

Budget & Administrative Committee Minutes
September 11, 2019
ENG.II, Room 202A

Call to Order: Shawn Putnam, chair, called the meeting to order at 2:35 p.m.

Attendees: Barden, Sejal (CCIE); Bohil, Corey (CoS); Collins, Steven (CoS); Hoffman, Bobby (CCIE); Kizildag, Murat (Rosen CoHM); Kong, Anthony (CoHPS); LaManna, Jackie (CoN); Milon, Wally (CoB); Mitchell, David (CCIE); Ng, Boon (CoN); Putnam, Shawn (CECS); Vodopyanov, Konstantine (CREOL); Watson, Keri (CAH); Webster, Danielle (CoHPS); Crudele, Dennis (Intm. CFO, A&F); Richards, Rebeca (Dir., AAs-BP&A); Harris, Christy (*guest*; Assoc. VP-FA)

Approval of Minutes: Minutes of March 20, 2019 were approved.

1. Old Business

1a - Resolution 2019-2020 Creative School for Children

Chair Putnam explained that the Committee needed to formally adopt one of three previously proposed resolutions regarding Creative School for Children programming and facilities. Bohil made a motion to adopt version "A", as distributed to members in the committee packet; LaManna seconded. The motion passed without discussion nor any opposition.

2. New Business

2a - Overview of UCF's Legislative Budget Process— *Dennis Crudele*

UCF Interim CFO Crudele presented an overview of the legislative budget process and updated the Committee on several ongoing financial initiatives. He stated that the UCF Forward and UCF Restores programs have been submitted to the state legislature for supplemental funding during the 2020 legislative session. He indicated that the current budget model for the university does not meet current needs and expressed a desire to reform it during the course of this fiscal year via a university task force that will include representation from the Committee. He also updated the Committee on the new state law that prohibits carry-forward balances for many university operational accounts. He stated that he did not anticipate a reduction to summer course offerings due to this change. Finally, he stated that the university is considering the implementation of a new cloud-based ERP system.

2b - Overview of UCF's Academic Budget Process – *Rebeca Richards*

Rebeca Richards, Budget Director for UCF Academic Affairs, explained her role in the university's budgetary process to the committee and responded to questions.

2c - Discuss potential topics (of interest to UCF body) for future B&A Meetings / Agendas

- New business topic (2c) was not discussed due to lack of time.

3. Other Business

n/a

4. Adjournment

The meeting adjourned at 3:41 p.m.

1 **Resolution 2019-2020-X Creative School for Children**
2

3 **Whereas**, the Creative School for Children provides child care for kids with the
4 following enrollment priority (1) UCF enrolled Students with 6 credit hours or
5 more. (2) UCF Employees of any rank (3) UCF Alumni Community member (4)
6 Community members; and

7 **Whereas**, the Creative School for Children provides opportunities for university
8 students to receive experience and training in working with young children; and

9 **Whereas**, the Creative School for Children provides opportunities for faculty and
10 graduate students to conduct educational research; and

11 **Whereas**, Current enrollment of the Creative School for Children is 115 with a
12 long waiting list; and

13 **Whereas**, the Creative School for Children building was built in 1976 (renovated
14 during 1981 and 1994), and requires an average of \$100,000 each year on
15 maintenance fees; and

16 **Whereas**, Currently UCF has more than 68,000 students and more than 13,000
17 employees while it had about 25,000 students and less than 7,000 employees in
18 1994; therefore

19 **Be it resolved** that the proper administrative unit of UCF review the facility and
20 financial situations of the Creative School for Children and investigate alternative
21 means for the Creative School for Children to meet the demand of current UCF
22 students and employees.

Approved by the Budget and Administrative Committee on September 11, 2019.