

MEMORANDUM

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: September 26, 1996
SUBJECT: Minutes of Meeting held on September 12, 1996

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The Steering Committee was called to order by Dr. Richard Tucker, Chair at 4:10 p.m.. The roll was circulated. Minutes of August 22, 1996 were unanimously approved. Members present: Drs. S. Goodman, T. Fine, J. Leeson, N. Modani, R. Reedy, P. Taylor, T. Ellis, R. Joels, J. McBrayer, G. Frazer, Ms. Carole Hinshaw, Provost Gary Whitehouse, and Vice Provost Frank Juge.

OLD BUSINESS - None

NEW BUSINESS

Dr. Tucker reported that on August 29, 1996, the Provost's office had forwarded the guidelines for the TIP and PEP awards to the Board of Regents.

Dr. Goodman reported on the constitution of the Standing Committees and Reporting Committees. A few changes have been necessary for the Standing Committees. The Reporting Committees have been more problematic. He will work with the Committee on Committees to help fill the vacancies.

Dr. Tucker announced that three of the Standing Committees have met. Dr. Linda Malone will serve as Chair for the Graduate Policy and Curriculum Committee with Dr. Jack Stout as Vice-Chair. Dr. Stout will also serve as Chair of the Graduate Council. Dr. Karl-Heinrich Barsch will serve as Chair for the Undergraduate Policy and Curriculum Committee with Dr. Thomas Martin as Vice-Chair. Dr. Martin will also serve as Chair of the Undergraduate Course Review Committee. One of the items UPCC will consider is the policy of (I) incomplete grades. Dr. Terri Fine is the liaison for this committee. The Personnel Committee will be chaired by Dr. Ida Cook. Dr. Reedy reported that the Personnel Committee will study the issues on phased retirement, the consistency and evaluation of chairs, associate deans, and deans. The Budget and Administrative Procedures Committee will meet on Monday, September 16, 1996 at 9:30 a.m. Dr. Walter Johnson has been asked to serve as chair.

Dr. Tucker stated that Provost Whitehouse requested an implementation committee be formed for the purpose of establishing the plus/minus grading policy for UCF. Dr. Terri Fine, chair of this committee, reported that the committee has met once and it has encountered a few problems. It may be the committee's recommendation to consider only a plus grading system rather than a plus/minus grading system. Several problems are being analyzed. There was discussion about the need to focus on a plus/minus system; otherwise clarification would be needed from the Faculty Senate about the intent of the resolution. Mr. Joel Hartman has recommended that Mr. Tim Larson, Computer Services, help with the technological problems and be added as a member of the committee. The committee will report to the Faculty Senate on its final analysis.

The GEP (General Education Program) Committee has been reconstituted under Dean Kathryn Seidel as chair. This committee will primarily consider a diversity requirement; it will also address possible innovations with the GEP.

The Steering Committee had requested recommendations for grand marshals and departmental representatives for fall commencement. Anne Marie Allison and June Stillman, both retiring librarians are under consideration.

ANNOUNCEMENTS

Dr. Tucker announced that at the September 26, 1996 Faculty Senate meeting, Dr. Dziuban will report on the Faculty Teaching and Learning Center, and Dr. Kathleen Richardson will do a demonstration of electronic technologies in large classes.

A report on the factor analysis of the new student evaluation forms (Student Perception of Instruction) will be presented to the Faculty Senate as soon as it is available. It was discussed that the new Faculty Teaching and Learning Center would not be the appropriate unit to do this analysis. The Institute of Statistics will be approached in this regard. Dr. Juge reported that more forms will be ordered for use in the fall, 1996 and in the spring, 1997.

The Academic Calendar Committee has recommended dropping prep day and have classes conclude on Monday with finals beginning on Tuesday for spring, 1998. Provost Whitehouse reported some concern with the spring, 1998 academic calendar. A significant problem is the scheduling of finals during Passover. This subject will be examined further by the Academic Calendar Committee.

There has been discussion on the policy issues regarding Research Centers and Institutes and the ability to grant degrees. President Hitt has asked Provost Whitehouse to set up a committee in this regard. Dr. Jacobs is chairing the committee composed of representatives from CREOL, Arts and Sciences, and Engineering. The Faculty Senate will be apprised of the recommendations in terms of any policy issues requiring Faculty Senate input.

Provost Whitehouse announced that Dr. Juge will attend the September 26 Faculty Senate meeting in his place while he attends the Board of Regents meeting in Jacksonville.

Dr. McBrayer recommended that the Senate study the problem of dropping students from class rolls and the failure of alerting faculty when students are reinstated to classes. Provost Whitehouse said he would discuss this problem with Dr. Huddleston.

The meeting adjourned at 5:15 p.m.