

**Steering Committee  
Minutes September 16, 1999 Meeting**

Dr. Cook called the meeting to order at 4:02 p.m.

The minutes of the September 9, 1999 Steering Committee were unanimously approved  
The minutes of the August 19, 1999 were unanimously approved as revised.

**Announcements**

**Old Business**

- a) Faculty Senate Constitution Revisions report

Dr. Modani received an e-mail from the School of Optics in which concern was expressed that the School of Optics is not represented on the Graduate Council. All of the slots are apportioned to colleges and the School of Optics is not part of a college.

It was moved and seconded to suggest a revision to the Constitution to change the number of membership of the Graduate Council from 18 to 19, allowing for one at large member. Motion was unanimously approved.

Dr. Cook announced that the Faculty Assembly will be November 1, 1999.

- b) TIP Award Criteria

Dr. Taylor suggested a revision in the TIP Award criteria to allow for equitable distribution of funds to all faculty.

**New Business**

- a) Dr. Tucker suggested proposing a Resolution from the Steering Committee to garner support from the faculty for the State Employees Charitable Campaign which includes the *Heart of Florida UCF Campaign*.

Whereas UCF as a metropolitan university has a special relationship with the Central Florida community; and

Whereas the State Employees Charitable Campaign which includes the *Heart of Florida UCF Campaign* (HFUW) draws wide support from the community; and

Whereas the Faculty Senate is the official representative body of the faculty,

Be it resolved that the Faculty Senate endorses the State Employees Charitable Campaign which includes the *Heart of Florida UCF Campaign* and encourages its senators to work closely with the deans and chairs of their respective colleges to facilitate faculty participation.

- b) Professional Service Award

Dr. Cross suggested rewording the faculty eligibility criteria for the Professional Service Award to read, "Faculty members may be nominated by self, a colleague, or their department chair "

c) Standing Committee Reports

budget & Administrative Committee Pamela Rousche was elected chair

Graduate Council

was elected Chair

UPCC

Anna Leon elected Chair, Carol Bast elected Vice Chair

Personnel Committee

Mike Mullens elected Chair

**7. Other**

Dr. Cook asked for suggestions for the agenda for the September 23, 1999 Faculty Senate Meeting

1. Jan Terrel or Dan Coleman to explain a study done comparing UCF two years ago with UCF five years ago.
2. Institutional Effectiveness Report
3. Strategic Planning

Dr. Higginbotham volunteered to be the Member at Large for Dr. Cross on the Curriculum Standards Committee

Dr. Liberman will get back to Dr. Cross with the name of a representative on the GPCC.

The meeting was adjourned at 4:55 p.m.