

UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE STEERING COMMITTEE

MEMORANDUM

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: October 24, 1997
SUBJECT: Minutes of meeting held on October 9, 1997

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The Steering Committee was called to order by Dr. Richard D. Tucker, Chair, at 4:05 p.m. The roll was circulated for signatures. Minutes of September 11, 1997 were unanimously approved. Members present: Drs. Stephen Goodman, Naval Modani, Ida Cook, Philip Taylor, Taylor Ellis, Rosie Joels, James McBrayer, Brian Petrasko, Jean Kijek, Ms. Carol Hinshaw, and Vice Provost Frank Juge. Guest: Glenn Boreman, Chair, Personnel Committee

ANNOUNCEMENTS

Dr. Tucker announced that Charles B. Reed, chancellor of the State University System of Florida for 12 years, will become chancellor of the California State University system effective March 1, 1998.

Dr. Juge announced that he had recently discussed with the Board of Regents the question regarding the implementation of DROP (Deferred Retirement Option Plan) brought up by Dr. Taylor at the last Senate meeting. The Retirement System will not hear from the Internal Revenue Service for another two months, possibly three, concerning the tax status of DROP. The bargaining process may delay implementation until the IRS makes a decision, possibly until July of 1998.

Dr. Tucker also announced that Dr. Larry Aleamoni from the University of Arizona will present a faculty development and evaluation workshop at UCF on October 10, 1997.

OLD BUSINESS

Dr. Terri Fine was unable to attend the meeting, but reported to Dr. Tucker that there were no new developments on the plus/minus issue.

The Student Evaluation Form Review Committee still needs a chair. Dr. Tucker stated that faculty attending the Faculty Development Workshop, as well as those attending the October 10 workshop, may provide a natural nucleus from which to draw committee members.

Dr. Juge reported that the Sustained Performance Evaluation Committee had written a draft on guidelines, and the first revision is being circulated; two changes were made. The Committee will meet again next week to review the draft again. Dr. Boreman and Dr. Tucker will also receive a copy of the draft. Dr. Tucker stated that he will see that all members of the Steering Committee receive a copy.

General Education Oversight Committee's progress will be updated by Dean Seidel at the Faculty Senate meeting on October 23, 1997. The Committee met on Monday of this week and reviewed

proposals from departments related to the GEP. The Committee approved the General Psychology proposal (Psy2013) as a GEP Diversity Elective. The committee also reviewed proposals in upper level elective requirements. The Colleges of Education and Health and Public Affairs received broader definitions of other types of disabilities. Dr. Ellis stated that a report will be published soon.

Dr. Tucker is still looking for nominations from the Faculty Senate for grand marshals and faculty representatives for Fall Commencement on December 20, 1997. Dr. Bast stated that she will be the reader for the College of Health and Public Affairs.

NEW BUSINESS

Dr. Tucker reported that the Faculty Center for Teaching and Learning Advisory Committee is working on developing policies and membership guidelines to become a reporting committee of the Faculty Senate. It was discussed by the Steering Committee that the Distributed Learning Center may also become a reporting committee to the Faculty Senate, but that decision will be reviewed later in the academic year.

Dr. Tucker also reported that Barnes and Noble College Bookstores officially assumed management of the UCF bookstore as of October 1, 1997 and has hired a new manager, Mr. Mark Eckhart. He comes to UCF from the University of North Florida. Mr. Eckhart has asked about forming an advisory committee. The Steering Committee's consensus was that a reporting committee is not needed at present. Dr. Tucker will meet with Mr. Eckhart next week to set up an ad hoc committee with proportional representation, plus representatives from the library, downtown center, and the area campuses.

Mr. Bill Merck had been proposed as a tentative speaker for the next Senate meeting, but because of the number and nature of the resolutions being presented, it was decided to postpone his visit until later in the year.

Dr. Boreman, Chair of the Personnel Committee, distributed two resolutions for consideration by the Steering Committee.

RESOLUTION 1997-1998-1 TIP and PEP Awards

Whereas, The TIP and PEP awards were created to reward sustained faculty accomplishments, and the authority exists to reapply TIPs and PEPs from those faculty who have retired or otherwise left UCF;

BE IT RESOLVED, That available TIP and PEP funds for the current year be awarded to selected faculty applicants, and that the eligibility criteria as outlined in the applicable collective bargaining agreement for such selection be followed.

After a considerable amount of discussion two friendly changes were made, and it was unanimously approved to forward the resolution to the Faculty Senate on October 23, 1997.

RESOLUTION 1997-1998-2 Liability/Compensation

Whereas, The faculty have expressed concerns regarding liability insurance, and workers compensation issues while on travel related to university business;

BE IT RESOLVED, That written notification should be distributed as soon as possible to all faculty and staff by memorandum from appropriate university administration regarding current UCF policies, including both compensation and uncompensated travel situations.

The outcome of this resolution was to emphasize the importance of communication by Human Resources with the faculty and staff regarding university policies and rules. Dr. Cunningham stated that information of this nature should go to faculty and staff in a timely manner. It was unanimously approved to forward this resolution to the Faculty Senate on October 23, 1997. It was suggested that if approved by the Senate, a copy should be routed to Mr. Bill Merck along with specific questions that were on the original motion faxed to Dr. Tucker.

OTHER

Dr. Tucker complemented Dr. David Hernandez on his enlightening UCF newsletter regarding faculty and staff benefits. It was suggested that this be added to the Human Resources WEB site.

Dr. Ellis recommended examining student payroll disbursements. Apparently some graduate assistants have not been receiving their paychecks since August, 1997, and subsequently have withdrawn from their graduate programs. Dr. Juge said he would check into the problem.

Dr. Juge will report on the Sustained Performance Evaluations at the October 23, 1997 Faculty Senate meeting.

The meeting adjourned at 5:15 p.m.