

M E M O R A N D U M

TO: Faculty Senate Steering Committee  
FROM: Faculty Senate Office  
DATE: October 10, 1995  
SUBJECT: Minutes of Meeting of September 14, 1995

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The meeting was called to order by Dr. Naval Modani, Chair, at 4:05 p.m. The roll was circulated. The minutes of June 29, 1995 meeting were unanimously approved. Members present were: Cook, Cunningham, Hinshaw, Malone, McBrayer, Petrasko, Rungeling, Somerville, Talbott, Taylor, and Wood. Provost Whitehouse and Dr. Juge were also in attendance.

**OLD BUSINESS:**

Dr. Petrasko enquired about the survey of Senate committees. Dr. Modani will circulate the analysis of the survey results done by Dr. Rungeling. Dr. Wood requested that copies of the Florida Senate Bill 2330 be circulated to the Steering Committee. Dr. Juge agreed to provide a copy to the Senate office.

**NEW BUSINESS:**

Dr. Modani reported that the Standing Committees for 1995-96 have met and elected the officers for the year. He circulated the lists of members for these committees. Drs. Wink and Lawther are the elected chair and vice chair of the Undergraduate Policy and Curriculum Committee. Dr. Lawther will chair the Undergraduate Course Review Committee. Dr. Somerville agreed to be the Steering Committee liaison to the UGPCC. Drs. Tucker and Goodman are the elected chair and vice chair of the Graduate Policy and Curriculum Committee. Dr. Goodman will chair the Graduate Council. Dr. Petrasko volunteered to be the Steering Committee liaison to the GPCC. Dr. Davis is the elected chair of the Personnel Committee. Dr. Talbott volunteered to be the Steering Committee liaison. Dr. Johnson is the elected chair of the Budget and Administrative Procedures committee and Dr. Rungeling agreed to serve as the liaison. Dr. Modani indicated that each of the committees has developed a tentative list of issues to consider for the year.

Lists of members of several of the Reporting Committees were circulated. Dr. Modani said that the membership of the Strategic Planning Council was expanded in response to suggestions by the SACS visitation team and in light of the ongoing strategic planning process. For some of the Reporting Committees, the membership is not yet finalized. Steering Committee members concurred with several of the recommendations for the remaining Reporting Committees. Drs. Petrasko and Modani will seek the consent of the faculty members recommended and finalize the membership in the next few days.

The policies and procedures for TIP are the same as last year. Faculty were provided the SCH data for verification. Academic Affairs will notify the candidates eligible for TIP by September 25th and portfolios are due by October 23rd. Awards are retroactive to the start of the academic year and the winners are to be notified by mid December. Provost Whitehouse reported on the two open faculty meetings conducted earlier this week.

The GEP Implementation Committee, chaired by Dean Seidel, has begun its deliberations and has planned two open meetings for faculty and meetings of several focus groups for the various components of the GEP. Committee recommendations will be sent to the Senate by about October 9th and this would be placed on the Senate agenda for the October meeting. The final GEP of 36 hours is due to the BOR office by November 1, 1995.

Dr. Modani requested the members to suggest faculty names for Grand Marshals and Faculty Representatives for the Fall commencement. There are three ceremonies on December 16th -- at 8:00 a.m. Colleges of Education and Business, at 12:00 noon College of Arts and Sciences, and at 4:00 p.m. Colleges of Engineering and Health and Public Affairs.

**OTHER:** Provost Whitehouse invited the members to attend the BOR meeting on September 15th. He will chair the search committee for VP Administration and Finance. This Committee will have two faculty representatives and Dr. Modani has recommended Drs. Cunningham and Radwan. The closing date for the position is October 26th. Institutional Research and Student Affairs will report to the Provost. The Legislature has requested the SUS to present a plan for 25% budget cut for next year. This is expected to be an exercise but more serious than the last year. For the current year, there is a possibility of a 3% cut from the funds allocated to the SUS. UCF is in a better position to accommodate this than some of the other universities.

Provost Whitehouse gave a brief report on Fall enrollment and commented that the SAT scores for the FTIC students was about 40 points higher than last year. We have admitted more students and are attracting students with better credentials. This is in part due to the larger number of honors students as well as the initiation of the LEAD Scholars Program.

Provost Whitehouse commented that funding for TIP for next year is uncertain. He expressed happiness in having Dr. Juge back in Academic Affairs. Dr. Rungeling expressed some concern about the BOR mandate to have certain "core" questions on the course evaluation form and to make public the results on these questions. Dr. Juge commented that we have to comply with the BOR directive but several of the "core" questions are identical to the ones used at UCF. Dean Wanielista's committee is formulating recommendations on other questions on the form. It is expected that there will be some UCF wide questions and each college/department will have the flexibility to include additional questions on the form. Dr. Modani will ask Dean Wanielista to send a memo to all faculty and inform them of the "core" questions and the progress of his committee.

Dr. Cook commented that more technicians are needed to keep classroom equipment working properly. Provost Whitehouse said that the classroom enhancement program will continue this year. He plans to send a memo to all faculty asking for input. Dr. Cook expressed a need for hands on training for faculty to use some of the new equipment. There was some discussion for the cancellation of the Senate meeting on September 28th, if there were no substantive agenda items.

There being no other business, the meeting adjourned at 5:30 p.m.