



Faculty Senate

Faculty Senate

Agenda for meeting of Thursday, October 6, 2022, 3:00 – 5:00 p.m.

Location: In person at the Charge on Chamber, Student Union, Room 340

For those unable to make the in person meeting due to travel, location, or health issues, there is a Zoom option: <https://ucf.zoom.us/j/99388848795?pwd=aGx5WDBrTHMzRndQbVNna1hKQzU2Zz09>

1. Call to Order
2. Roll Call via Qualtrics:
3. Approval of Minutes of *September 8, 2022*
4. Recognition of Guests
5. Announcements and Report of the Senate Chair
6. Report of the President
7. Report of the Provost
8. Unfinished Business
9. New Business
 - a) Discussion and Vote on Constitution Change Resolution Brought Forward by Steering Committee on August 25, 2022
 - i) Resolution 2022-2023-1 Constitutional Amendment: Constitutional Amendment Process
 - b) Discussion on Bylaw Change Resolution Brought Forward by Steering Committee on August 25, 2022
 - i) Resolution 2022-2023-2 Bylaws Amendment: Bylaws Amendment Process
 - c) Advance Notification of Constitution and Bylaw Change Resolutions Brought Forward by Steering Committee on September 22, 2022
 - i) Resolution 2022-2023-3 Bylaws Amendment: Librarians on the Graduate Council
 - ii) Resolution 2022-2023-4 Bylaws Amendment: Research Council
 - iii) Resolution 2022-2023-5 Bylaws Amendment: Excessive Absences
 - iv) Resolution 2022-2023-6 Bylaws Amendment: Faculty Senate Parliamentarian
10. Committee reports
 - a) Budget and Administrative Committee – *Keri Watson*
 - b) Information Technology Committee – *Glenn Martin*
 - c) Personnel Committee – *Karol Lucken*
 - d) Research Council – *Linda Walters*
 - e) Graduate Council – *Reid Oetjen*
 - f) Undergraduate Council – *Tina Chiarelli*
 - g) Ad Hoc Civil Discourse Committee – *Stephen King*
 - h) Ad Hoc Student Success Committee – *Tina Chiarelli*
11. Campus Climate Report:
 - a) Workday Presentations and Discussion Panel
 - i) Key areas to focus upon:
 - (1) purchasing, grants and budgets, travel, and hiring
 - ii) Key questions to consider:
 - (1) What is working correctly?
 - (2) What has been fixed already?
 - (3) What is not working?
 - (4) What still needs to be fixed and when will it be done?
12. Other Business
13. Adjournment



Faculty Senate

Faculty Senate

Minutes for meeting of Thursday, September 8, 2022, 3:00-5:00 pm

Meeting recording available at: https://ucf.zoom.us/rec/share/aHhe0c7KY2LluTm-z2TH18u4S3VAC2Z_7kiDnYzWlpXYPhL9ZoS51SLLj8Cluhmu.2CF7OPcvMLINICmX?startTime=1662662508000

Passcode: ^\$2134=Y

1. Quorum reached and Call to Order at 3:00 p.m.
2. Roll Call via Qualtrics – Faculty Senate Chair Stephen King, Vice Chair Keri Watson, Secretary Kristine Shrauger, and Past Chair Joseph Harrington were present. (See *meeting materials Attachment A for list of participants*)
3. Approval of Minutes of *April 14, 2022*
 - a) Minutes approved as written
4. Recognition of Guests
 - a) Joe Adams, Senior Communications Director, Academic Affairs
 - b) Theodorea Berry, Dean, College of Undergraduate Studies
 - c) Rhonda Bishop, Vice President, Compliance and Risk
 - d) Alexander Cartwright, President, Office of the President
 - e) Beau Case, Dean, University Libraries
 - f) Youndy Cook, Vice President, General Counsel's Office
 - g) Paul Dosal, Senior Vice President, Student Success
 - h) Makayla Gray, Reporter, NSM Today
 - i) Matthew Hall, Vice President and Chief Information Officer, Information Technology Services
 - j) Gerald Hector, Professor, College of Community Innovation and Education
 - k) Jana Jasinski, Vice Provost, Faculty Excellence
 - l) Michael D. Johnson, Provost, Office of the Provost
 - m) Elizabeth Klonoff, Dean, College of Graduate Studies
 - n) Eric Main, Associate Director, Faculty Center for Teaching and Learning
 - o) Xely Martinez, Vice President, Student Government Association
 - p) Jeff Moore, Dean, College of Arts and Humanities
 - q) Andrea Guzman Oliver, Vice President, Diversity, Equity and Inclusion
 - r) Janet Owen, Vice President, Government & Community Relations
 - s) Sheila Amin Gutierrez de Pineres, Dean, Honors College
 - t) Winston Schoenfeld, Associate Vice President, Office of Research
 - u) Kevin Yee, Director, Faculty Center for Teaching and Learning
5. [00:03] Announcements and Report of the Senate Chair – *Stephen King*
 - a) Chair King spoke about senate procedures, Workday, student success at UCF, the strategic plan, equitable benefits to all faculty and an overview of goals and priorities for the senate year. For full report, please see attachment B.



Faculty Senate

6. [00:20] Report of the President – *President Alexander Cartwright*
 - a) President Cartwright spoke about fall student enrollment, student retention, graduation rate, national rankings, and Workday. For the full report, please see Attachment C.
 - b) Question and answer: Topics covered were budget allocations, advancement fundraising, budget, and international student enrollment. See Zoom recording for more details.

7. [00:45] Report of the Provost – *Provost Michael D. Johnson*
 - a) Provost Johnson spoke about House Bill 7, the strategic plan, searches, COVID, and football games closures. For the full report, please see Attachment D.

8. [01:00] Unfinished Business - none

9. [01:00] New Business
 - a) Advance Notification of Constitution and Bylaw Changes Brought Forward by Steering Committee on August 25, 2022
 - i) Resolution 2022-2023-1 Constitutional Amendment: Constitutional Amendment Process (Attachment E)
 - (1) Chair King gave a brief overview of the resolution.
 - ii) Resolution 2022-2023-2 Bylaws Amendment: Bylaws Amendment Process (Attachment F)
 - (1) Chair King gave a brief overview of the resolution.

10. Committee Reports
 - a) Reports from operational and curricular committees will commence at the October Senate meeting

11. [01:03] Campus Climate Report
 - a) General Counsel Youndy Cook, Vice President for Diversity, Equity and Inclusion Andrea Guzman, Faculty Center for Teaching and Learning Director Kevin Yee, and Vice Provost Jana Jasinski and discussed House Bill 7 and answered questions posed by the senators. See attachment G for full reports.

12. [02:00] Other Business – none

13. Adjourned at 5:00 p.m.

Reviewed and submitted by:

Kristine J. Shrauger
Kristine Shrauger
Secretary, Faculty Senate

09/12/2022
Date

Faculty Senate Meeting Attendance

9/8/2022

First Name:	Last Name:	College/Unit:	College/Unit: - Other	Meeting Role:	Meeting Role: - Guest
Brown	James	CAH		Senator	
Mason	Cash	CAH		Senator	
Lynn	Casmier-Paz	CAH		Senator	
Brandy	Dieterle	CAH		Senator	
Esmeralda	Duarte	CAH		Senator	
Scot	French	CAH		Senator	
Barbara	Gannon	CAH		Senator	
Tremon	Kizer	CAH		Senator	
Blake	Scott	CAH		Senator	
Sandra	Sousa	CAH		Senator	
Kristina	Tollefson	CAH		Senator	
Peter	Weishar	CAH		Senator	
James	Gallo	CBA		Senator	
Vladimir	Gatchev	CBA		Senator	
Paul	Goldwater	CBA		Senator	
Eric	Schmidbauer	CBA		Senator	
Axel	Stock	CBA		Senator	
Shannon	Taylor	CBA		Senator	
Marjorie	Ceballos	CCIE		Senator	
BOBBY	HOFFMAN	CCIE		Senator	
Gulnora	Hundley	CCIE		Senator	
Karol	Lucken	CCIE		Senator	
Lisa	Martino	CCIE		Senator	
Brett	Meltzer	CCIE		Senator	
Sara	Michael Luna	CCIE		Senator	
Danny	Seigler	CCIE		Senator	
Larry	Walker	CCIE		Senator	
Ladislau	Boloni	CECS		Senator	
Kevin	Coffey	CECS		Senator	
Dennis	Filler	CECS		Senator	
Marino	Nader	CECS		Senator	
Sumanta	Pattanaik	CECS		Senator	
Michael	Proctor	CECS		Senator	

Faculty Senate Meeting Attendance

9/8/2022

Andrew	Randall	CECS	Senator
Joseph	Kider	CGS	Senator
Glenn	Martin	CGS	Senator
Martine	Vanryckeghem	CHPS	Senator
Asli	Yalim	CHPS	Senator
Tina	Chiarelli	COM	Senator
Nadine	Dexter	COM	Senator
Nyla	Dil	COM	Senator
Stephen	King	COM	Senator
Stephen	Lambert	COM	Senator
Bill	Self	COM	Senator
Leslee	D'Amato-Kubiet	CON	Senator
Frank	Guido-Sanz	CON	Senator
Scott	Branting	COS	Senator
Michael	Callaghan	COS	Senator
Alison	Cares	COS	Senator
Michelle	Dusseau	COS	Senator
Martha	Hubertz	COS	Senator
Stephen	Kuebler	COS	Senator
Tamra	Legron-Rodriguez	COS	Senator
Daniel	Marien	COS	Senator
Piotr	Mikusinski	COS	Senator
Nizam	Uddin	COS	Senator
Linda	Walters	COS	Senator
Axel	Schulzgen	CREOL	Senator
Jonathan	Judy	RCHM	Senator
Reid	Oetjen	CCIE	Steering
Tian	Tian	CECS	Steering
Missy	Murphey	UL	Steering
Keri	Watson	CAH	Steering
Jeff	Kauffman	CECS	Steering
Joseph	Harrington	COS	Steering
Jim	Moharam	CREOL	Steering
Kelly	Semrad	RCHM	Steering

Faculty Senate Meeting Attendance
9/8/2022

Jeff	Moore	CAH		Guest	Dean
Sheila	Amin Gutierrez de Pineres	Other	BHC	Guest	Dean
Theodora	Berry	Other	CUGS	Guest	Vice Provost and Dean
Matthew	Hall	Other	Provost Office	Guest	VP and CIO
Elizabeth	Klonoff	Other		Guest	VPR and Dean, CGS
Eric	Main	Other	FCTL	Guest	Associate Director
xelayris	Martinez	Other	Student rep.	Guest	n/a
jana	jasinski	Other	Faculty Excellence	Guest	Vice Provost
Beau	Case	Other	University Libraries	Guest	Dean

**Chair Remarks
Faculty Senate Meeting
September 8, 2022**

The Announcements and Report of the Chair will come in three parts:

First, some announcements about procedures in Senate this year

Then, four short updates that I want to share with the Senate and faculty

Last, I'll give an overview of my goals and priorities for Senate for the year.

1. First...procedures. The current Senate Leadership Team has been working over the summer to identify ways to help senate complete the business we have. You will see some of those changes today, and others in the coming weeks. I ask that you have a bit of patience for some new things coming your way.
2. Next to me is Laurie Carroll, the Faculty senate administrative assistant who helps EVERYONE in the senate in numerous ways. She will be taking the minutes and performing the many other tasks that it takes to run a meeting like this.
3. I also want to clearly stress that in your communications with Laurie, I fully expect people to **behave professionally**. If you are angry or upset about something coming from senate, come **talk to me** and **do NOT** take it out on her.
4. Next to Laurie is Kristine Shrauger, Kristine is Secretary of the Faculty Senate, she will be helping write down the exact wording of motions and other parliamentary actions. She is also the microphone czarina.
5. On the far left is Keri Watson, Vice chair of the Faculty Senate. Keri will be helping us to keep moving along the agenda and to help make sure our meetings end on time.
6. To help us get through our business without getting side-tracked, as Chair, I will preside in our Senate meetings using guidance from the Faculty Constitution, Faculty Bylaws, and Robert's Rules.

7. This brings me to your new shiny bright and colorful handout! Please bring those out for a minute. These laminated sheets are our “CRIB NOTES” for Parliamentary Procedures and Robert’s Rules all in one place.
8. You will get one of these sheets, with your name plate, when you walk in, and we will collect both the name plate and the CRIB NOTES at the end of the meeting.
9. Let’s start by looking at the White side. This lists critical parliamentary topics on the left, with descriptions to the right. There is lots of information here... I want to point out two things.
10. FIRST: Under meeting agenda, the last point: “Non-Agenda text and material to be presented **should be submitted two days prior to the meeting**” this means that if you **plan to make a motion, amend a resolution, or share any material**, the senate office needs to have it two days before the meeting (that’s Tuesday for a Thursday meeting) so we can **look it over, prepare** for it, and then **share that** ahead of time with the meeting participants.
11. SECOND: Under Rules of Debate...**the top two points are critical**. Every member can debate motions once recognized, but you can only speak a second time after everyone has had the chance to speak once. I will be recognizing people to speak based on these fundamental points
12. Now let’s flip to the Colorful side: This provides a few hundred pages of Robert’s Rules motions in a single easy to use format. The motions under the Blue heading are all ranked like staircase steps. If someone makes a main motion, another motion can be made if it goes up the staircase. So you could make a new motion to amend it, then another motion can be made to Call the question to vote...at that time it is too late to go backwards to postpone discussion of the motion. We then work back through the motions in reverse order to how they were made.
13. The other columns point out all sorts of relevant information about the motions. One thing I want to say is for the column to interrupt the speaker. Please consider if you **truly need to interrupt the speaker** or if you can wait until after the speaker finishes. If you need to interrupt,

please initially try to wave your hand or do a quick stand to get my attention.

14. I will not go through the rest of the CRIB NOTES, consider this an Experiential Learning class ... Lets call it Parliamentary Procedures and Roberts Rules 101 during Senate. We will all learn together

Now to four short Senate business updates: These updates are about actions taken by myself as Chair, by senate leadership, and by the senate steering committee since we had our last Senate meeting in April.

First Update... Workday and SET:

I want to thank all the faculty that have emailed and talked to me about issues with Workday and SET.

I have taken your input and experiences and used it to inform and work with the upper administration to make sure they understand the magnitude and scope of the issues facing faculty, and to help identify solutions to those issues.

Unfortunately, there are a large number of significant problems that will require additional programming and thus they cannot be solved by a simple click of a mouse.

The Faculty Senate needs to have a discussion with the administration about Workday at our Senate meeting next month.

By that time, we should be able to see How Workday fixes have been developed and implemented in response to issues and concerns raised by faculty.

Second Update... Student Success at UCF:

The success of our students is

1-critical to our faculty mission as teachers and educators,

2-a vital portion of the strategic plan,

and 3-linked to critical metrics and money from the state of Florida.

Yet the Faculty Senate has **never had a committee** that specifically focused on the nature of student success and the myriad ways faculty can support student success.

Therefore, The Senate Steering committee created an ad hoc student success committee, chaired by Tina Chiarelli. For those that may not know: Tina is Vice-chair of the undergraduate council and chair of the Undergraduate Course Review Committee (UCRC).

We will be hearing more from Tina and other members of the ad hoc Student Success committee in the coming months.

Third Update: The Senate and The UCF Strategic Plan:

I hope everyone present has read the recently approved UCF Strategic Plan.

IF NOT... **YOU NEED TO!**

The four priorities of the strategic plan are

Student Success and Well Being

Discovery and Exploration

Community and Culture

Innovation and Sustainability

Now, for the first time that I am aware of, the priorities of the strategic plan are going to be directly supported by Senate committees.

This way we can make sure faculty are working with the administration to use existing programs and to develop new ideas that guide and support the plan, That cooperation will help us meet the goals in the plan.

Last of 4 Updates: Equitable benefits to all faculty:

One thing I have advocated for during the seven plus years I have been in Senate is that all full-time faculty, no matter what college or school they are in, no matter what they teach or what research they do, should have the same benefits as other faculty.

Currently, that is not the case in the College of Medicine, In COM, faculty cannot be part of the Faculty Union, and because of that the faculty get some, but not all, of the benefits that faculty in all other units receive. I discussed this with the Provost and he has agreed that all full-time faculty should have the same benefits whether they are in the bargaining unit or not. This will require a policy change, but that should be started soon.

OK... Time for change of gears:

I want to give all of you present here today an overview of my goals and priorities for Senate for this year and beyond.

First: I need to start with me: I'm new in this role as Chair.

No doubt you have questions about me and my approach to running Senate

My philosophy as Senate Chair is to work with faculty AND administration to share Faculty viewpoints, issues, and faculty concerns

And also to share faculty ideas, our aspirations for the future, and our ideas for solutions

I believe solutions to major issues are not easy... or they would already be solved.

The tough problems require solutions that are developed over time

By Communicating- reaching the right people

By Having a Commitment to work together and collaborate

By Not worrying about whether something is a

faculty solution or an administration solution

Just finding the best darn answers to whatever we are facing

When I became chair,

I took a fresh look at the faculty and at Senate:

I saw problems with both

A host of issues are affecting faculty,

There is pressure put on faculty from all sides

Student to faculty ratios

compensation in an inflationary world

significant issues across campus with Workday and SET

the impact of HB7 and other outside forces

In short: the environment at this public university in central Florida

is a significant drain on faculty productivity and morale

And I also saw problems with how Senate is working

We tend to be very reactive, only rarely are we proactive

That has to change

I talked with many faculty and our senate committee chairs

We have big issues stopping us from doing what we simply need to do

My goal is to work with everyone here,

and all the faculty,

and the staff,

and the administration

to **change** this course that we have been on

and **ADAPT** to what is happening around us...

In other words, I plan to utilize the senate in every way possible to address the faculty concerns of today...and of tomorrow

We have some critical faculty issues to address RIGHT NOW

The **workday** transition
Retaining our faculty and **hiring** new faculty
Supporting faculty in the face of HB7 and other **outside forces**
acting upon us

These are just a few examples
of the problems we are reacting to TODAY

But we **MUST** look ahead
and start **BEING PROACTIVE** for the future
Like it or not the Strategic Plan is here.

We can either let the administration
come up with the only ideas to put it in action.

OR, we can work with the administration to develop and collaborate
to help us find better ideas,
put our faculty goals and aspirations and solutions into action
We simply need to work together
to change how things are going at UCF

Now I'm a biologist, what does that mean. I think of molecules and cells and
organisms and species and the environment
and here's a question for us to consider:

what happens to a species when the environment around it changes?
Lots of scientists smarter than me have figured out that
for a species in a changing environment there are just three options.

ADAPT,
MOVE,
or DIE

I Don't see UCF moving away from Orlando on a Magic School Bus, or a
Magic Carpet Ride or anything else

I don't want UCF to stagnate and die,

So I am here to help UCF ADAPT to the current environment we are in

So what's this mean for **the senate**?

UCF is under enormous pressure, and the environment around us has
changed from just a few years ago

Luckily, **the senate** is the **faculty mechanism for change at UCF**.
The Senate can help the faculty and the University **ADAPT**

By working through the Senate and the Senate Committees, faculty can **help shape the future**, and **not be** controlled by the future.

We, the senate, are starting this already. As I stated earlier, two weeks ago in our Steering meeting we did something I believe is for the first time for the Senate:

We assigned specific senate committees the topic of helping to support and develop the four priorities of the Strategic plan,

The Faculty Senate will now be supporting and guiding

Student Success and Well Being

be supporting and guiding **Discovery and Exploration**

be helping to promote **our Community and Culture**

and be making sure UCF is still here years from now by working on

Innovation and Sustainability

in other words, we have already started to adapt to the new environment around us

Trust me: More change IS coming.

CHANGE HAS TO COME

we **must adapt** or else we will stagnate and die

I hope you now understand more about me, my priorities, and the essential role I see for the senate in the future of UCF.

Thank you.

President Alexander Cartwright Remarks

Faculty Senate

Thursday, September 8, 2022

- Good afternoon!
- We are very happy to have our faculty back on campus to kick off another incredible school year. Delighted to be here in person with you for the first time.

- Even though UCF operates year-round, the fall semester is always particularly exciting — including the buzz of new students and faculty joining us.

- **Our fall enrollment projections and housing occupancy numbers** show students are excited to be back on campus, too.
 - Our headcount looks like it will drop a bit below 70,000, resting close to 69,000 (current projections show 68,840).

 - The breakdown is:
 - Just above **30,000 FTIC** (30,009), which is slightly up from last year (+0.5%)
 - Just above **29,000 Transfer** (29,059), which is down a bit from last year (-3.8%)
 - And **9,772 graduate students including medical** (-5.3% from last year).

 - As for housing, we are thrilled that we are **at capacity with 7,500 student residents across our ten communities**.

- **Students are very interested in being a part of what UCF offers.**
 - We hosted more **than 40,000 prospective students and their family members** over the last year for campus visits and “Knight for a Day” open houses.

 - We received **more than 53,000 applications** to join the entering freshman class — the most in our history.

 - More than **7,500 new FTIC students** and **4,900 transfer students** have attended our orientation programs this past summer.

- **Preliminary statistics show our incoming FTIC class is again very strong.**
 - The fall freshman class set a new record for the **highest SAT scores in university history** with an average score of 1335.
 - The class also has an **average ACT score of 28.3** and an **average GPA of 4.23**.
 - We also welcomed **86 new National Merit Scholars**, showing we are still a top choice for some of our region's and country's brightest students.
- **Our existing students continue to set records, too!**
 - **FTIC first-year retention** is anticipated to be a record high at 93%.
 - Last year was 91.8%.
 - Strategic plan 2027 goal is 93%.
 - **FTIC 4-year graduation** is expected to jump more than four percentage points to around 54% (also a record high).
 - Two years ago, the 4-year rate was under 48%.
 - Five years ago, it was under 44%.
 - Our 2027 strategic plan goal is 65%.
- We are very excited to build on this success to grow our reputation for excellence even more.
- I know we will soon reach our goal to become a top 50 public research university and can continue to work toward top 25.
- These recognitions are more than just chasing rankings — they are about our impact on our students and community.
- Great research universities drive economic development, fuel the talent pipeline, and attract community investment.
- Thank you all for the integral role you have in that.
- And thank you for your patience and continued feedback throughout our **Workday transition**. We know there have been a lot of changes and challenges — some expected and some unexpected — and **we would like to continue to hear from you** so we can make sure we get it right and work together to build a better UCF.

Addendum to President's remarks received after the Faculty Senate meeting stemming from a question regarding international student enrollment:

- We have 2,033 undergraduate international students — 3.4% of our undergraduate population (up from 2.7% in Fall 2018, where we had 1,559 undergraduate international students).
- We have 1,094 graduate international students — 11.8% of our graduate population (down from 12.4% in Fall 2018, where we had 1,136 graduate international students).

Provost Michael D. Johnson's Remarks

For Steering Committee Meeting on

Thursday, September 8, 2022, 3 p.m. to 5 p.m.*

- Thank you, Steve, and welcome everybody to the new academic year!
- I'm really happy to be back on campus as are our students ...
- Grateful for your engagement with the Senate and the university ... Your work has been extraordinarily important in the last few years to the president and me in working through COVID and many other things ... looking forward to working with you ...

New Legislation Affecting Faculty

- Among the most impactful legislation House Bill 7, which adjusts Florida's civil rights law that prohibits discrimination and further defines what is meant by discrimination ...
- The law states that you need to teach in the manner that I believe most of us always have, in the way that is our professional responsibility ... to educate, not indoctrinate, to teach not to preach, to help people understand and not conform to your belief
- Be assured that you can and should continue to teach challenging and controversial topics. But the new law causes some understandable anxiety among faculty.
- We will talk more about this law later in the meeting. This is important if we are to fulfill our responsibilities – educationally as well as legally.

Strategic Plan Implementation

- Moving into implementation of our newly adopted university strategic plan. If you haven't read it, please do – it is short, clearly spells out priorities
- Will use the senate's Strategic Planning Council to drive accountability in meeting plan objectives
 - Include faculty, administrative leaders, students
 - Will meet three times a year
 - Council will help with ideas, creativity, ways to think about things
- Responsibility for implementing the plan will be with certain administrators working with appropriate task forces ...
- These groups and/or their leaders will meet three times a year with the Strategic Planning Council on how we are progressing, obstacles facing us
- President and I anticipate this council will help us understand what will change, what we should do differently to meet goals, where things are moving as they should, etc.

Key Hire

- VP for Research search underway, anticipate completing it this semester

COVID

- We are moving toward treating COVID like other diseases in the community, like flu and other things
- COVID Community level for Orange County is in CDC's low range, bouncing around in the low to medium range on CDC guidelines
- E.g., in-person events returning as the norm; students back on campus and eager to participate in various aspects of campus life
- Most of our COVID protocols have ended

- Continuing wastewater and genomic testing, replenishing hand sanitizer and masks, Student Health Services still offering COVID vaccinations, boosters and testing for students, COVID Oversight Committee continues to meet
- We're not treating COVID as special, students who get sick will fall under our ordinary policies for sickness
- You should all have policies in your classes and syllabi on how things work when students are sick; please follow those policies
- Faculty who feel ill should take sick leave, or if they are staying home to be cautious, can talk with their chair about temporarily moving the class online – only temporarily, of course. Students who signed up for an in-person class deserve to get what they signed up for.

Closing

- Our next home football game is tomorrow; campus closes at 2.
- Thanks for all you do.
- If there's time, glad to take questions.

1 Resolution 2022-2023-1
2 UCF Faculty Constitution Amendment
3 UCF Faculty Constitution Amendment Process
4
5

6 **Whereas**, the UCF Faculty Constitution amendment process details four instances
7 where a fixed length of time is provided for input into the amendment process, including
8 30 days prior notice before consideration at an initial Faculty Senate meeting, 14 days
9 for general faculty to provide input on the amendment, 30 days notice for any textual
10 revisions to the amendment, and 30 days review by the Provost and President upon
11 initial passage, and
12

13 **Whereas**, the current UCF Faculty Constitution amendment process results in an
14 extended time period of up to 146 days between the original time of notice and the day
15 on which the amendment can be considered by the faculty and voted upon due to the
16 timing of periodic Steering and Faculty Senate meetings, and up to 248 days from start
17 to finish of the entire Constitution amendment process; and
18

19 **Whereas**, the widespread and ubiquitous utilization of digital communications has sped
20 up the way in which the Faculty Senate and all of UCF communicates and conducts
21 business; therefore:
22

23 **Be it resolved** that the amendment process detailed in Article VII. of the UCF Faculty
24 Constitution be amended to state:
25

26 A. Amendments to the constitution shall be considered by the Faculty Senate upon
27 recommendation of the Faculty Senate Steering Committee or upon receipt of a
28 proposal signed by five percent of the General Faculty. The text of a proposed
29 amendment must be communicated to the General Faculty, made available
30 electronically to the members of the Faculty Senate, and be included on the agenda and
31 discussed at two successive meetings of the Senate. The proposed amendment is
32 subject to amendment and may be voted upon at the second Senate meeting. A two-
33 thirds vote of the voting members present is required for adoption.
34

35 B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the
36 provost and vice president for Academic Affairs and the president of the university for
37 action. Within twenty days the president shall either approve the amendment or refer
38 the amendment back to the Faculty Senate for reconsideration. Such a referral shall
39 include the reasons for the action. If the latter action is taken, the Faculty Senate may,
40 by a two-thirds vote of the voting members present, approve the original or a revised
41 amendment. The approved amendment will be sent to the president for further
42 consideration. An amendment shall become effective at such time as it receives the
43 president's approval.

1 Resolution 2022-2023-2
2 Faculty Bylaw Change
3 Faculty Senate Bylaw Amendment Process
4
5

6 **Whereas**, the Bylaws to the Constitution of the Faculty of the University of Central
7 Florida amendment process requires a bylaw amendment to be on the agenda of two
8 successive Senate meetings, and that there also be 30 days prior notice before the first
9 of those meetings; and

10
11 **Whereas**, the current Bylaw amendment process results in an extended time period of
12 up to 78 days between the original time of notice and the day on which the Bylaw can
13 be considered and voted upon due to the 28 day cycle of Faculty Senate meetings; and
14

15 **Whereas**, the widespread and ubiquitous utilization of digital communications has sped
16 up the way in which the Faculty Senate and all of UCF communicates and conducts
17 business; therefore:

18
19 **Be it resolved** that the Faculty Bylaw amendment process detailed in section X.A. of
20 the Bylaws to the Constitution of the Faculty of the University of Central Florida be
21 amended to state:
22

23 A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority
24 of Senate members present and voting at a meeting with a quorum.

25
26 1. A proposed amendment shall be included on the agenda for discussion at two
27 successive regular meetings of the Senate.

28
29 2. The text of a proposed bylaw or amendment to a current bylaw must be made
30 available electronically to the members of the Faculty Senate prior to the first
31 meeting.

32
33 3. The proposed amendment is subject to amendment and vote at the second
34 Senate meeting.

35
36 4. In cases of emergency, established by the Steering Committee, the
37 requirement of requiring two successive meetings can be waived.

Campus Climate Report Remarks

Faculty Senate Meeting

September 8, 2022

Youndy Cook, Vice President and General Counsel

Florida Legislature adopted House Bill 7 during the 2022 session, effective July 1, 2022.

Two portions of HB7 are relevant to university:

1. Amendments to the Florida Civil Rights Act (FCRA) – Fla. Stat. 760.10

Bans employers covered by the FCRA (including educational employers) from mandating training for employees if the training contains the specified concepts.

This portion was temporarily enjoined by Court Order in August 2022 – state officials cannot enforce this statutory requirement at this time. Plaintiffs in that matter are seeking permanent relief.

2. Amendments to the Florida Educational Equity Act (FEEA) – 1000.05

Prohibits subjecting “any student or employee to training or instruction that espouses, promotes, advances, inculcates, or compels such student or employee to believe any of the” specified concepts (listed below).

Three currently pending legal challenges, but no ruling at this time.

Law is in effect.

The eight specified concepts are:

1. Members of one race, color, national origin, or sex are morally superior to members of another race, color, national origin, or sex.

2. A person, by virtue of his or her race, color, national origin, or sex is inherently racist, sexist, or oppressive, whether consciously or unconsciously.

3. A person’s moral character or status as either privileged or oppressed is necessarily defined by his or her race, color, national origin, or sex.

4. Members of one race, color, national origin, or sex cannot and should not attempt to treat others without respect to race, color, national origin, or sex.

5. A person, by virtue of his or her race, color, national origin, or sex bears responsibility for, or should be discriminated against or receive adverse treatment because of, actions committed in the past by other members of the same race, color, national origin, or sex.

6. A person, by virtue of his or her race, color, national origin, or sex should be discriminated against or receive adverse treatment to achieve diversity, equity, or inclusion.

7. A person, by virtue of his or her race, color, sex, or national origin, bears responsibility for and must feel guilt, anguish, or other forms of psychological distress because of actions, in which the person played no part, committed in the past by members of the same race, color, national origin, or sex.

8. Such virtues as merit, excellence, hard work, fairness, neutrality, objectivity, and racial colorblindness are racist or sexist, or were created by members of a particular race, color, national origin, or sex to oppress members of another race, color, national origin, or sex.

The statute (s. 1000.05) further provides that the specified concepts can be discussed as part of a larger course of training or instruction, so long as the training or instruction is “given in an objective manner without endorsement of the concepts.”

No guidance on the term “objective”. But we believe that one powerful measure of what is objective is that the idea presented can be tested by critical peer review and rigorous debate, and that the idea is supported by credible research.

BOG adopted Regulation 10.005 which provides the following definition of “instruction”: the process of teaching or engaging students with content about a particular subject by a university employee or a person authorized to provide instruction by the university within a course.

[emphasis added]

In different court filings, attorneys on behalf of the State defending HB 7 have stated the following:

- The Act prohibits only the endorsement of the prohibited concepts – and expressly permits discussion of them. Even if some reading material assigned by an instructor expressly endorses one of the eight concepts, the instructor’s act of assigning the material ‘would clearly not violate the Act.’ [emphasis in original]

- “The Act does not prohibit educators from teaching material that makes students feel uncomfortable, guilty, distressed, or any other unwelcome emotion.” The Act prohibits teaching that ‘a person, by virtue of his or her race, color, sex, or national origin, bears personal responsibility for and must feel guilt, anguish, or other forms of psychological distress because of actions, in which the person played no part, committed in the past by other members of the same race, color, national origin, or sex.’ [note: this is specified concept 7]

- A lesson would not violate the Act merely because students studying it might feel anguished about historical events. What would violate it is if the instructor taught that the student, because of race etc. bore personal responsibility and must feel guilt/distress because of past injustices.

- University level students “can be expected to engage with a text critically”

- Even assuming that the premises of certain texts violate the concepts, a professor “can discuss them objectively with his students so long as he refrains from endorsing or advocating any of the ‘concepts’ prohibited by the Act.”

Kevin Yee, Director of the Faculty Center for Teaching and Learning, spoke briefly about pedagogical considerations in light of HB7, reminding faculty that no topic is off-limits but that everyone should be cautious not to require students to believe any particular viewpoint. This is best done by remaining focused on the student learning outcomes of the course, and by ensuring that grading is not punitive if students express a divergent belief.

Andrea Guzman, Vice President for Diversity, Equity and Inclusion

Ginsburg Center for Inclusion and Community Engagement

- Hispanic Serving Institution Initiatives and Partnerships

- Military and Veterans Student Success
- UCF Affinity Groups
 - Black Faculty and Staff Association (BFSA)
 - Latino Faculty and Staff Association (LaFASA)
 - PRIDE Faculty and Staff Association (PFSA)
 - Military and Veterans Faculty and Staff Association*
 - Asian American and Pacific Islander Faculty and Staff Association*
- ACE Women's Network
- Student Advisory Council at UCF
- University-Wide Diversity Council*
- Industry and Community Advisory Board*

*Information

Ginsburg Center for Inclusion and Community Engagement

The Ginsburg Center for Inclusion and Community Engagement seeks to drive transformational change and develop compassionate leaders and responsible global citizens. The center aims to promote critical thinking; innovation in teaching and learning; and an awareness and appreciation of varied viewpoints and lived experiences.

- Office of Diversity Education and Training
- Office of Civil Discourse and Engagement
- Department for Access and Academic Excellence
 - Pre-Collegiate Programs
 - Student Success and Education Awareness Initiatives
 - ACCESS Programs and Initiatives

Faculty Resources

- Diversity Education and Training Certificates and Workshops
- Classroom presentations
- Student Engagement Opportunities
- Stipends for expertise or participation in specific center initiatives
- Research and Grant Partnerships
- Research Support Letters
- Affinity Groups
- Funding Opportunities

Jana Jasinski, Vice Provost for Faculty Excellence

What am I hearing from faculty?

Summer 2022: Individual meetings with faculty regarding the types of concerns they had with respect to HB7.

From those conversations and after listening to the Q&A during the legislative session with the bill sponsor the FAQs were developed.

They are posted on the FCTL webpage (<https://fctl.ucf.edu/teaching-resources/classroom-management/faq-on-hb7-and-instruction-and-training/>) .

As we hear different questions we will be adding and clarifying the FAQs as needed.

The Provost and I have been meeting with different departments and colleges this fall to learn more about specific concerns as well.

Conversations have included questions about logistics, FAQ clarification questions, and statements of anxiety and frustration.

We don't always have the answers you want to hear but we are listening.

What to do now?

Teach students what it means to engage academically and intellectually with different concepts in class discussions and in assignments. They may not be skilled at this when they first walk through your door.

Show them how to listen and be open to different perspectives and experiences, to disagree respectfully.

Many of you already include syllabi statements to manage expectations of the course. There are several examples on the FCTL webpage.

One question we frequently get is "can I teach the concepts?"

Yes, concepts may be discussed as long as they are presented in an objective manner. That does not mean neutral:

Providing a variety of evidence-based arguments and interpretations allows students to develop their critical thinking skills through practice interpreting, evaluating, and assessing evidence.

Bottom line, teach the topics appropriate to the class with your disciplinary expertise.

HB7 Resources

Text of bill:

<https://www.flsenate.gov/Session/Bill/2022/7/BillText/Filed/PDF>



FAQs:

<https://fctl.ucf.edu/teaching-resources/classroom-management/faq-on-hb7-and-instruction-and-training/>



Civil Pedagogy:

<https://fctl.ucf.edu/teaching-resources/classroom-management/civil-pedagogy/>



Syllabus Statements:

<https://fctl.ucf.edu/teaching-resources/course-design/syllabus-statements/> (under
Optional/Controversial Content)



1 Resolution 2022-2023-1
2 UCF Faculty Constitution Amendment
3 UCF Faculty Constitution Amendment Process
4
5

6 **Whereas**, the UCF Faculty Constitution amendment process details four instances
7 where a fixed length of time is provided for input into the amendment process, including
8 30 days prior notice before consideration at an initial Faculty Senate meeting, 14 days
9 for general faculty to provide input on the amendment, 30 days notice for any textual
10 revisions to the amendment, and 30 days review by the Provost and President upon
11 initial passage, and
12

13 **Whereas**, the current UCF Faculty Constitution amendment process results in an
14 extended time period of up to 146 days between the original time of notice and the day
15 on which the amendment can be considered by the faculty and voted upon due to the
16 timing of periodic Steering and Faculty Senate meetings, and up to 248 days from start
17 to finish of the entire Constitution amendment process; and
18

19 **Whereas**, the widespread and ubiquitous utilization of digital communications has sped
20 up the way in which the Faculty Senate and all of UCF communicates and conducts
21 business; therefore:
22

23 **Be it resolved** that the amendment process detailed in Article VII. of the UCF Faculty
24 Constitution be amended to state:
25

26 A. Amendments to the constitution shall be considered by the Faculty Senate upon
27 recommendation of the Faculty Senate Steering Committee or upon receipt of a
28 proposal signed by five percent of the General Faculty. The text of a proposed
29 amendment must be communicated to the General Faculty, made available
30 electronically to the members of the Faculty Senate, and be included on the agenda and
31 discussed at two successive meetings of the Senate. The proposed amendment is
32 subject to amendment and may be voted upon at the second Senate meeting. A two-
33 thirds vote of the voting members present is required for adoption.
34

35 B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the
36 provost and vice president for Academic Affairs and the president of the university for
37 action. Within twenty days the president shall either approve the amendment or refer
38 the amendment back to the Faculty Senate for reconsideration. Such a referral shall
39 include the reasons for the action. If the latter action is taken, the Faculty Senate may,
40 by a two-thirds vote of the voting members present, approve the original or a revised
41 amendment. The approved amendment will be sent to the president for further
42 consideration. An amendment shall become effective at such time as it receives the
43 president's approval.

CONSTITUTION AMENDMENT

CURRENT (page 1)

A. Amendments to the constitution may be considered by the Faculty Senate upon (1) recommendation of the Faculty Senate Steering Committee or (2) written request of fifteen percent of the members of the general faculty. The text of a proposed amendment must be made available electronically to the members of the Faculty Senate at least thirty days prior to the meeting at which it will be considered.

A proposed amendment must receive an affirmative majority vote of the members of the Faculty Senate who are present, after which the text of such amendment shall be made available electronically to all members of the general faculty for their review and consideration. Members of the general faculty have fourteen days from initial distribution to provide input to the Faculty Senate Steering Committee. The Faculty Senate Steering Committee shall consider all input from the members of the general faculty for potential revisions to the amendment. The revised text of the proposed amendment shall be made available electronically to all members of the general faculty at least thirty days prior to a meeting of the general faculty. At such meeting, the proposed amendment will be voted upon if a quorum is present. For final adoption, the proposed amendment must receive an affirmative two-thirds vote of those who are present.

If a quorum is not achieved at this meeting of the general faculty, a subsequent called meeting of the Faculty Senate shall consider the proposed amendment for final adoption.

PROPOSED (page 1)

A. Amendments to the constitution shall be considered by the Faculty Senate upon recommendation of the Faculty Senate Steering Committee or upon receipt of a proposal signed by five percent of the General Faculty. The text of a proposed amendment must be communicated to the General Faculty, made available electronically to the members of the Faculty Senate, and be included on the agenda and discussed at two successive meetings of the Senate. The proposed amendment is subject to amendment and may be voted upon at the second Senate meeting. A two-thirds vote of the voting members present is required for adoption.

CURRENT (page 2)

At this called meeting of the Faculty Senate, all members of the general faculty shall be invited to attend and participate. For final adoption, a proposed amendment must receive an affirmative two-thirds vote of the members of the Faculty Senate who are present.

B. Upon final adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. Within thirty days the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral should include the reasons for the action. If the latter action is taken and the Faculty Senate again approves the amendment as originally adopted, it will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

PROPOSED (page 2)

B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. Within twenty days the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral shall include the reasons for the action. If the latter action is taken, the Faculty Senate may, by a two-thirds vote of the voting members present, approve the original or a revised amendment. The approved amendment will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

CONSTITUTION AMENDMENT PROCESS FOR SUS UNIVERSITIES

Other	FIU	FAMU FGCU	
2/3 vote		USF FPU UF FSU	UCF
Majority vote	FAU	UNF	
	Two weeks	30 days or Previous meeting	Multiple votes with multiple notices

Unknowns: NCF, UWF

1 Resolution 2022-2023-2
2 Faculty Bylaw Change
3 Faculty Senate Bylaw Amendment Process
4
5

6 **Whereas**, the Bylaws to the Constitution of the Faculty of the University of Central
7 Florida amendment process requires a bylaw amendment to be on the agenda of two
8 successive Senate meetings, and that there also be 30 days prior notice before the first
9 of those meetings; and

10
11 **Whereas**, the current Bylaw amendment process results in an extended time period of
12 up to 78 days between the original time of notice and the day on which the Bylaw can
13 be considered and voted upon due to the 28 day cycle of Faculty Senate meetings; and
14

15 **Whereas**, the widespread and ubiquitous utilization of digital communications has sped
16 up the way in which the Faculty Senate and all of UCF communicates and conducts
17 business; therefore:

18
19 **Be it resolved** that the Faculty Bylaw amendment process detailed in section X.A. of
20 the Bylaws to the Constitution of the Faculty of the University of Central Florida be
21 amended to state:
22

23 A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority
24 of Senate members present and voting at a meeting with a quorum.

25
26 1. A proposed amendment shall be included on the agenda for discussion at two
27 successive regular meetings of the Senate.

28
29 2. The text of a proposed bylaw or amendment to a current bylaw must be made
30 available electronically to the members of the Faculty Senate prior to the first
31 meeting.

32
33 3. The proposed amendment is subject to amendment and vote at the second
34 Senate meeting.

35
36 4. In cases of emergency, established by the Steering Committee, the
37 requirement of requiring two successive meetings can be waived.

BYLAWS AMENDMENT PROCESS

CURRENT

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

1. A proposed amendment ~~should~~ be included on the agenda ~~of two successive~~ meetings of the Senate.

2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate ~~at least thirty days prior~~ to the first meeting.

3. The proposed amendment is subject to amendment and ~~vote on~~ at the second Senate meeting.

4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

PROPOSED

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

1. A proposed amendment ~~shall~~ be included on the agenda ~~for discussion at two successive regular~~ meetings of the Senate.

2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate ~~prior~~ to the first meeting.

3. The proposed amendment is subject to amendment and ~~vote~~ at the second Senate meeting.

4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

BYLAWS AMENDMENT PROCESS FOR SUS UNIVERSITIES

2/3 vote + 2/3 vote	FIU		
2/3 vote		USF	
		UF	
Majority vote	FAU	FPU FAMU	UCF
	Two weeks	30 days or Previous meeting	30 days and Previous meeting

Unknowns: FGCU, FSU, NCF, UNF, UWF

1 Resolution 2022-2023-3
2 Faculty Bylaw Change
3 Library Faculty Serving on Faculty Senate Graduate Council and Committees
4

5 **Whereas**, library faculty served for many years as graduate faculty members of
6 the Graduate Council and the four graduate committees (Policy, Appeals,
7 Curriculum, and Program Review & Awards); and
8

9 **Whereas**, including library faculty as full voting members of these graduate
10 committees has positively contributed to the decisions and recommendations of
11 these committees; and
12

13 **Whereas**, the unique position that library faculty hold within the University of Central
14 Florida scholarly community results in active involvement in Graduate education but
15 may not result in library faculty meeting the criteria for persistent
16 Graduate Faculty status; and
17

18 **Whereas**, the current language of the Faculty Constitution & Bylaws identifies
19 graduate faculty status as a requirement for membership on these graduate
20 committees; therefore
21

22 **Be it Resolved** that the Bylaws be amended as follows to allow library faculty to
23 serve as full voting members on these graduate committees:
24

25 Section VII. Senate Curricular Committees
26

27 B. Graduate Council
28 b. Membership.
29

30 The council shall consist of all of the members of the committees of the Graduate
31 Council and the dean of the College of Graduate Studies (ex officio). All faculty
32 members of the Graduate Council, except the representatives from the University
33 Library faculty, must be Graduate Faculty, as specified in
34 the Graduate Catalog. The representatives from the University Library faculty
35 and the graduate students shall be full voting members of the council regardless
36 of graduate faculty status.
37

38 1. Graduate Policy Committee
39 b. Membership.
40

41 The Graduate Policy Committee shall consist of one graduate faculty member
42 from each academic unit, at least four of whom are members of the Faculty
43 Senate, a representative from the University Library faculty, and a graduate
44 student. The representative from the University Library faculty and the
45 graduate student shall be a full voting member of the committee regardless
46 of graduate faculty status.
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2. Graduate Appeals Committee
b. Membership.

The Graduate Appeals Committee shall consist of at least one graduate faculty member from each academic unit, a representative from the University Library faculty, a graduate student, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty and the graduate student shall be a full voting member of the committee regardless of graduate faculty status.

3. Graduate Curriculum Committee
b. Membership.

The Graduate Curriculum Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and a graduate student. The representative from the University Library faculty and the graduate student shall be a full voting member of the committee regardless of graduate faculty status.

4. Graduate Program Review and Awards Committee
b. Membership.

The Graduate Program Review and Awards Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty shall be a full voting member of the committee regardless of graduate faculty status.

Library Faculty Serving on Faculty Senate Graduate Council and Committees

SECTION VII. SENATE CURRICULAR COMMITTEES

B. Graduate Council

b. Membership.

CURRENT:

The council shall consist of all of the members of the committees of the Graduate Council and the dean of the College of Graduate Studies (ex officio). **All members** of the Graduate Council must be Graduate Faculty, as specified in the Graduate Catalog.

The Committee on Committees shall select the faculty members for all committees of the Graduate Council and shall solicit nominees from the deans of the respective academic units as well as from the dean of the College of Graduate Studies, among others. The council chair and vice chair are elected annually by the membership of the council at the first meeting after the new committee is constituted, normally early in the fall term. The elected chair of the council will serve as the chair of the Graduate Policy Committee. The vice chair of the council will serve as the chair of the Graduate Curriculum Committee.

PROPOSED:

The council shall consist of all of the members of the committees of the Graduate Council and the dean of the College of Graduate Studies (ex officio). **All faculty members** of the Graduate Council, **except the representatives from the University Library faculty**, must be Graduate Faculty, as specified in the Graduate Catalog. **The representatives from the University Library faculty and the graduate students shall be full voting members of the council regardless of graduate faculty status.**

The Committee on Committees shall select the faculty members for all committees of the Graduate Council and shall solicit nominees from the deans of the respective academic units as well as from the dean of the College of Graduate Studies, among others. The council chair and vice chair are elected annually by the membership of the council at the first meeting after the new committee is constituted, normally early in the fall term. The elected chair of the council will serve as the chair of the Graduate Policy Committee. The vice chair of the council will serve as the chair of the Graduate Curriculum Committee.

1. Graduate Policy

b. Membership.

CURRENT:

The Graduate Policy Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, and a graduate student.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council chair will serve as the chair of the Graduate Policy Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

PROPOSED:

The Graduate Policy Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and a graduate student. The representative from the University Library faculty and the graduate student shall be full voting members of the council regardless of graduate faculty status.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council chair will serve as the chair of the Graduate Policy Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

2. Graduate Appeals Committee

b. Membership.

CURRENT:

The Graduate Appeals Committee shall consist of at least one graduate faculty member from each academic unit, a graduate student, and the dean of the College of Graduate Studies (ex officio) or her/his designee.

The council chair will appoint the chair of the Graduate Appeals Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year. The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies.

PROPOSED:

The Graduate Appeals Committee shall consist of at least one graduate faculty member from each academic unit, **a representative from the University Library faculty**, a graduate student, and the dean of the College of Graduate Studies (ex officio) or her/his designee. **The representative from the University Library faculty and the graduate student shall be full voting members of the council regardless of graduate faculty status.**

The council chair will appoint the chair of the Graduate Appeals Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year. The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies.

3. Graduate Curriculum Committee

b. Membership.

CURRENT:

The Graduate Curriculum Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, and a graduate student.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council vice chair will serve as the chair of the Graduate Curriculum Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

PROPOSED:

The Graduate Curriculum Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and a graduate student. The representative from the University Library faculty and the graduate student shall be full voting members of the council regardless of graduate faculty status.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council vice chair will serve as the chair of the Graduate Curriculum Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

4. Graduate Program Review and Awards Committee

b. Membership.

CURRENT:

The Graduate Program Review and Awards Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, and the dean of the College of Graduate Studies (ex officio) or her/his designee.

The council chair will appoint the chair of the Graduate Program Review and Awards Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered.

PROPOSED:

The Graduate Program Review and Awards Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty shall be a full voting member of the council regardless of graduate faculty status.

The council chair will appoint the chair of the Graduate Program Review and Awards Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered.

1 Resolution 2022-2023-4
2 Faculty Bylaw Change
3 Research Council Membership
4
5

6 **Whereas**, the duties and responsibilities of the Research Council are far ranging, and
7 include in part assisting in the evaluation of university research programs, reviewing the
8 activities of committees that deal with human subject or animals in research, working
9 with Office of Research administration in establishing guidelines for submission and
10 review of research proposals, and recommending policies relating to research activities,
11 research facilities, responsible research conduct, and patents; and
12

13 **Whereas**, the Research Council currently has the flexibility to divide into committees
14 based on the specific needs or emphasis in any given year; and
15

16 **Whereas**, faculty membership on the Research Council consists of exactly eighteen
17 faculty members proportionally representing all of the University academic units, plus
18 two additional faculty from the university institutes and/or centers; and
19

20 **Whereas**, the efficiency of the Research Council would be enhanced by having
21 additional faculty members representing the academic units, thus providing a wider
22 array of viewpoints and experiences from which the council could draw upon; therefore
23

24 **Be it resolved** that the Bylaws to the Constitution of the Faculty of the University of
25 Central Florida be amended in Section VI.F.2 to replace the text
26

27 “The committee shall consist of eighteen faculty members with at least one
28 representative from each of the academic units selected by the Committee on
29 Committees and two additional faculty members from the institutes and/or centers will
30 be designated by the vice president for the Office of Research.”
31

32 with
33

34 “The committee shall consist of **twenty-eight** faculty members with at least one
35 representative from each of the academic units selected by the Committee on
36 Committees and **three** additional faculty members from the institutes and/or centers will
37 be designated by the vice president for the Office of Research.”
38

RESEARCH COUNCIL MEMBERSHIP

CURRENT

2. Membership.

The committee shall consist of **eighteen** faculty members with at least one representative from each of the academic units selected by the Committee on Committees and **two** additional faculty members from the institutes and/or centers will be designated by the vice president for the Office of Research. Academic unit faculty membership shall proportionally represent the number of faculty of the colleges. Only faculty members holding the rank of associate professor or professor or professional librarians of comparable rank shall be eligible for membership. The vice president for the Office of Research (or designee) shall serve as an ex officio member. Terms of service shall be three years, staggered. The chair and vice chair of the council shall be elected annually by its membership.

PROPOSED

2. Membership.

The committee shall consist of **twenty-eight** faculty members with at least one representative from each of the academic units selected by the Committee on Committees and **three** additional faculty members from the institutes and/or centers will be designated by the vice president for the Office of Research. Academic unit faculty membership shall proportionally represent the number of faculty of the colleges. Only faculty members holding the rank of associate professor or professor or professional librarians of comparable rank shall be eligible for membership. The vice president for the Office of Research (or designee) shall serve as an ex officio member. Terms of service shall be three years, staggered. The chair and vice chair of the council shall be elected annually by its membership.

1 Resolution 2022-2023-5
2 Faculty Bylaw Change
3 Excessive Absences in Committees
4

5 **Whereas**, the principles of shared governance requires contributions from the Faculty
6 Senate, the Senate operational committees, Senate curricular committees, and joint
7 committees, in making reviews and recommendations to the president, the provost and
8 vice president for academic affairs, and other administrators on all matters concerning
9 the welfare of the university; and

10
11 **Whereas**, meaningful contributions from faculty appointed to committees requires the
12 presence of the faculty at scheduled committee meetings; and

13
14 **Whereas**, the Faculty Senate appoints faculty members, only a fraction of which are
15 senators, to serve on Senate operational committees, Senate curricular committees,
16 and joint committees; and

17
18 **Whereas**, the faculty senate has a mechanism to address vacancies or excessive
19 absences by senators at Senate meetings as described in the Bylaws Section V.A.-C.;
20 and

21
22 **Whereas**, joint committees have a mechanism to address vacancy or excessive
23 absences as stated in Bylaws Section VII that “If a non-elected committee member is
24 absent or unable to serve for eight weeks or longer, an interim or permanent
25 replacement will be appointed for the remaining term”; and

26
27 **Whereas**, consistent expectations for committee attendance at Senate operational
28 committees, Senate curricular committees, and joint committees would benefit faculty in
29 understanding expectations; therefore

30
31 **Be it resolved** that the Bylaws to the Constitution of the Faculty of the University of
32 Central Florida be amended in Section VI and Section VII to state “If a committee
33 member is absent or unable to serve for eight weeks or longer, an interim or permanent
34 replacement will be appointed for the remaining term by the agency that appointed the
35 committee member”; and

36
37 **Be it further resolved** that the Bylaws to the Constitution of the Faculty of the
38 University of Central Florida be amended in Section VIII to replace “If a non-elected
39 committee member is absent or unable to serve for eight weeks or longer, an interim or
40 permanent replacement will be appointed for the remaining term” with “If a committee
41 member is absent or unable to serve for eight weeks or longer, an interim or permanent
42 replacement will be appointed for the remaining term by the agency that appointed the
43 committee member”.

44
45

RESOLUTION ON EXCESSIVE ABSENCES IN COMMITTEES (page 1)

SECTION VI. SENATE OPERATIONAL COMMITTEES

CURRENT:

The Faculty Senate will establish Senate operational committees, which report to the full Faculty Senate at each meeting of the Faculty Senate. Terms of service for all committees are staggered. Committee members continue to serve until their replacements are appointed. The chair of each committee, directed by majority vote of the committee membership, shall bring policy matters to the Faculty Senate Steering Committee for consideration. Even though there is no voting by proxy for Senate meetings, Senate operational committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting.

PROPOSED:

The Faculty Senate will establish Senate operational committees, which report to the full Faculty Senate at each meeting of the Faculty Senate. Terms of service for all committees are staggered. Committee members continue to serve until their replacements are appointed. The chair of each committee, directed by majority vote of the committee membership, shall bring policy matters to the Faculty Senate Steering Committee for consideration. Even though there is no voting by proxy for Senate meetings, Senate operational committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. **If a committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term by the agency that appointed the committee member.**

RESOLUTION ON EXCESSIVE ABSENCES IN COMMITTEES (page 2)

SECTION VII. SENATE CURRICULAR COMMITTEES

CURRENT:

Certain committees shall be designated as Senate curricular committees. Even though there is no voting by proxy for Senate meetings, Senate curricular committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting.

As the elected representatives of the faculty, the Faculty Senate is responsible for all university curricular committees and councils.

PROPOSED:

Certain committees shall be designated as Senate curricular committees. Even though there is no voting by proxy for Senate meetings, Senate curricular committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. **If a committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term by the agency that appointed the committee member.**

As the elected representatives of the faculty, the Faculty Senate is responsible for all university curricular committees and councils.

RESOLUTION ON EXCESSIVE ABSENCES IN COMMITTEES (page 3)

SECTION VIII. JOINT COMMITTEES AND COUNCILS

CURRENT:

Even though there is no voting by proxy for Senate meetings, joint committees and councils may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. If a non-elected committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term. If a committee member is appointed a member by virtue of the position held which will not change over multiple committee terms, those members may be listed as continuing members. When the continuing member ceases to hold the position that entitles him/her to such membership, membership on the committee ends.

PROPOSED:

Even though there is no voting by proxy for Senate meetings, joint committees and councils may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. If a committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term by the agency that appointed the committee member. If a committee member is appointed a member by virtue of the position held which will not change over multiple committee terms, those members may be listed as continuing members. When the continuing member ceases to hold the position that entitles him/her to such membership, membership on the committee ends.

1 Resolution 2022-2023-6
2 Faculty Senate Bylaw Amendment
3 Faculty Senate Parliamentarian
4

5 **Whereas**, the Bylaws to the Constitution of the Faculty of the University of Central Florida state
6 that one of the duties of the Faculty Senate Chair is to appoint a parliamentarian; and
7

8 **Whereas**, meetings of the Senate are conducted according to the latest edition of Robert's
9 Rules of Order, which asserts "a member of an assembly who acts as its parliamentarian has the
10 same duty as the presiding officer to maintain a position of impartiality, and therefore does not
11 make motions, participate in debate, or vote on any question except in the case of a ballot
12 vote"; and
13

14 **Whereas**, it has been customary practice in the Senate that the Chair appoints a member of the
15 Senate to be the parliamentarian, and that the appointed parliamentarian engages in debate,
16 makes motions, and votes on all questions before the Senate; and
17

18 **Whereas**, Webster's New World Robert's Rules of Order Simplified and Applied provides an
19 alternative status for the parliamentarian as follows: "If a member is considered the
20 parliamentarian and sits with the assembly during meetings and does not advise the chair
21 during the meetings, then perhaps the parliamentarian would have the right to make motions,
22 discuss them, and vote"; therefore:
23

24 **Be it resolved** that the Faculty Bylaws be amended to state in section III A. 1. g. to state:
25 "To appoint a parliamentarian. The parliamentarian, if a member of the Senate, has the rights
26 to make motions, engage in debate, and vote, but cannot sit by or advise the Chair of the
27 Senate during a meeting."