

## MEMORANDUM

**TO:** Steering Committee

**FROM:** Dr. Arlen Chase  
Chair, Faculty Senate

**DATE:** September 5, 2003

**SUBJECT:** **STEERING COMMITTEE MEETING**

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**DATE:** September 11, 2003  
**TIME:** 4:00 p.m.  
**ROOM:** Phillips Hall, Room 406I

### AGENDA

1. Call to Order
2. Roll Call
3. Minutes of **August 26, 2003**
4. Announcements and Recognition of Guests
5. Old Business
  - Trustee Chairs/University Chairs - Dr. Mullens report
6. New Business
  - RFP for Undergraduate Teaching Materials
  - \$0.03 mailing charge for F distributions
  - The "flag" in campus classrooms
  - National faculty Coalition on Intercollegiate Athletics
  - Standing Committee Reports
    - Budget & Administrative** - Dr. Cynthia Young
    - Graduate Council** - Dr. Alain Kassab
    - Personnel** - Dr. Rosie Joels
    - Undergraduate Policy & Curriculum** - Dr. Bob Pennington
7. Other
  - (FCTL Presentation: Cunningham Award)
  - UPRC Motion - Dr. Bob Pennington