw Amendment:**  
**Faculty Senate Officer Election Procedures**

**Whereas**, Faculty Senate officer elections occur annually by secret ballot elections at the first meeting of the newly seated Faculty Senate at the end of each spring semester; and

**Whereas**, the current Faculty Bylaws relating to officer elections contain potential calendar discrepancies, unclear and conflicting language, and limitations on putting forth willing candidates, and have been open to varied interpretation each election cycle; and

**Whereas**, Faculty Senate officer elections are one of the most visible and critical acts the senate performs, and the Faculty Senate would be best served by clear nomination and election procedures that are fair, transparent, and follow agreed upon procedures that are plainly defined in the Faculty Bylaws; therefore

**Be it Resolved**, the Faculty Bylaws shall be amended and replaced in Sections III.B, IV.C and VI.A.5.b with the text detailed below:

**Section III.B Election of Officers**

At the first meeting of the new Senate in April, the Senate shall elect from its voting membership by majority vote a chair, vice chair and secretary to perform the duties and functions as described in Section A. Each of the officers has a one-year term, beginning immediately following the annual election.

Prior to the March Senate meeting, the Office of the Faculty Senate shall make public a list of all Faculty Senate members for the coming year and issue a call to the general faculty for nominations for Faculty Senate officers from this list. Prior to the Steering committee meeting that directly precedes the election, the Nominating Committee shall identify willing candidates for each office from among the candidates nominated by the general faculty. In addition, the Nominating Committee may add additional willing nominees for each office not previously put forward by the faculty. The Nominating committee shall present a list of the names of willing candidates as a report to the Steering committee at the meeting that directly precedes the election. There is no vote upon the Nominating committee report.

At least one week prior to the first meeting of the new Faculty Senate, the Office of the Faculty Senate shall distribute the names, biographical sketches, and candidate statements of nominees to all members of the Faculty Senate. Additional nominations for each office shall also be accepted from the floor of the Faculty Senate.

Voting for officers will be conducted by secret ballot. Election of officers will be by majority of those senators present and voting. There shall be no voting by proxy.

47 Should the chair of the Faculty Senate resign that office, the vice chair shall assume the  
48 office of chair, and the Steering Committee shall appoint a vice chair for the remainder  
49 of the term. Should the vice chair or secretary resign, the Steering Committee shall  
50 appoint replacements to those positions.

51

#### 52 **Section IV.C. First Meeting**

53

54 The newly elected Faculty Senate will hold its first meeting during or before the last  
55 week of the spring semester, typically in April.

56

57 At the first meeting of the new Senate there shall be an abbreviated agenda as follows:

58 Call to Order

59 Roll Call

60 Minutes

61 Recognition of Guests

62 Announcements

63 Report of the President

64 Report of the Provost

65 Presentation of the List of Candidates by the Nominating Committee Chair

66 Election of Faculty Senate Officers

67 Establishment of the Steering Committee

68 Establishment of the Committee on Committees

69 New Business

70 Adjournment

71 The Election of Faculty Senate officers for the coming year shall occur using the  
72 procedures described in *Bylaws*, Section III.C.

73

74 The Establishment of the Steering Committee shall occur by an election of each  
75 academic units' senators. Each academic unit shall have at least one member of the  
76 Steering Committee. The number of Steering Committee members to which an  
77 academic unit is entitled is proportional to the size of that unit's general faculty, as  
78 outlined in *Bylaws*, Section VI.A.1.

79

80 The Establishment of the Committee on Committees shall occur as the senators from  
81 each academic unit nominate and approve one of their Steering Committee  
82 representatives to serve on the Committee on Committees.

83

#### 84 **Section VI.A.5.b. Nominating Committee**

85

86 The Nominating Committee shall be formed at the Steering Committee meeting prior to  
87 the March Senate meeting at the latest. This committee consists of the Senate past  
88 chair, who shall serve as chair of the committee, and two other Steering Committee  
89 members. If the immediate past chair is not available, the Steering Committee must  
90 elect a faculty member to serve in this role. The chair of the Nominating Committee shall  
91 preside over the election of Faculty Senate officers. For nomination procedures, see  
92 *Bylaws*, Section III.B.

## SENATE OFFICER ELECTIONS pg1. CURRENT

As the first order of business at the first meeting of the new Senate in April, the Senate shall elect from its voting membership by majority vote a chair, vice chair and secretary to perform the duties and functions as described in Section A. Each of the officers has a one-year term, beginning immediately following the annual election.

No later than April 1, the Office of the Faculty Senate shall make public a list of all Faculty Senate members for the coming year and issue a call to the general faculty for nominations for Faculty Senate officers from this list. In the eleventh week of the spring semester, the Nominating Committee shall select up to four willing candidates for each office from among the candidates nominated by the faculty. In addition, the Nominating Committee may add additional nominees for each office not previously put forward by the faculty.

At least one week prior to the first meeting of the new Faculty Senate, the Office of the Faculty Senate shall distribute the names and biographical statements of nominees to all members of the Faculty Senate. Additional nominations for each office shall also be accepted from the floor of the Faculty Senate.

Voting for officers will be conducted by secret ballot. Election of officers will be by majority of those senators present and voting. There shall be no voting by proxy.

Should the chair of the Faculty Senate resign that office, the vice chair shall assume the office of chair, and the Steering Committee shall appoint a vice chair for the remainder of the term. Should the vice chair or secretary resign, the Steering Committee shall appoint replacements to those positions.

## Bylaws Section III.B PROPOSED

At the first meeting of the new Senate in April, the Senate shall elect from its voting membership by majority vote a chair, vice chair and secretary to perform the duties and functions as described in Section A. Each of the officers has a one-year term, beginning immediately following the annual election.

Prior to the March Senate meeting, the Office of the Faculty Senate shall make public a list of all Faculty Senate members for the coming year and issue a call to the general faculty for nominations for Faculty Senate officers from this list. Prior to the Steering committee meeting that directly precedes the election, the Nominating Committee shall identify willing candidates for each office from among the candidates nominated by the general faculty. In addition, the Nominating Committee may add additional willing nominees for each office not previously put forward by the faculty. The Nominating committee shall present a list of the names of willing candidates as a report to the Steering committee at the meeting that directly precedes the election. There is no vote upon the Nominating committee report.

At least one week prior to the first meeting of the new Faculty Senate, the Office of the Faculty Senate shall distribute the names, biographical sketches, and candidate statements of nominees to all members of the Faculty Senate. Additional nominations for each office shall also be accepted from the floor of the Faculty Senate.

Voting for officers will be conducted by secret ballot. Election of officers will be by majority of those senators present and voting. There shall be no voting by proxy.

Should the chair of the Faculty Senate resign that office, the vice chair shall assume the office of chair, and the Steering Committee shall appoint a vice chair for the remainder of the term. Should the vice chair or secretary resign, the Steering Committee shall appoint replacements to those positions.

## SENATE OFFICER ELECTIONS pg2 CURRENT

### First Meeting

The newly elected Faculty Senate will hold its first meeting during or before the last week of the spring semester.

The first order of business at the first meeting of the new Senate will be the election of Faculty Senate officers for the coming year. (For nomination and election procedures, see *Bylaws*, Section II.C.)

The second order of business at the first meeting of the new Faculty Senate will be the establishment of the Steering Committee. Each academic unit shall have at least one member of the Steering Committee (elected by the academic units' senators at the first meeting). The number of Steering Committee members to which an academic unit is entitled is proportional to the size of that unit's general faculty, as outlined in *Bylaws*, Section VI.A.

The third order of business at the first meeting of the new Faculty Senate will be the establishment of the Committee on Committees. The senators from each academic unit shall nominate one of their Steering Committee representatives to serve on the Committee on Committees.

## Bylaws Section IV.C. PROPOSED

### First Meeting

The newly elected Faculty Senate will hold its first meeting during or before the last week of the spring semester, typically in April.

At the first meeting of the new Senate there shall be an abbreviated agenda as follows:

Call to Order

Roll Call

Minutes

Recognition of Guests

Announcements

Report of the President

Report of the Provost

Presentation of the List of

Candidates by the Nominating Committee Chair

Election of Faculty Senate Officers

Establishment of the Steering

Committee

Establishment of the Committee on

Committees

New Business

Adjournment

The election of Faculty Senate officers for the coming year shall occur using the procedures described in *Bylaws*, Section III.C.

The establishment of the Steering Committee shall occur by an election of each academic units' senators. Each academic unit shall have at least one member of the Steering Committee. The number of Steering Committee members to which an academic unit is entitled is proportional to the size of that unit's general faculty, as outlined in *Bylaws*, Section VI.A.1.

The establishment of the Committee on Committees shall occur as the senators from each academic unit nominate and approve one of their Steering Committee representatives to serve on the Committee on Committees.

**SENATE OFFICER ELECTIONS pg3**  
**CURRENT**

Nominating Committee.

This committee consists of the Senate past chair, who shall serve as chair of the committee, and two other Steering Committee members. If the immediate past chair is not available, the Steering Committee must elect a faculty member to serve in this role. ~~Prior to the first meeting of the new Senate, the Nominating Committee recommends to the Steering Committee a list of up to four willing candidates for each of the Senate offices.~~ (For nomination procedures, see *Bylaws*, Section III.B.)

**Bylaws Section VI.A.5.b.**  
**PROPOSED**

Nominating Committee.

**The Nominating Committee shall be formed at the Steering Committee meeting prior to the March Senate meeting at the latest.**

This committee consists of the Senate past chair, who shall serve as chair of the committee, and two other Steering Committee members. If the immediate past chair is not available, the Steering Committee must elect a faculty member to serve in this role. **The chair of the Nominating Committee shall preside over the election of Faculty Senate officers.** For nomination procedures, see *Bylaws*, Section III.B.





# Faculty Senate

## **B&A Committee Report:**

The Budget and Administrative Committee was charged by Chair King on August 23. We had our first full committee meeting on September 6.

At the September 6 meeting, we discussed the 7 topics assigned to us by Steering. A recommendation was made to combine foreign influence screening procedures and practices, reducing time to hire faculty/staff, and mapping hiring procedures and practices into one topic so they can be addressed simultaneously. We formed an HR subcommittee to lead the efforts in these areas.

Issues regarding the distribution of summer pay were raised. Concerns included: the process, the communication of the new process, and the ethics of getting paid ahead of the work period and then getting paid less during the actual summer contract. Those who worked a 6-week summer session felt like they were paid less, and this may influence their decision to teach again in the summer. 1.0 Summer FTE faculty did not like the lack of continuity between paychecks.

VP Gerald Hector gave a "Dollars and Sense" presentation. He noted that the state has provided a budget to the university, which must be voted on by the board. He also noted that the topics steered to BA are being addressed by the administration. Specifically, there is an ongoing review of HR hiring process with the goal of identifying bottlenecks in the hiring process and determining a reasonable time to hire for specific positions.

We will meet again on October 4. VP Hector is scheduled to present the FY24 budget.

## **I.T Committee Report:**

Summary for meeting of Tuesday, September 26, 2023, 3:00 p.m.

Committee met for about an hour. Largely continued discussion on the use of Artificial Intelligence for research including competency of faculty (do they all know what AI can offer?), AI as a disruptor, potential uses in research, and concerns (plagiarism, job security, data use). Dr. Kevin Yee from FCTL attended as a guest to review and comment based on his perspectives. Discussion of AI tools "in the common good" was included and licensing concerns.

## **Personnel Committee Report:**

Personnel Committee met 9-20-23. We briefly acknowledged the final version of the Post-Tenure Review Policy and agreed to revise and resubmit our resolution on Faculty Involvement in Hiring. We were asked to review and send Jana comments regarding changes/Edits to Regulation 3.015 on T&P before it opens for formal comments. We began a review of guidelines for Join/Secondary Faculty Appointments, will be looking more into the Big 12 Faculty Fellowship Program, and have appointed a subcommittee to work on ideas related to reducing faculty stress and improving faculty wellness through systemic change (as opposed to more information about "self-care" and outside services).



# Faculty Senate

## **Research Council Report:**

The Research Council met on September 11th and 25th. The topics assigned to the council were briefly discussed, including issues with Workday, and Artificial Intelligence in research. At each of the meetings, the council provided in depth input into the development of different sections of the UCF Research Enterprise Plan with Associate Provost Joe Harrington.

## **Undergraduate Council Report:**

On Tuesday, 12 September, the UCRC held its first monthly meeting of the semester. During that time, Dr. Kevin Murphy was selected as Vice-Chair. In addition, 3 Consent Agenda and 3 Action Agenda items were approved, and 3 Action Agenda items were tabled at the request of Dr. Berry. Following course approvals, Dr. Tim Letzring led discussion on the State College Transfer Equivalency and the new Canvas module, Simple Syllabus. The UPCC met on Tuesday, 19 September. Jason Phillips was selected as Vice Chair. The committee approved a new certificate and 2 minor/program revisions. In addition, they discussed several potential policy revisions, also had a discussion on Simple Syllabus, and briefly went over the topics assigned by Faculty Senate.

## **Graduate Council Report:**

The Graduate Council Program Review and Award Committee met on Friday, September 15th and approved the Master of Science and Health Sciences Proposal.

Also, the Graduate Appeals Committee continues to meet each month before the Faculty Senate meeting, and so far, we have heard over 20 cases this semester.



# **UCF Libraries Next Phase Renovation**

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Faculty Senate

October 2023

# AGENDA

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- 1 How did we get here?
- 2 Draft design of 4<sup>th</sup> floor
- 3 General selection and retention criteria
- 4 International coordination
- 5 4th floor books and journals
- 6 1st floor materials (government documents)
- 7 Concluding thoughts
- 8 Q & A



## HOW DID WE GET HERE ?

- 21<sup>st</sup> Century Library renovation began with planning in 2004 and hire of architects in 2011
- \$92M awarded by CITF committee— student funded, student awarded
- No more funding for years, and only 2/3 of total project finished
- \$20M previously awarded for 2<sup>nd</sup> floor to be used instead on 4<sup>th</sup> floor for greater student ROI. BOT and CITF notified.



## DRAFT DESIGN OF 4<sup>TH</sup> FLOOR

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Quiet study

Technology studios

Featured print collections

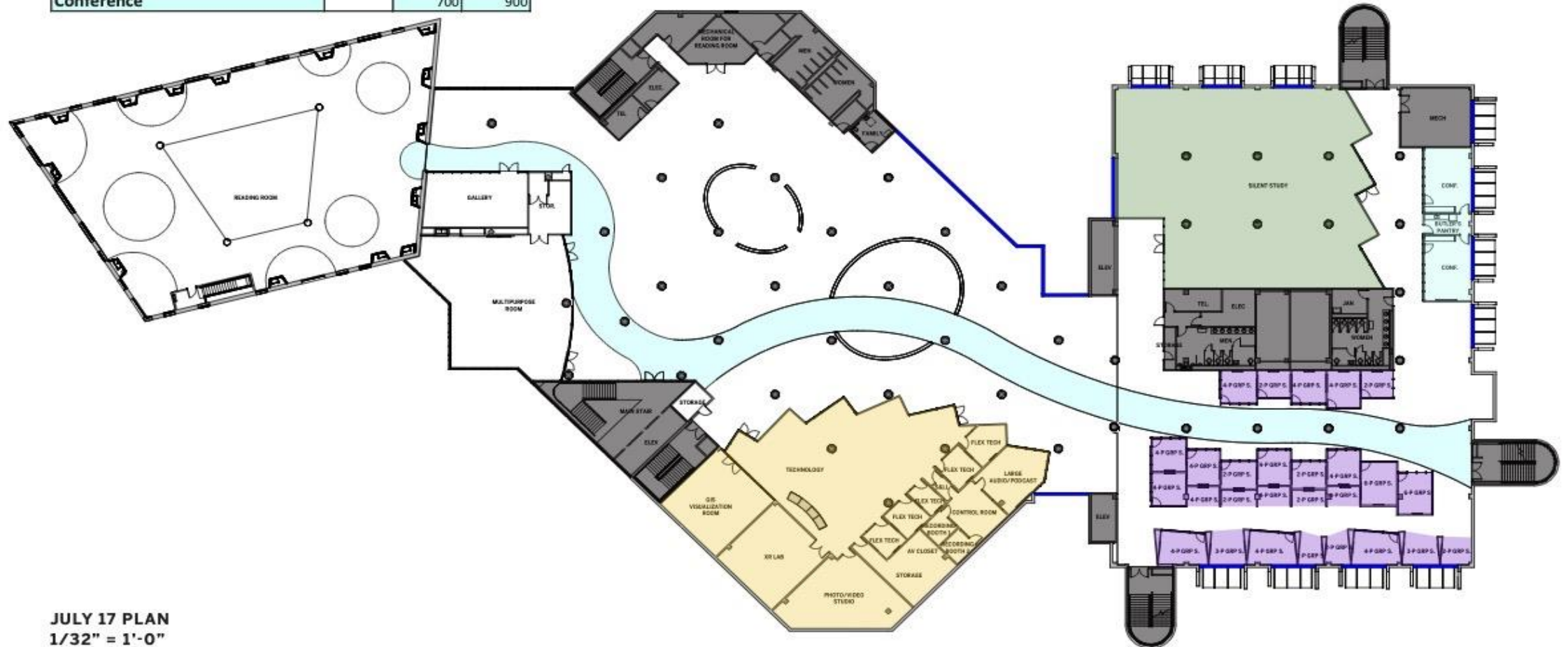
27 more group study rooms

400 more seats



# 4<sup>th</sup> FLOOR RENOVATION

Programmed Space	Existing SF	July 6 Layout SF	July 17 Layout SF
<b>FOURTH FLOOR</b>			
Technology Studios		7,000	6,800
Silent Study		5,600	5,600
Group Study	1,500	3,600	3,700
Conference		700	900



**JULY 17 PLAN**  
1/32" = 1'-0"

# 4<sup>th</sup> FLOOR TOMORROW





# 4<sup>th</sup> FLOOR TODAY



# GENERAL SELECTION AND RETENTION CRITERIA

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- Supporting current research and curriculum
- Emergent research areas
- Primary sources
- Canon, classic in discipline
- High demand
- Likely to receive sustained use
- Faculty and alumni authors
- History and culture of Central Florida





## **INTERNATIONAL COORDINATION**

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### Print repositories:

- Florida (UF)
- BigTen (IU-Bloomington)
- Center for Research Libraries (Chicago)
- State of Ohio (5 locations)
- University of California system (2 locations)
- 60 other facilities in North America alone
- 1,150 Federal Depository Libraries

### Digital repositories and consortia:

- CLOCKSS, LOCKSS, HathiTrust, Internet Archive, ProQuest dark archive, and others.

- All arts & humanities books
- STEM books under additional criteria:
  - Acquired within the last 10 years
  - In demand older materials
  - Search and replace with e-books with subject librarian input
- Journal volumes (all disciplines) that cannot be replaced by online format

## **4<sup>th</sup> FLOOR RETENTION**



Relocating to the 1<sup>st</sup> and 2<sup>nd</sup> floors

- Selected latest 5 years FL & US documents
- FL & US docs used in research, teaching, and learning
  - Library also will subscribe to or purchase commercial versions of high use US documents as they become available
- UCF is and remains a “selective” depository library receiving digital documents

## **1<sup>st</sup> FLOOR RETENTION**

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Retaining on 1<sup>st</sup> floor or relocating to 2<sup>nd</sup> floor



## CONCLUDING THOUGHTS

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- Our mission, policies, and procedures have not changed
- Space will change
- Subject librarians will be in touch with departments
- 21<sup>st</sup> Century Library website provides more details
- Public fora announced
- Thank you





Questions ?

