

MEMORANDUM

TO: Steering Committee
FROM: Dr. Arlen Chase
Chair, Faculty Senate
DATE: October 3, 2003
SUBJECT: STEERING COMMITTEE MEETING

DATE: October 9, 2003
TIME: 4:00 p.m.
ROOM: Phillips Hall, Room 406I

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Minutes of September 11, 2003**
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - Constitutional Ratification
6. **New Business**
 - Anti-Discrimination Resolution
 - Procedures for Scholarship for Teaching Award
 - P&T Committee Membership
 - Standing Committee Reports
 - Budget & Administrative** – Dr. Cynthia Young
 - Graduate Council** – Dr. Alain Kassab
 - Personnel** – Dr. Rosie Joels
 - Undergraduate Policy & Curriculum** - Dr. Bob Pennington
7. **Other**
 - 2003 Fall Commencement Grand Marshal and Faculty Reps.
* Evaluation forms