

**Faculty Senate
Steering Committee Meeting
Millican Hall, room 395E
Minutes of September 12, 2019**

William Self, chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

MINUTES

Motion to approve the minutes of August 22, 2019, was made and seconded. The minutes were approved as recorded.

RECOGNITION OF GUESTS

Jana Jasinski, Vice Provost for Faculty Excellence
Lucretia Cooney, Associate Director, Faculty Excellence
Chiara Mazzucchelli, 2019-2020 Provost Faculty Fellow

ANNOUNCEMENTS

Dr. Self thanked Keith Koons and Bari Hoffman Ruddy for facilitating the campus presentations for four candidates making a presentation on Student Success for the position of Vice Provost for Teaching and Learning and Dean of Undergraduate Studies.

Resolution Update

- **Resolution 2018-2019-9 UCF Conference Rooms**
This resolution asked the administration to identify and take responsibility for generally available conference rooms and to develop a minimum standard for technology and support. Although the Provost supports the resolution in principle, it is pending a decision and has been assigned to UCF IT for cost analysis and implementation plan.

- **Resolution 2018-2019-12 SPoI Accessibility and Improvements**
The resolution recommended in the short-term that administration make the SPoI results transparent, provide students with information, pilot making evaluations optional with active reminders, and modify the email currently sent to students. It also recommended long-term actions such as forming a task force and purchasing a software package to capture and report SPoI data. The Provost approved this resolution on September 10, 2019.

- **Resolution 2019-2020-1 Travel Policy Guidelines for Faculty**
The resolution requested Finance and Accounting develop a clear set of guidelines and assess the implementation of travel procedures across the university. The Provost denied this resolution on September 10, 2019. The Provost feels that experts from Finance & Accounting should be invited to the committee to answer questions and talk about information that is missing or not clear before a resolution is submitted.

Live Stream

Dr. Self noted that the Board of Trustees meetings are now live-streamed. The Faculty Senate has the opportunity also to live stream meetings. An upcoming resolution provides senators with an update from the President and Provost. The opportunity to live stream the meetings allows more faculty in remote locations to view the meetings, keep up to date, and hear the administrative updates. Dr. Self requested feedback on potentially live streaming the meetings. Members did not have any concerns and liked the increased transparency. Viewers would not have the ability to live chat, viewing by senators does not count for attendance since senators must be present to vote, and a live stream link would be provided on the Faculty Senate website instead of the UCF YouTube channel. Since there were no objections, Dr. Self indicated the Senate would move forward in coordinating live streams.

OLD BUSINESS

Topics for 2019-2020 Senate Committee Action

The committee either assigned issues to specific committees, postponed an issue, or removed an issue permanently. Issues one through five were voted on at the August 22, 2019 meeting.

21. Joint Committee Membership

Review the rationale for membership on Joint Committees in relation to the total number of faculty in units, faculty workload, and relevance.

Dr. Self clarified that the review includes the rationale for why a committee specifies one faculty member from each academic unit versus multiple faculty from specific units. The review should include a review of other stakeholders assigned to the committees.

Motion and second to assign the issue to the *Ad Hoc Bylaws Committee*.

Vote: all in favor; motion passes.

6. Honorary Degrees

According to BOG regulation 3.004, each BOT shall establish policies and procedures for recommending candidates for honorary degrees. The Faculty Senate last suggested procedures in 1994-1995 http://facultysenate.ucf.edu/resolutions/1994_1995/index.asp#res8. Previous resolutions include 1991-1992-7 Honorary Degree Criteria and 1972-1973 Guideline Recommendations for Awarding Honorary Degrees. A BOT regulation needs to be developed for the criteria and rescinding on the honor for approval by the BOT.

Motion and second to assign the issue to the *Commencements, Convocations, and Recognition Committee*.

Vote: all in favor; motion passes.

Issues #7 and #8 regarding Campus Entrances

7. Coordinate with Orange County to extend access to an eastern entrance to UCF to North Tanner Road

The University experiences huge amounts of flow through traffic, particularly going to and from the Research Park. This flow through traffic contributes to the huge traffic backups on Orion and along Gemini as well as at Libra drive and Gemini and long waits from 7 to 9:30 AM and 4 to 6 PM or later. The connection to North Tanner is NOT to be confused with any larger plans for another east/west route between route 50 and University. This is simply a limited route extension to North Tanner only. Plans and budgeting must be put in place to reroute traffic arising from the Research Park around the University to the east.

8. Plan and budget an east entrance from Percival Road

The University has four west entrances, one south entrance, one north entrance, and no east entrance. Traffic arising or returning from the east of the University as well as the Research Park must circle around and come in through either the north or south entrance. The result is huge traffic backups on Orion and along Gemini as well as at Libra Dr and Gemini and long wait times occurring from 7 to 9:30 AM and 4 to 6 PM or later. Plans and budgeting must be put in place to enable traffic to enter the University from the east.

Discussion regarding the issue being outside of the scope of UCF regarding infrastructure and road development since roads are in the purview of Orange County Government, including impact fees. Debated whether the issue is outside of the Parking, Transportation and Safety Committee's purview. Comment made that the committee could communicate the need for an entrance. Determined the issues are better discussed within the University Master Planning Committee.

Motion and second to assign the issues #7 and #8 to the *University Master Planning Committee*.

Vote: all in favor; motion passes.

9. Undergraduate Common Program Oversight Committee

Change bylaws to move committee from a Joint Committee to a subcommittee of the Undergraduate Council and change membership to include more constituents.

Dr. Self noted that the committee's main role deals with general education courses and overlaps with the Undergraduate Course Review and Undergraduate Policy and Curriculum Committees. Multiple current and past committee members and administrators have suggested that the committee be moved within the Undergraduate Council and reorganized. Comment made that feedback should be sought from the council and committees regarding reorganizing the committees.

Motion and second to assign the issue to the *Ad Hoc Bylaws Committee*.
Vote: all in favor; motion passes.

10. **Library Funding**

The University Library funding has been flat, as with other units. FY 18-19 resulted in \$200,000 less for acquisitions. Concerned that the Stars Digital Library is in jeopardy.

It was noted that the Stars Digital Library would be covered by Auxiliary funds this year. Possible budget cuts have implications for future years. Discussion followed that the Library is the only unit that has representation on the Senate and that administration has a procedure for requesting funds, and this could be seen as a conflict of interest. Others noted that acquisitions are vital to research, and this is a perennial problem. The issue isn't concerning Librarian salaries, and it is in direct support of the universities research mission and faculty. Questions raised as to why the Library funding is flat and if cost increases are built into the budget. Vendors can increase costs anywhere from 5% to 20%, which is difficult to budget. The university needs a long-term solution in funding the Libraries. Outside of objective criteria by the administration to determine funding, the faculty have a subjective opinion concerning needs. Would like to see the Budget and Administrative Committee involved in those discussions and make recommendations to the administration. The administrators are more transparent with budget information.

Motion and second to assign the issue to the *Budget and Administrative Committee*.

Vote: all in favor; motion passes.

11. **Faculty Senate Budget**

Obtain a budget from Academic Affairs to provide committees funding to conduct research or hire an outside firm.

Discussed committee placement options. Dr. Self clarified that the Faculty Senate budget includes funds for travel to the Advisory Council of Faculty Senates meetings, cost of an Administrative Assistant, and office supplies. Funds left over carry to the next year. Clarified the request is for a pool of money that the committees can use for outside experts. A suggestion was made that Steering develop a proposal that is more specific regarding need.

Motion and second to assign the issue to the *Steering Committee*.

Vote: all in favor; motion passes.

12. Faculty Grievances

Grievances should be heard by a faculty panel instead of one administrator making the final decision. Obtain statistics on grievances from Contract Compliance & Administration Support on historical total number grievances by type, gender, etc. to identify a trend.

Comment made that the committee should also research/benchmark other universities process for grievances.

Motion and second to assign the issue to the *Personnel Committee*.

Vote: all in favor; motion passes.

13. Senate Resolution Appeals Process

Modify the Bylaws Section IV.I. Resolutions to include the final appeal to the BOT as stated prior to the 2010 Constitution rewrite.

Motion and second to assign the issue to the *Ad Hoc Bylaws Committee*.

Vote: all in favor; motion passes.

14. Senate Resolution Appeals

Consider bringing back to the Senate any prior resolutions that were not approved for an appeal vote.

Committees have the ability to revise and submit a new resolution. Discussed how old resolutions should be reviewed and discussed in the committee and the committee should determine if the original resolution should be appealed, if it should be modified and submitted, or if it is no longer a relevant resolution. Question if Steering should review and steer to the committees.

Motion and second to assign the issue to each committee to review the last five years of resolutions that have been denied and determine if the denied resolutions should be appealed to the President, a new resolution developed, or dropped.

Vote: all in favor; motion passes.

15. Student Perception of Instruction (SPoI)

The surveys are prone to gender and minority bias, and too much or too little emphasis are placed on SPoI for faculty evaluation.

Discussed possibly assigning to Personnel to possibly limit the weight SPoI is given on a faculty evaluation. It was noted that the bargaining agreement governs evaluations; however an opinion can still be expressed. Debated whether the issue should be assigned to the SPoI Task Force or the Personnel Committee.

Motion and second to assign the issue to the *SPoI Task Force* once formed.

Vote: all in favor; motion passes.

Bari Hoffman Ruddy, vice chair of the Faculty Senate led the discussion on the remaining issues before adjournment.

16. Digital Time Sheets

All faculty and undergraduate assistants are required to complete a paper timesheet resulting in additional workload and paper waste to complete. The time sheet should be digitized to reduce waste and time.

Short debate over committee assignment. The Chief Financial Officer noted in a Budget and Administrative Committee that they are actively looking for a new ERP system. Compared the duties of Personnel and Budget and Administrative.

Motion and second to assign the issue to the *Budget and Administrative Committee*.

Vote: all in favor; motion passes.

Issues 17 through 19 were previously assigned and remain on the list for tracking purposes.

20. UCF Policy 4-401.2 Make-up Assignments for Authorized University Events or Co-Curricular Activities

Review and update the policy to include the undergraduate research showcase.

Great debate and discussion on the issue. Discussed how UCF Regulation 5.020 already covers religious holidays. Reviewed UCF Policy 4-403.1 Required Elements of the Course Syllabus section 6 indicating that the syllabus should contain make-up exam and assignment policies and procedures, including those regarding participation in university activities and religious holidays and syllabus language. Reviewed at 4-401.2 for Make-Up Assignments for Authorized University Events or Co-curricular activities. The policy is for students that represent the university in authorized events and activities and does not cover university activities. Noted that some students presenting at the undergraduate showcase can't get excused from class to present. There is no form or permission for a university activity. Debated if the issue is an administrative issue or academic issue.

Motion and second to remove the issue and ask the chair of the Faculty Senate to discuss the issue with the Provost.

Vote: all in favor; motion passes.

Re-assigned Issues

2018-2019-4 Textbook Affordability

Increase faculty involvement and additional training regarding textbook affordability through open educational resources (OER).

Response: FCTL including materials in the summer conference.

The Faculty Center for Teaching and Learning (FCTL) includes materials in the summer conference. The FCTL was given a seat on the campus-wide CDL & Library Committee. The existing Bookstore Advisory Committee is being modified to include textbook affordability.

Motion and second to re-assign the issue to the *Bookstore Advisory Committee*.

Vote: all in favor; motion passes.

2017-2018-7a Navigation/directions on campus

Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone.

Response: Based on information received (2-11-19 minutes), the issue should be re-assigned to the Parking committee.

The Information Technology Committee recommends the issue be re-assigned to the Parking, Transportation and Safety Committee.

Motion and second to re-assign the issue to the *Parking, Transportation and Safety Committee*.

Vote: all in favor; motion passes.

REPORT OF THE PROVOST

Provost Dooley sent regrets for her absence. Dr. Jana Jasinski provided the report of the Provost.

Dr. Jasinski indicated that this Fall semester, an external facilitator would assist in an open-ended conversation around what faculty excellence means and how to elevate excellence.

This past Tuesday, the Women of Distinction Award was presented to Anne Bubriski in Women's Studies, Caridad Hernandez in Internal Medicine, and Julia Listengarten in Theatre at the welcome reception for women faculty.

During last month's meeting, a question was asked as to how many of the new faculty hires were underrepresented minorities. To clarify, 21 of the 128 new faculty are underrepresented minorities.

NEW BUSINESS

None.

LIAISON REPORTS

Budget and Administrative Committee – David Mitchell

The committee had a robust conversation how the current budget model won't support UCF and administration plans to implement a new budget model with a task force to work across the university which will have committee member representation. The carryforward changes will be part of the new model. The committee plans to have an informational session regarding the carryforward changes. The administration does not believe the changes in carryforward will reduce summer course offerings. The UCF Forward Program and UCF Restores are two priorities communicated to the Legislature. The 1.25% faculty increase is more than likely not going to occur due to budget shortfalls. Committee discussed and voted on the Creative School resolution that requests administration review the facility and financial situations and investigates alternative means for the school to meet the demand of current UCF students and employees.

Information Technology Committee – Joseph Harrington

The committee was charged and continued to meet. The committee discussed Resolution 2019-2020-12 to add an instructional designer as an ex officio member. Tom Cavanagh and an instructional designer have been invited to discuss the request at the next meeting. The committee schedule has been set through April.

Parking, Transportation and Safety Committee – Nicole Dawson

The committee has not met.

Personnel Committee – Kristine Shrauger

The committee met to elect a chair and vice chair.

Research Council – Nina Orlovskaya

The committee elected a chair and vice chair. The first meeting was postponed due to the hurricane.

Graduate Council – Jim Moharam

All of the committees have met at least once. Looking at refining language regarding late withdrawals.

Undergraduate Council – Kelly Semrad

No report at this time.

OTHER BUSINESS

None.

ADJOURNMENT

Motion to adjourn made and seconded. The committee adjourned at 5:20 p.m.

Steering Assigned Topics for 2019-2020 Faculty Senate

Steering #	Committee Assignment	Topic	Description	Referred By	Status
1	Remove	Student Perception of Instruction minimum students	UCF IT indicates that the Faculty Senate determined that any courses with fewer than five students excludes results from being released. After research, no Senate resolution or minutes can be found that indicates the Senate set the minimum number. Faculty Excellence receives numerous calls regarding the rule. The Senate needs to document to reason for the minimum in a resolution.	Jasinski 5-31-19	Remove Steering 8-22-19
2	Remove	Summer courses and funding	Need recommendations on how to affordably offer summer courses. Costs are exceeding the colleges funding resulting in courses being reduced.	Deans Meeting 5-31-19	Remove Steering 8-22-19
3	Academic Calendar Committee	Academic Calendar	The calendar shift to meet Valencia's schedule resulted in a lost week of clinical work. Adopt UCF's calendar most appropriate for the university.	Deans Meeting 5-31-19	
4	Personnel Committee	Faculty administrative action	Consistent investigation and consequences for faculty administrative action regarding sexual harassment or other issues of misconduct.	Deans Meeting 5-31-19	
5	Personnel Committee	Faculty facing administrator and vice president reviews.	The Senate was heavily involved in the review of administrators and vice presidents pre-BOT during the 90's. Previously approved administrative review resolutions were approved and placed in the Faculty Handbook (1971-1972-3, 1978-1979-5, 1983-1984-5, 1991-1992-13). With the evolution of the BOT and Faculty Excellence, faculty need more involvement in the review process.	Self and Steering 5-29-19	
6	Commencements, Convocations and Recognition	Honorary Degrees	According to BOG regulation 3.004, each BOT shall establish policies and procedures for recommending candidates for honorary degrees. The Faculty Senate last suggested procedures in 1994-1995 http://facultysenate.ucf.edu/resolutions/1994_1995/index.asp#res8 . Previous resolutions include 1991-1992-7 Honorary Degree Criteria and 1972-1973 Guideline Recommendations for Awarding Honorary Degrees. A BOT regulation needs to be developed for the criteria and rescinding on the honor for approval by the BOT.	Self 5-14-19	
7	Master Planning	Coordinate with Orange County to extend access to an eastern entrance to UCF to North Tanner Road.	The University experiences huge amounts of flow through traffic, particularly going to and from the Research Park. This flow through traffic contributes to the huge traffic backups on Orion and along Gemini as well as at Libra Dr and Gemini and long waits from 7 to 9:30 AM and 4 to 6 PM or later. The connection to North Tanner is NOT to be confused with any larger plans for another east/west route between route 50 and University. This is simply a limited route extension to North Tanner only. Plans and budgeting must be put in place to reroute traffic arising from the Research Park around the University to the east.	Proctor 4-19-19	

8	Master Planning	Plan and budget an east entrance from Percival Road.	The University has four west entrances, one south entrance, one north entrance, and no east entrance. Traffic arising or returning from the east of the University as well as the Research Park must circle around and come in through either the north or south entrance. The result is huge traffic backups on Orion and along Gemini as well as at Libra Dr and Gemini and long wait times occurring from 7 to 9:30 AM and 4 to 6 PM or later. Plans and budgeting must be put in place to enable traffic to enter the University from the east.	Proctor 4-19-19	
9	Ad Hoc Bylaws	Undergraduate Common Program Oversight Committee	Change bylaws to move committee from a Joint Committee to a subcommittee of the Undergraduate Council and change membership to include more constituents.	Steering 4-4-19	
10	Budget & Administrative	Library Funding	The University Library funding has been flat, as with other units. FY 18-19 resulted in \$200,000 less for acquisitions. Concerned that the Stars Digital Library is in jeopardy.	Steering 4-4-19	
11	Steering	Faculty Senate Budget	Obtain a budget from Academic Affairs to provide committees funding to conduct research or hire an outside firm.	Steering 4-4-19	
12	Personnel	Faculty Grievances	Grievances should be heard by a faculty panel instead of one administrator making the final decision. Obtain statistics on grievances from Contract Compliance & Administration Support on historical total number grievances by type, gender, etc. to identify a trend. Also research/benchmark other universities process.	Steering 4-4-19	
13	Ad Hoc Bylaws	Senate Resolution Appeals Process	Modify the Bylaws Section IV.I. Resolutions to include the final appeal to the BOT as stated prior to the 2010 Constitution rewrite.	Steering 4-4-19	
14	Ask each committee to review	Senate Resolution Appeals	Consider bringing back to the Senate any past resolutions that were not approved for an appeal vote.	Walters/Self 4-4-19	
15	SPoI Task Force	Student Perception of Instruction (SPoI)	The surveys are prone to gender and minority bias and too much or too little emphasis is placed on SPoI for faculty evaluation.	Koons 3-27-19	
16	Budget and Administrative	Digital Time sheets	All faculty and undergraduate assistants are required to complete a paper timesheet resulting in additional workload and paper waste to complete. The time sheet should be digitized to reduce waste and time.	Senate 3-21-19	

17	Personnel	Summer Work Assignments	Current discrepancies in the compensation for faculty that are required to have graduate students take thesis hours during the summer, independent of other responsibilities.	Personnel 3-6-19	
18	Personnel	Out-of-unit Faculty Benefits	Resolution 2017-2018-12 was denied. Work with the Faculty and Staff Benefits Committee in upcoming year to address issue.	Personnel 3-6-19	
19	Personnel	Emeritus Resolution 2017-2018-13	Policy update proceeding, examine to see if points raised in resolution are addressed in the policy.	Personnel 3-6-19	
20	Chair Talk to Provost	UCF Policy 4-401.2 Make-up Assignments for Authorized University Events or Co-curricular Activities	Review and update the policy to include the undergraduate research showcase.	Steering 3-7-19	
21	Ad Hoc Bylaws	Joint Committee Membership	Review the rationale for membership on Joint Committees in relation to the total number of faculty in units, faculty workload, and relevance.	Steering 8-22-19	
2018-2019-1	Personnel	Faculty Excluded from Awards.	Faculty with minor administrative roles (out-of-unit) are now excluded from awards based on the Collective Bargaining Agreement. The impact on the faculty evaluation based on the inability to apply and be selected for an award. Response: Pegasus Award now includes out-of-unit.	Steering 4-5-18	Committee monitoring.
2018-2019-2	Personnel	Payment Structure for Awards.	Excellence and Pegasus Professor awards should be more prestigious than individual accomplishment awards such as TIP, RIA, and SoTL and the financial benefit should be more than a one-time payment.	Steering 4-5-18	Continuing Issues regarding TIP, RIA, SoTL, etc.
2018-2019-4	FCTL – reassign to Bookstore Advisory	Textbook Affordability.	Increase faculty involvement and additional training regarding textbook affordability through open educational resources (OER). Response: FCTL including materials in summer conference.	Steering 4-5-18	FCTL given a seat on campus-wide CDL & Library committee.
2018-2019-9	Postpone Indefinitely	GEP Assessment System.	The system to enter GEP Assessment results needs major improvement. GEP courses are being requested to be Gordon Rule eligible that can't. Note: Keisha Hoerrner, Melody Bowdon, OEAS, and other faculty are trying working to improve the assessment.	Steering 4-5-18	

2018-2019-10	Parking, Transportation, & Safety	Golf Cart Speed Limit.	Environmental Health & Safety appears to be setting a 15MPH speed limit for golf carts on pedestrian walkways. Should be slower to ensure pedestrians have time to be aware of a golf cart in order to avoid a collision. Response: Transitioning from EHS to Compliance & Ethics. A new UCF policy needs to be created regarding speed limits. Committee recommended 10mph on sidewalks.	Coffey 4-9-18	Committee Monitoring
2018-2019-12	Personnel	Faculty Salary Compression Study	Update to study for all faculty. Comment: Request both equity AND compression studies in upcoming year. Steering 4-4-19: Identify the annual pay raises around the State.	Self 8-8-18	Not addressed
2018-2019-14	Personnel	Faculty Retention	Colleges are struggling with faculty retention.	Dean meetings 8-8-18	Faculty Excellence is examining via COACHE response.
2018-2019-15	UPCC	Transfer Credit Evaluation Issues	No formal process or guidelines to evaluate transfer credit evaluation for out-of-state or courses at other institutions. Response: Draft documents complete. UPCC may vote on them in April. Changes to SACSCOC regulations & UCF's timeline for launching OCR software has made this more complex.	Hoerrner 8-8-18	In Progress – better suited for program coordinators, chairs/directors, or Assoc. Deans.
2017-2018-6	Budget & Administrative	Creative School Accessibility. (www.csc.sdes.ucf.edu/enrollment/)	The school has a waiting list of 200. The preference is for students to get slots first. The increase in faculty has resulted in an increased need for accessibility to the Creative School. The facility is at maximum capacity. Discussion: No new faculty hires were able to enroll and waiting list is longer. Is it possible to create a new school for faculty? Is it possible to develop the Creative School downtown as we build the campus?	Steering 4-6-17	Still Discussing
2017-2018-7a	Information Technology – reassign to Parking, Transportation & Safety	Navigation/directions on campus.	Even though more signs have been installed, visitors need a way to navigate and determine where they are on campus and how to get to a location on their phone. Response: Based on information received (2-11-19 minutes), the issue should be re-assigned to the Parking committee.	Steering 8-7-17	Issue should be assigned to the PTS Committee.
2016-2017-35	Personnel to Steering	Committee chairs, reward and accountability for service (including service during the summer).	Modest number of faculty that do a very high amount of service (30-40%). They get credit for 10 – 15% assignment of service. Anything over that amount doesn't count. Give appropriate benefit or payment.	Harrington 8-11-16	Steering AD Hoc Committee 3-7-19
2017-2018-18	Postpone Indefinitely to monitor	University Master Planning Committee	Recommendations to increase the UMPC's involvement in short- and long-range planning.	University Master Planning Committee	Monitor

2017-2018-5	FCTL	Lack of Study Abroad policy. (UCF policy 2-902; CBA Article 8.8)	Need a policy that explains the expectations on number of students, salary, etc. Taking 30 students abroad for one faculty member is dangerous and impossible to manage. Faculty are told you must take a minimum of 25 students in order to be paid. The union complains that we are giving away SCH's and the students beg for the opportunity. Discussion: Don't think UCF Global has a policy. Need a resolution to get a policy created.	Steering 4-6-17	FCTL gave to Division of Teaching & Learning and UCF Global to handle task.
2017-2018-16	Personnel	Spousal Conflict of Interest Resolution; Resolution 2016-2017-13	Keep informed of progress the UCF Research Conflict of Interest committee is making on issue. Policy didn't resolve specific issues. Response: Current policy didn't resolve specific issues. UCF Research Col committee supposed to address. Issue may need input from Compliance & Ethics.	Personnel Committee	Keep Open – Other input to occur
2017-2018-28	Strategic Planning Council	Strategic Planning Council	The membership and duties of the Strategic Council Committee may be out-of-date with the Collective Impact Strategic Plan. What is the role of this advisory committee to the president?	Self 7-25-17	Pending