



Faculty Senate

Steering Committee

Agenda for meeting of Thursday, September 22, 2022, 3:00 pm

Location: In person in the Charge on Chamber, Student Union Room 340

For those unable to make the in person meeting due to travel, location or health issues, there is a Zoom option:

<https://ucf.zoom.us/j/94029424921?pwd=VE9hS3INSks1K1pXSTJ1K09LanZHdz09>

1. Call to Order
2. Roll Call via Qualtrics: https://ucf.qualtrics.com/jfe/form/SV_e4GOsC5VsBM4Doa
3. Approval of Minutes of *August 25, 2022*
4. Recognition of Guests
5. Announcements and Report of the Chair
6. Report of the Provost
7. Unfinished Business
 - a) Topics List Committee Assignments
8. New Business
 - a) Resolution 2022-2023-3 Bylaws Amendment: Librarians on the Graduate Council
 - b) Resolution 2022-2023-4 Bylaws Amendment: Research Council
 - c) Resolution 2022-2023-5 Bylaws Amendment: Excessive Absences
 - d) Resolution 2022-2023-6 Bylaws Amendment: Faculty Senate Parliamentarian
 - e) Senate Agenda for October 6, 2022
 - i) Workday Campus Climate Report
9. Committee Reports
10. Other Business
11. Adjournment



Faculty Senate

Steering Committee

Minutes for meeting of Thursday, August 25, 2022, 3:00 pm

Zoom Link to access recording: https://ucf.zoom.us/rec/share/vipj1JtY7w2Jz_l-LY2bj_11Tvg7YixOIA_owq0W8gol7QU62W5Xgo0h0oIlCa23.-z69BcAPFEyRldNF?startTime=1661453791000

Passcode: K%3h5N0p

- 1) Quorum reached and meeting called to order at 3:07 p.m.
- 2) Roll Call via Qualtrics – Faculty Senate Chair Stephen King, Vice Chair Keri Watson, Secretary Kristine Shrauger, and Past Chair Joseph Harrington were present. (See *meeting materials Attachment A for list of participants*)
- 3) Approval of Minutes of *March 31, 2022*
 - a) Approved as submitted
- 4) Recognition of Guests
 - a) Joe Adams, Senior Communications Director, Academic Affairs
 - b) Rich Gause, Librarian, University Libraries
 - c) Richard Harrison, Associate Librarian, University Libraries
 - d) Jana Jasinski, Vice Provost, Faculty Excellence
 - e) Michael Johnson, Provost, Academic Affairs
 - f) Bill Self, Professor, College of Medicine
- 5) [00:03:00] Announcements – Faculty Senate Chair Stephen King
 - a) Chair King talked about meeting logistics and procedures for meetings. See Attachment B for full report.
- 6) [00:22:00] Report of the Provost – *Provost Michael D. Johnson*
 - a) Provost Johnson spoke about the start to the new school year, HB7, student complaint process, student enrollment, university strategic plan, search for VP for Research, and COVID. Please see Attachment C for full report.
 - b) Question and answer with the provost: Topics discussed were Workday, the HB7/student complaint process, salary increases for faculty, and the new virtual parking permit system.
- 7) [00:52:00] Unfinished Business - None
- 8) [00:52:00] New Business
 - a) Motion to create an Ad Hoc Student Success Committee. See attachment D for full motion and charge.
 - i) Motion made and seconded, discussion,
 - (1) Amendment to motion to add Bullet 1 (shifting and renumbering previous 1-3 to 2-4): Explore the need for an Ad Hoc Student Success Committee
 - Motion made and seconded, vote taken, motion passed



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- (2) Vote on main motion as amended, motion passed
- ii) Nominations for members of committee
 - (1) Tina Chiarelli nominated for chair, no other nominations
 - (2) James Gallo, Jeff Kauffman, Katy Miller, explore who the fourth person will be, vote taken for these nominations, motion passed unanimously
- b) Topics List Committee Assignments (see attachment E for full description of topics)
 - i) Topics:
 - (1) Motion to assign to Budget and Administrative Committee (B&A), second, amendment to motion made to add Information Technology Committee (ITC) to assignment, second, discussion, vote taken on amendment and approved, vote taken on original motion and approved
 - (2) Motion made to assign to Faculty Center for Teaching and Learning (FCTL) Advisory Committee, second, vote taken and approved
 - (3) Motion to assign to Steering Committee, second, discussion, vote taken, approved
 - (4) Motion made to assign to FCTL and Ad Hoc Student Success Committee, second, discussion, vote taken, approved
 - (5) Motion to assign to Research Council, Personnel Committee, ITC and B&A, second, vote taken, approved
 - (6) Motion to assign to Personnel Committee, Ad Hoc Diversity, Equity and Inclusion Committee and Ad Hoc Civil Discourse Committee, second, vote taken, approved
 - (7) Motion to assign to B&A and ITC, second, vote taken, approved
 - (8) Motion to assign to ITC, second, discussion, vote taken, approved
 - (9) Motion to assign to University Master Planning Committee, second, amendment to motion made to add University Parking and Transportation Committee to assignment, second, vote taken, amendment approved, vote taken on original motion, motion approved
 - (10) Motion to assign to University Master Planning Committee, second, amendment to motion made to add University Parking and Transportation Committee to assignment, second, vote taken, amendment approved, vote taken on original motion, motion approved
 - (11) Motion to assign to General Undergraduate Requirements Committee and Undergraduate Council, second, discussion, vote taken approved
 - (12) Motion to assign to University Parking and Transportation Committee and Faculty Senate Parking, Transportation and Safety Committee, second, discussion, vote taken, approved
 - (13) Motion to assign to Personnel Committee and Research Council, second, discussion, amendment to motion to add Faculty and Staff Benefits to assignment, second, discussion, vote taken, amendment approved, amendment to motion to add University Promotion and Tenure Committee to assignment, second, discussion, vote taken, amendment failed, vote taken on original motion, approved



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- (14) Motion to assign to B&A, second, vote taken, approved
- (15) Motion to assign to Graduate Policy Committee, second, discussion, amendment to motion to add Personnel Committee, second, discussion, vote taken, motion fails, vote taken on main motion, motion approved
 - ii) Motion to postpone rest of Topics Assignments to later in the agenda, second, vote taken, motion passed
- c) [01:47:00] Resolution 2022-2023-1 Constitutional Amendment: Constitutional Amendment Process (Attachment F)
 - i) Motion for Steering Committee to consider resolution for consideration to the Senate, second, discussion, vote taken, motion passed
- d) Resolution 2022-2023-2 Bylaws Amendment: Bylaws Amendment Process (Attachment F)
 - i) Motion for Steering Committee to consider resolution to bring to Senate, second, discussion, vote taken, motion passed
- e) [01:51:00] Senate Operational and Curricular Committee Liaisons
 - i) Budget and Administrative – Keri Watson
 - ii) Personnel – Mason Cash
 - iii) Information Technology – Glenn Martin
 - iv) Research – Linda Walters
 - v) Graduate Council – Reid Oetjen
 - vi) Undergraduate Council – Tina Chiarelli
- f) Motion made to extend the meeting by 5 minutes, second, meeting extended
- g) Senate Chair Report/Plans for the Upcoming Year
 - i) Chair King talked about his role as Faculty Senate Chair, plans for today and the future. See attachment B for full report.
- h) Senate Agenda for September 8th
 - i) Motion that Faculty Senate Leadership invite experts on House Bill 7 from across the university to provide a Campus Climate Report at the September 8, 2022, Senate meeting, second, vote taken, motion passed
 - i) Motion to extend time by 5 minutes, second, vote taken, motion passed
 - j) Motion to postpone all other items and go to Other Business, vote taken, approved
- 9) [02:05:00] Committee Reports
 - a) No reports as committee are being charged.
- 10)[02:05:00] Other Business
 - a) Motion made to keep Zoom available for Steering Committee and Senate meetings for those who cannot make it to campus and add chat in Zoom to meetings, second, discussion, vote taken, motion passed
- 11)Meeting adjourned at 5:11 p.m.



Faculty Senate

Reviewed and submitted for approval by

Kristine J. Shrauger

09/12/2022

Kristine Shrauger

Date

Faculty Senate Secretary

Steering Committee Attendance
August 25, 2022

First Name:	Last Name:	College/Unit:	College/Unit: - Other	Meeting R	Meeting Role: - Guest
Mason	Cash	CAH		Steering	
Tina	Chiarelli	COM		Steering	
Leslee	D'Amato-Kubiet	CON		Steering	
Michelle	Dusseau	COS		Steering	
James	Gallo	CBA		Steering	
Joseph	Harrington	COS		Steering	
Jeff	Kauffman	CECS		Steering	
Steve	King	COM		Steering	
Glenn	Martin	CGS		Steering	
Jim	Moharam	CREOL		Steering	
Missy	Murphey	UL		Steering	
Reid	Oetjen	CCIE		Steering	
Mike	Proctor	CECS		Steering	
Kelly	Semrad	RCHM		Steering	
Kristina	Tollefson	CAH		Steering	
Linda	Walters	COS		Steering	
Keri	Watson	CAH		Steering	
Asli	Yalim	CHPS		Steering	
Joe	Adams	Other	Academic Affairs	Guest	Senior Communications Director
Jana	Jasinski	Other	Faculty Excellence	Guest	Vice Provost
Michael	Johnson	Other	Academic Affairs	Guest	Provost
Bill	Self	Other	College of Medicine	Guest	Professor
Rich	Gause	Other	University Libraties	Guest	Librarian

**Faculty Senate Steering Committee Meeting
August 25, 2022
Faculty Senate Chair Announcements and Report**

Chair's announcements

We been working over the summer to identify ways to help steering and senate complete the business we have. You will some of those changes today, and others at Senate in 2 weeks. I ask that you have a bit of patience for some new things coming your way, including the microphones in the room.

I am delighted to see that we are having Steering and Senate meetings in person! We have set up a zoom option for the rare time when people are travelling, sick, or otherwise cannot make a particular meeting.

Steering has a large amount of business to consider, and that business is our priority today. The agenda reflects that with specific motions, tasks like topics, and resolutions to consider.

To help us get through our business without getting side-tracked, as Chair I will preside in the meeting using guidance from the Faculty Constitution, Faculty Bylaws, and Robert's Rules.

This brings me to your new shiny bright and colorful handout! Please bring those out for a minute. These laminated sheets are our "CRIB NOTES" for Parliamentary Procedures and Robert's Rules all in one place.

You will get one of these sheets, with your name plate, when you walk in, and we will collect both the name plate and the crib notes at the end of the meeting.

Let's start by looking at the White side. This lists critical parliamentary topics on the left, with descriptions to the right. There is lots of information here... I want to point out two things.

FIRST: Under meeting agenda, the last point: **"Non-Agenda text and material to be presented should be submitted two days prior to the meeting"** this means that if you plan to make a motion, amend a resolution, or share any material, the senate office needs to have it two days before the meeting (Tuesday for a Thursday meeting) so we can look it over, prepare for it, and then share that ahead of time with the meeting participants.

SECOND: Under Rules of debate...the top two points are critical. **Every member can debate topics once recognized, but you can only speak a second time after everyone has had the chance to speak once.** I will be recognizing people to speak based on these fundamental points

Now let's flip to the Colorful side: This provides a few hundred pages of Robert's Rules motions in a single easy to use format. The motions under the Blue heading are all **ranked like staircase steps**. If someone makes a main motion, another motion can be made if it goes up the staircase. So you could make a new motion to amend it, then another motion can be made to Call the question to vote...at that time it is too late to go

backwards to postpone discussion of the motion. We then work back through the motions in reverse order to how made.

The other columns point out all sorts of relevant information about the motions. One thing I want to say is for the column to interrupt the speaker. **Please consider if you truly need to interrupt the speaker** or if you can wait until after the speaker finishes. If you need to interrupt, **please initially** try to wave your hand or do a quick stand to get my attention.

I will not go through the rest of the CRIB NOTES, consider this an Experiential Learning class ...**Let's call it Parliamentary Procedures and Roberts Rules 101 during Senate.** We will all learn together

New Business:

Chair King provided four pieces of information prior to opening the floor.

1 Various funding from the State of Florida requires UCF to reach certain benchmarks in the area of student success, with significant money given for meeting the benchmarks.

2 The Board of Trustees has a major focus in Student Success due to point Number #1.

3 UCF recently hired Paul Dosal as the Senior Vice President for Student Success and Enrollment Management.

4 Faculty Senate does not have any Student Success oriented committee

Senate Chair Report

Here is where I can share a bit of what I see for the Senate in the coming year and beyond. First, I need to start with me: I'm new in this role as Chair. No doubt you have questions about me and my approach to running Senate

My philosophy as Senate Chair is to work with **faculty AND administration** to share Faculty viewpoints, issues, and concerns. And also to **share faculty ideas, faculty aspirations, and our solutions**

I believe solutions to major issues are not easy... or they would already be solved. The tough problems require solutions that are developed over time

By Communicating- reaching the right people

By Having a Commitment to work together and collaborate

By Not worrying about faculty solutions or administration solutions

Just finding the best answers to what we are facing

When I became chair, I took a fresh look at the faculty and at Senate:

I saw problems with both

A host of issues are affecting faculty,

the pressure put on faculty from all sides

student to faculty ratios

compensation in an inflationary world

significant issues across campus with Workday and SET
the impact of HB7 and other outside forces

In short: the environment at a public university in central Florida
is a significant drain on faculty productivity and morale

And I also saw problems with how Senate is working

We tend to be very reactive, only rarely are we proactive

I talked with many faculty and our senate committee chairs

We have big issues stopping us from doing what we simply need to do

My goal is to work with everyone here, and everyone in senate, and all the
faculty, and the staff, and the administration to **change** this dynamic and **ADAPT** to
what is happening around us...

In other words, I plan to utilize the senate in **every way possible** to address the
faculty concerns **of today...and of tomorrow**

We have some critical faculty issues to address RIGHT NOW

The workday transition

Retaining our faculty and hiring new faculty

Supporting faculty in the face of HB7

and other outside forces acting upon us

These are just a few examples of the problems we are reacting to today

But we **MUST** look ahead and start planning **TO BE PROACTIVE** for the future

Like it or not **the Strategic Plan is here.**

We can either let the administration come up with the only ideas to put it in action.

OR, we can work with the administration to develop better ideas, put our faculty goals
and aspirations and solutions into action

We simply need to work together to change how things are going at UCF

I'm a biologist, I think of molecules and cells and organisms and species and
evolution and here's a question for us to consider:

what happens to a species when the environment around it changes?

Lots of scientists smarter than me have figured out that for a species in a changing
environment there are just three options.

**ADAPT,
MOVE,
or DIE**

I Don't see UCF moving away from Orlando on a Magic School Bus, or a Magic
Carpet Ride or anything else

I don't want UCF to stagnate and die,

So, I am here to help UCF **ADAPT** to the current environment we are in

What's this mean for the senate?

UCF is under enormous pressure, and the environment around us has changed
from just a few years ago. Luckily, the senate is the faculty mechanism for change at
UCF. The Senate can help the faculty and the University ADAPT

By working through the Senate and the Senate Committees, faculty can help
shape the future, and not be controlled by the future.

Today each one of you adapted to new ways of doing things. (its OK that it was a little bumpy at times). But we got things done in a new way

By assigning senate committees to the four priorities of the Strategic plan, you have helped start UCF to adapt to the new environment around us

Trust me: More change **IS** coming.

CHANGE HAS TO COME

We **MUST ADAPT** or else we will stagnate and die

That's enough for now, we have other work to get done today.

But now I hope you see more about me, my priorities, and the essential role I see for the senate in the future of UCF.

Thank you.

Provost Michael Johnson's Remarks

Faculty Senate Steering Committee

Thursday, August 25, 2022, 3 p.m. to 5 p.m.

Student Union, Charge On Room, 340, Zoom option

- Start of fall term is a fun time, happy to be back, looking forward to working with you

Knight Vision

- Knight Vision went live July 1; implementing Workday and a partial staff reorganization into finance and HR business centers.
- Gone as expected when a major enterprise change happens: generally good, but with glitches (hiring has been rough, for instance).
- Lot of folks working hard to address problems in real time. E.g., hiring improving, and
 - Can now delegate approval of time worked for hourly employees
- Also, basic grant information and budget reports are accessible via a PI dashboard; working on more detailed information; best to call your business center for help if needed
- We've had some training tailored for faculty, more available soon. kNext has faculty resources page
- Please give feedback: that drives improvement. Please do it with a degree of kindness.

New legislation

- New legislation, HB 7, adjusts Florida's civil rights laws that prohibits discrimination ...
- The legislation requires that faculty teach in the manner that I believe you always have, in the way that is our professional responsibility ... to educate, not indoctrinate
- Be assured that you can and should continue to teach challenging and controversial topics.
- Help students examine appropriate topics, no matter how controversial or challenging. Help them learn to test new ideas, engage in civil discourse, and draw their own conclusions.
- If a student complains that a faculty member has stepped over the line, we will have to investigate – but that has always been so.
- I expect that any error will be inadvertent, and we'll help the faculty member understand how to avoid repeating it. But if it's purposeful and repeated, we would have to use standard discipline in CBA.
- The new law has serious consequences. If the university ignored violations, or permitted them to continue, we would stand to lose \$32 million.
- Some faculty are understandably concerned, even fearful. Get that. I worry that faculty will become reluctant to teach some topics, and education will suffer. But I believe we can work with this law. Please bring concerns and examples to me, Jana, chairs and others, see if we can help. Jana and I visiting some departments to think through.
- FAQs about the new law on the Faculty Center for Teaching and Learning website, along with guidance for fostering civil discourse on controversial subjects.
- [HB7 modified two statutes. One on hold because of a temporary injunction. But the one relevant to us – the Florida Educational Equity Act – is still in effect.]

Fall Enrollment

- Preliminary enrollment and credit hours are down slightly; have a better sense of figures next week; expecting to settle around 68,400, closer to fall 2018
- [Transfers down, upperclassmen not returning at same rate as in past, part of it is from graduating more quickly, which is great; more FTIC admissions this fall has helped offset]

- [Good news: FTIC 1st year-retention anticipated to set school record at nearly 93%; 4-year record graduation also projecting at a record high of 54% (up from 48% 2 years ago, under 44% 5 years ago)]
- We are not seeing a decline in interest or numbers of traditionally college-age students.
 - Received a record 53,000+ applications to join the entering freshman class

Strategic Plan

- Rolling out the implementation of our newly adopted university strategic plan. If you haven't read it, please do – it is short, it truly spells out priorities.
- Will use the Senate's Strategic Planning Council to drive accountability in meeting plan objectives
 - Include faculty, some deans and other administrative leaders, students
- Work in each area will be pushed forward by project teams led by the appropriate university leader
- Council will meet three times a year to hear from the project team leads and provide feedback to the president and me on progress, obstacles, anything we need to change to meet annual goals
- Will report regularly to the Board of Trustees on how we are doing

Key Hire

- Our search for a VP for Research is ramping up ... appointing committee and posting position this week. Expect to decide by end of semester.

COVID

- Most COVID protocols have ended; continue wastewater and genomic testing, replenishing hand sanitizer and masks, Student Health Services still offering vaccinations and testing for students, COVID Oversight Committee continue to meet.
- Community level in Orange County is at the border between medium and low
- Will not be asking faculty to give special accommodations for students who get COVID beyond ordinary class policies for sickness
- Faculty who feel ill should take sick leave, or if they are staying home to be cautious, can temporarily move class online if it makes sense – please speak with your chair first.

Closing

- Grateful to be starting a new academic year
- More like campus life of old, with in-person events returning as the norm; students, particularly our incoming freshmen, are eager to join in campus activities, such as this week's Pegasus Palooza welcome events and Greek Life
- Football opens at home a week from today! Including a 2 pm campus closure.
- Thanks for all you do. Looking forward to working with you this year.
- Glad to take questions.

Motion to create an Ad Hoc Faculty Senate Student Success committee.

The committee's charge includes:

1. Explore the need for an Ad Hoc Student Success Committee
2. Present to Steering a permanent Student Success Committee structure that provides meaningful faculty input into the broad topic of student success at UCF
3. Present to Steering potential duties and responsibilities of the proposed committee that are developed in collaboration with appropriate faculty, student, staff, and administrative stakeholders
4. Bring to Steering topics and data for discussion until the permanent committee is formed

The ad hoc committee's initial membership is 5 members, appointed by Steering

Steering #	Committee Assignment	Date Assigned	Topic	Description	Referred by	Date Referred
1	B&A, ITC	8/25/2022	Ongoing Workday Issues	Identify critical Workday issues that require resolution and the estimated timeframes needed to fix those issues. Follow through to make sure Workday issues are completely addressed.	Stephen King	8/15/2022
2	FCTL Advisory	8/25/2022	Develop SPI Improvements	A Student Perception of Instruction Task Force was created in response to Senate Resolution 2018-2019-12. The Task Force examined multiple aspects of the current SPol system used at UCF and delivered a report to senate in August 2020 that included several areas for potential modifications to the SPol system. That Task Force Report should be utilized to develop improvements to the SPI process, the SPI questions, and other related factors	Kevin Yee and Stephen King	8/15/2022
3	Steering	8/25/2022	Board of Governors Free Expression Statement	The Board of Governors Civil Discourse Initiatives in the State University System recommendation III states "The Board of Governors recommends that the leadership of each university board of trustees, faculty senate, and student government annually review and endorse the Board's Statement of Free Expression and commit to the principles of civil discourse". As the leadership body of the UCF faculty senate, the UCF faculty senate steering committee should review and consider endorsing the Board's Statement of Free Expression	Stephen King	8/15/2022
4	FCTL Advisory, Student Success	8/25/2022	Support the UCF Strategic Plan- Student Success	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022
5	Research, Personnel, IT, B&A	8/25/2022	Support the UCF Strategic Plan- Discovery and Exploration	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022

Personnel, DEI, 6 civil discourse	8/25/2022	Support the UCF Strategic Plan- Community and Culture	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022
7 B&A, IT	8/25/2022	Support the UCF Strategic Plan- Innovation and Sustainability	Faculty involvement, ideas, and initiatives will be critical for the success of the new UCF Strategic Plan. The main areas of the Strategic Plan (listed below) need to be supported and enhanced with significant input from the relevant senate committees	Stephen King	8/15/2022
8 IT	8/25/2022	Identify and evaluate innovative solutions to current and future campus IT problems and issues	Assess the advantages and disadvantages of systems and approaches that could transform campus IT needs. How do we invest for the future of our IT needs? Possible areas to explore include student administrative services, cybersecurity, service for hire agreements, networking in the future, etc.	Matt Hall and Stephen King	8/15/2022
Master Planning, University Parking and 9 Transportation	8/25/2022	Create working campus plans for regional UCF campuses	Working campus plans should be developed in conjunction with local expertise for future development at major regional campuses. Such plans should provide context for future needs of the regional campuses without the complexity or rigidity mandated for the main campus master plan.	Jonathan Varnell and	8/15/2022
Master Planning, University Parking and 10 Transportation	8/25/2022	Require all building projects to include an assessment of parking and transportation	Adequate access to buildings, include additional parking needs, should be incorporated into all building projects at the earliest possible stages.	Stephen King	8/15/2022
GURC, Undergrad 11 Council	8/25/2022	Move the General Undergraduate Requirements Committee into the Undergraduate Council	Evaluate a potential restructure of the undergraduate council to include the General Undergraduate Requirements Committee as a third subcommittee of the council. Would we be more efficient at program oversight and internal communication if the General Undergraduate Requirements Committee had a more direct relationship with the Undergraduate Council. What additional changes would be required if such a move occurs?	Theodorea Berry	8/15/2022

<p>Univ Parking&Transp ortation and FS Parking transportation 12 and Safety</p>	<p>8/25/2022</p>	<p>Evaluate converting the Faculty Senate Parking, Transportation, and Safety committee to a Campus Safety Committee</p>	<p>Evaluate moving non-safety parking and transportation issues to the University Parking and transportation committee and convert the FS parking transportation and safety committee to a Campus Safety committee. Consider appropriate membership of a campus safety committee as well as general areas of safety to plan for. The new committee should also consider the development of plans for campus and academic missions to continue operations during long-term safety responses.</p>	<p>Stephen King</p>	<p>8/15/2022</p>
<p>Personnel, Research Council, Faculty and Staff 13 Benefits</p>	<p>8/25/2022</p>	<p>Retaining Faculty at UCF</p>	<p>Resolution 2021-2022-4 requested that UCF develop a mechanism for exit and stay interviews as a method to better determine the factors affecting faculty turnover. In addition to that knowledge, inducements to retaining faculty should be explored, which could include salary, research funding, and/or other incentives.</p>	<p>Liz Klonoff and Stephen King</p>	<p>8/15/2022</p>
<p>14 B&A</p>	<p>8/25/2022</p>	<p>Reduce the time to hire faculty and staff</p>	<p>Determine which steps are causing significant delays in hiring faculty and staff. Work to identify solutions than can speed up the hiring process and make us more competitive with other employers.</p>	<p>Stephen King</p>	<p>8/15/2022</p>
<p>15 Graduate Policy</p>	<p>8/25/2022</p>	<p>Address obstacles in the recruitment of international students</p>	<p>Determine if a policy could be developed to allow individual student flexibility in requirements to apply to graduate programs. Graduate programs can either require a GRE test score, or if they do not require a GRE score, they must require international students to undergo a lengthy and costly screen for degree equivalency. Currently, graduate programs must choose one of those options for all incoming students and cannot offer both options on a case-by-case basis per individual students.</p>	<p>David Hagan and Patrick Likamwa</p>	<p>8/15/2022</p>

1 Resolution 2022-2023-1
2 UCF Faculty Constitution Amendment
3 UCF Faculty Constitution Amendment Process
4
5

6 **Whereas**, the UCF Faculty Constitution amendment process details four instances
7 where a fixed length of time is provided for input into the amendment process, including
8 30 days prior notice before consideration at an initial Faculty Senate meeting, 14 days
9 for general faculty to provide input on the amendment, 30 days notice for any textual
10 revisions to the amendment, and 30 days review by the Provost and President upon
11 initial passage, and
12

13 **Whereas**, the current UCF Faculty Constitution amendment process results in an
14 extended time period of up to 146 days between the original time of notice and the day
15 on which the amendment can be considered by the faculty and voted upon due to the
16 timing of periodic Steering and Faculty Senate meetings, and up to 248 days from start
17 to finish of the entire Constitution amendment process; and
18

19 **Whereas**, the widespread and ubiquitous utilization of digital communications has sped
20 up the way in which the Faculty Senate and all of UCF communicates and conducts
21 business; therefore:
22

23 **Be it resolved** that the amendment process detailed in Article VII. of the UCF Faculty
24 Constitution be amended to state:
25

26 A. Amendments to the constitution shall be considered by the Faculty Senate upon
27 recommendation of the Faculty Senate Steering Committee or upon receipt of a
28 proposal signed by five percent of the General Faculty. The text of a proposed
29 amendment must be communicated to the General Faculty, made available
30 electronically to the members of the Faculty Senate, and be included on the agenda and
31 discussed at two successive meetings of the Senate. The proposed amendment is
32 subject to amendment and may be voted upon at the second Senate meeting. A two-
33 thirds vote of the voting members present is required for adoption.
34

35 B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the
36 provost and vice president for Academic Affairs and the president of the university for
37 action. Within twenty days the president shall either approve the amendment or refer
38 the amendment back to the Faculty Senate for reconsideration. Such a referral shall
39 include the reasons for the action. If the latter action is taken, the Faculty Senate may,
40 by a two-thirds vote of the voting members present, approve the original or a revised
41 amendment. The approved amendment will be sent to the president for further
42 consideration. An amendment shall become effective at such time as it receives the
43 president's approval.

CONSTITUTION AMENDMENT

CURRENT (page 1)

A. Amendments to the constitution may be considered by the Faculty Senate upon (1) recommendation of the Faculty Senate Steering Committee or (2) written request of fifteen percent of the members of the general faculty. The text of a proposed amendment must be made available electronically to the members of the Faculty Senate at least thirty days prior to the meeting at which it will be considered.

A proposed amendment must receive an affirmative majority vote of the members of the Faculty Senate who are present, after which the text of such amendment shall be made available electronically to all members of the general faculty for their review and consideration. Members of the general faculty have fourteen days from initial distribution to provide input to the Faculty Senate Steering Committee. The Faculty Senate Steering Committee shall consider all input from the members of the general faculty for potential revisions to the amendment. The revised text of the proposed amendment shall be made available electronically to all members of the general faculty at least thirty days prior to a meeting of the general faculty. At such meeting, the proposed amendment will be voted upon if a quorum is present. For final adoption, the proposed amendment must receive an affirmative two-thirds vote of those who are present.

If a quorum is not achieved at this meeting of the general faculty, a subsequent called meeting of the Faculty Senate shall consider the proposed amendment for final adoption.

PROPOSED (page 1)

A. Amendments to the constitution shall be considered by the Faculty Senate upon recommendation of the Faculty Senate Steering Committee or upon receipt of a proposal signed by five percent of the General Faculty. The text of a proposed amendment must be communicated to the General Faculty, made available electronically to the members of the Faculty Senate, and be included on the agenda and discussed at two successive meetings of the Senate. The proposed amendment is subject to amendment and may be voted upon at the second Senate meeting. A two-thirds vote of the voting members present is required for adoption.

CURRENT (page 2)

At this called meeting of the Faculty Senate, all members of the general faculty shall be invited to attend and participate. For final adoption, a proposed amendment must receive an affirmative two-thirds vote of the members of the Faculty Senate who are present.

B. Upon final adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. Within thirty days the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral should include the reasons for the action. If the latter action is taken and the Faculty Senate again approves the amendment as originally adopted, it will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

PROPOSED (page 2)

B. Upon adoption by the Faculty Senate, an amendment shall be transmitted to the provost and vice president for Academic Affairs and the president of the university for action. Within twenty days the president shall either approve the amendment or refer the amendment back to the Faculty Senate for reconsideration. Such a referral shall include the reasons for the action. If the latter action is taken, the Faculty Senate may, by a two-thirds vote of the voting members present, approve the original or a revised amendment. The approved amendment will be sent to the president for further consideration. An amendment shall become effective at such time as it receives the president's approval.

CONSTITUTION AMENDMENT PROCESS FOR SUS UNIVERSITIES

Other	FIU	FAMU FGCU	
2/3 vote		USF FPU UF FSU	UCF
Majority vote	FAU	UNF	
	Two weeks	30 days or Previous meeting	Multiple votes with multiple notices

Unknowns: NCF, UWF

1 Resolution 2022-2023-2
2 Faculty Bylaw Change
3 Faculty Senate Bylaw Amendment Process
4
5

6 **Whereas**, the Bylaws to the Constitution of the Faculty of the University of Central
7 Florida amendment process requires a bylaw amendment to be on the agenda of two
8 successive Senate meetings, and that there also be 30 days prior notice before the first
9 of those meetings; and

10
11 **Whereas**, the current Bylaw amendment process results in an extended time period of
12 up to 78 days between the original time of notice and the day on which the Bylaw can
13 be considered and voted upon due to the 28 day cycle of Faculty Senate meetings; and
14

15 **Whereas**, the widespread and ubiquitous utilization of digital communications has sped
16 up the way in which the Faculty Senate and all of UCF communicates and conducts
17 business; therefore:

18
19 **Be it resolved** that the Faculty Bylaw amendment process detailed in section X.A. of
20 the Bylaws to the Constitution of the Faculty of the University of Central Florida be
21 amended to state:
22

23 A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority
24 of Senate members present and voting at a meeting with a quorum.

25
26 1. A proposed amendment shall be included on the agenda for discussion at two
27 successive regular meetings of the Senate.

28
29 2. The text of a proposed bylaw or amendment to a current bylaw must be made
30 available electronically to the members of the Faculty Senate prior to the first
31 meeting.

32
33 3. The proposed amendment is subject to amendment and vote at the second
34 Senate meeting.

35
36 4. In cases of emergency, established by the Steering Committee, the
37 requirement of requiring two successive meetings can be waived.

BYLAWS AMENDMENT PROCESS

CURRENT

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

1. A proposed amendment ~~should~~ be included on the agenda ~~of two successive~~ meetings of the Senate.

2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate ~~at least thirty days prior~~ to the first meeting.

3. The proposed amendment is subject to amendment and ~~vote on~~ at the second Senate meeting.

4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

PROPOSED

A. The Faculty Senate may amend its own bylaws by the affirmative vote of a majority of Senate members present and voting at a meeting with a quorum.

1. A proposed amendment ~~shall~~ be included on the agenda ~~for discussion at two successive regular~~ meetings of the Senate.

2. The text of a proposed bylaw or amendment to a current bylaw must be made available electronically to the members of the Faculty Senate ~~prior~~ to the first meeting.

3. The proposed amendment is subject to amendment and ~~vote~~ at the second Senate meeting.

4. In cases of emergency, established by the Steering Committee, the requirement of requiring two successive meetings can be waived.

BYLAWS AMENDMENT PROCESS FOR SUS UNIVERSITIES

2/3 vote + 2/3 vote	FIU		
2/3 vote		USF	
		UF	
Majority vote	FAU	FPU FAMU	UCF
	Two weeks	30 days or Previous meeting	30 days and Previous meeting

Unknowns: FGCU, FSU, NCF, UNF, UWF

Steering #	Committee Assigned	Date Assigned	Topic	Description	Referred by	Date Referred	Status
16	FCTL Advisory		Civil Discourse Initiatives	The Board of Governors Civil Discourse Initiatives in the State University System provides multiple recommendations for promoting civil discourse at universities. Recommendation VII- Best Practices for Civil Discourse point 2 is for universities to “Schedule and host ongoing, campus-wide forums, dialogues, and debates on various issues and perspectives to promote open discussion, understanding, and learning opportunities.” Appropriate senate committees should develop a program to address Recommendation VII point 2	Kevin Yee and Stephen King	8/15/2022	
17	B&A Research Council		Foreign Influence Screening Procedures	Compare UCF with other SUS universities to see if there are mechanisms or processes that can be used to perform this required function more efficiently. The current length of time to complete this process puts UCF at a disadvantage in the recruitment process.	David Hagan and Patrick Likamwa	8/15/2022	

18 Graduate Policy	Use of graduate student email addresses on campus websites	<p>Evaluate the benefits and risks if UCF were to make a policy where graduate student email addresses were accessible on websites as directory information. FERPA guidelines allow institutions to determine if student email addresses can be made public as directory information. Some institutions consider email addresses as directory information and thus able to be posted publicly</p>	David Hagan and Patrick Likamwa	8/15/2022
19 Research Council	Develop a mechanism to generate a pool of faculty available for research misconduct cases	<p>Currently, each time a research misconduct case progresses, new sets of faculty are recruited to serve on an Inquiry committee and later on an Investigation committee for that particular case. Having a pool of faculty from across disciplines that are willing to serve would allow the Research Integrity Officer to identify faculty that are readily available and that have a wide array of expertise. Relevant Policies and Procedures include Policy 4.211.1 and the related Assurance of Compliance document: CR_UCF-ORC_RM_Assurance_2013.pdf</p>	Doug Backman and Stephen King	8/15/2022
20 Personnel	Non-Unit Faculty Benefits	<p>The Provost has indicated support for non-unit faculty to have the same benefits as in unit faculty. This is likely to require development of new policies through HR.</p>	Stephen King	8/15/2022

<p>Univ Parking and 21 Transportation</p>	<p>Handicapped Parking at the Downtown campus</p>	<p>Work with the UCF Downtown campus to evaluate the current situation of handicapped parking at the downtown campus. Determine if changes are needed to provide better access for handicapped students, staff, and faculty to the downtown campus</p>	<p>Stephen King 8/15/2022</p>
<p>22 ad hoc DEI</p>	<p>Digital Accessibility</p>	<p>Policy Number 2-006, Digital Accessibility went into effect June 20, 2022. Now we need faculty involvement, ideas, and discussion of the impact of this policy , and how we could create initiatives to support this policy.</p>	<p>Kristine Shrauger 9/2/2022</p>

Senate 2022-2023 Resolution Process Guidance in the Steering Committee

The Faculty Bylaws Section VI. A. 2 lists the Duties and Responsibilities of the Steering Committee. Point f is relevant to the consideration of resolutions and states:

f. To consider resolutions forwarded by Senate committees and to forward them to the full Senate or refer them back to the Senate committee.

The Bylaws reveal that the options available to steering in the resolution process depend on whether a particular resolution is brought to steering by a senate committee or is brought to steering by a faculty member(s).

Resolutions brought to steering by a senate committee must either be forwarded to the Senate or referred back to the committee they came from. Discussion of the resolution should only be for the purpose of informing that single decision steering has in the resolution process. Such resolutions that are forwarded to the Senate will be placed on the upcoming agenda.

Resolutions brought to steering by faculty member(s) can be fully debated and amended prior to any decision as to the next step to be considered for the resolution. Steering can forward such a resolution to the Senate, can refer it to a committee, or take any other appropriate parliamentary action upon it. Such resolutions that are forwarded to the Senate will be placed on the upcoming agenda.

1 Resolution 2022-2023-3
2 Faculty Bylaw Change
3 Library Faculty Serving on Faculty Senate Graduate Council and Committees
4

5 **Whereas**, library faculty served for many years as graduate faculty members of
6 the Graduate Council and the four graduate committees (Policy, Appeals,
7 Curriculum, and Program Review & Awards); and
8

9 **Whereas**, including library faculty as full voting members of these graduate
10 committees has positively contributed to the decisions and recommendations of
11 these committees; and
12

13 **Whereas**, the unique position that library faculty hold within the University of Central
14 Florida scholarly community results in active involvement in Graduate education but
15 may not result in library faculty meeting the criteria for persistent
16 Graduate Faculty status; and
17

18 **Whereas**, the current language of the Faculty Constitution & Bylaws identifies
19 graduate faculty status as a requirement for membership on these graduate
20 committees; therefore
21

22 **Be it Resolved** that the Bylaws be amended as follows to allow library faculty to
23 serve as full voting members on these graduate committees:
24

25 Section VII. Senate Curricular Committees
26

27 B. Graduate Council
28 b. Membership.
29

30 The council shall consist of all of the members of the committees of the Graduate
31 Council and the dean of the College of Graduate Studies (ex officio). All faculty
32 members of the Graduate Council, except the representatives from the University
33 Library faculty, must be Graduate Faculty, as specified in
34 the Graduate Catalog. The representatives from the University Library faculty
35 and the graduate students shall be full voting members of the council regardless
36 of graduate faculty status.
37

38 1. Graduate Policy Committee
39 b. Membership.
40

41 The Graduate Policy Committee shall consist of one graduate faculty member
42 from each academic unit, at least four of whom are members of the Faculty
43 Senate, a representative from the University Library faculty, and a graduate
44 student. The representative from the University Library faculty and the
45 graduate student shall be a full voting member of the committee regardless
46 of graduate faculty status.
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2. Graduate Appeals Committee
b. Membership.

The Graduate Appeals Committee shall consist of at least one graduate faculty member from each academic unit, a representative from the University Library faculty, a graduate student, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty and the graduate student shall be a full voting member of the committee regardless of graduate faculty status.

3. Graduate Curriculum Committee
b. Membership.

The Graduate Curriculum Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and a graduate student. The representative from the University Library faculty and the graduate student shall be a full voting member of the committee regardless of graduate faculty status.

4. Graduate Program Review and Awards Committee
b. Membership.

The Graduate Program Review and Awards Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty shall be a full voting member of the committee regardless of graduate faculty status.

Library Faculty Serving on Faculty Senate Graduate Council and Committees

SECTION VII. SENATE CURRICULAR COMMITTEES

B. Graduate Council

b. Membership.

CURRENT:

The council shall consist of all of the members of the committees of the Graduate Council and the dean of the College of Graduate Studies (ex officio). **All members** of the Graduate Council must be Graduate Faculty, as specified in the Graduate Catalog.

The Committee on Committees shall select the faculty members for all committees of the Graduate Council and shall solicit nominees from the deans of the respective academic units as well as from the dean of the College of Graduate Studies, among others. The council chair and vice chair are elected annually by the membership of the council at the first meeting after the new committee is constituted, normally early in the fall term. The elected chair of the council will serve as the chair of the Graduate Policy Committee. The vice chair of the council will serve as the chair of the Graduate Curriculum Committee.

PROPOSED:

The council shall consist of all of the members of the committees of the Graduate Council and the dean of the College of Graduate Studies (ex officio). **All faculty members** of the Graduate Council, **except the representatives from the University Library faculty**, must be Graduate Faculty, as specified in the Graduate Catalog. **The representatives from the University Library faculty and the graduate students shall be full voting members of the council regardless of graduate faculty status.**

The Committee on Committees shall select the faculty members for all committees of the Graduate Council and shall solicit nominees from the deans of the respective academic units as well as from the dean of the College of Graduate Studies, among others. The council chair and vice chair are elected annually by the membership of the council at the first meeting after the new committee is constituted, normally early in the fall term. The elected chair of the council will serve as the chair of the Graduate Policy Committee. The vice chair of the council will serve as the chair of the Graduate Curriculum Committee.

1. Graduate Policy

b. Membership.

CURRENT:

The Graduate Policy Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, and a graduate student.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council chair will serve as the chair of the Graduate Policy Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

PROPOSED:

The Graduate Policy Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and a graduate student. The representative from the University Library faculty and the graduate student shall be full voting members of the council regardless of graduate faculty status.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council chair will serve as the chair of the Graduate Policy Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

2. Graduate Appeals Committee

b. Membership.

CURRENT:

The Graduate Appeals Committee shall consist of at least one graduate faculty member from each academic unit, a graduate student, and the dean of the College of Graduate Studies (ex officio) or her/his designee.

The council chair will appoint the chair of the Graduate Appeals Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year. The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies.

PROPOSED:

The Graduate Appeals Committee shall consist of at least one graduate faculty member from each academic unit, a representative from the University Library faculty, a graduate student, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty and the graduate student shall be full voting members of the council regardless of graduate faculty status.

The council chair will appoint the chair of the Graduate Appeals Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year. The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies.

3. Graduate Curriculum Committee

b. Membership.

CURRENT:

The Graduate Curriculum Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, and a graduate student.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council vice chair will serve as the chair of the Graduate Curriculum Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

PROPOSED:

The Graduate Curriculum Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and a graduate student. The representative from the University Library faculty and the graduate student shall be full voting members of the council regardless of graduate faculty status.

The graduate student representative will be appointed by the chair of the council based on recommendations made by the president of the Graduate Student Association and the dean of the College of Graduate Studies. The ex officio members include the dean of the College of Graduate Studies (or designee) and the assistant or associate dean (or designee) whose responsibilities include graduate curricular issues from each of the colleges. The council vice chair will serve as the chair of the Graduate Curriculum Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered, with the exception of the student member, who shall serve for one year.

4. Graduate Program Review and Awards Committee

b. Membership.

CURRENT:

The Graduate Program Review and Awards Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, and the dean of the College of Graduate Studies (ex officio) or her/his designee.

The council chair will appoint the chair of the Graduate Program Review and Awards Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered.

PROPOSED:

The Graduate Program Review and Awards Committee shall consist of one graduate faculty member from each academic unit, at least four of whom are members of the Faculty Senate, a representative from the University Library faculty, and the dean of the College of Graduate Studies (ex officio) or her/his designee. The representative from the University Library faculty shall be a full voting member of the council regardless of graduate faculty status.

The council chair will appoint the chair of the Graduate Program Review and Awards Committee. The vice chair shall be elected annually by its membership at the first meeting of the committee after the new Faculty Senate is elected, normally in the early fall term. Terms of service shall be three years, staggered.

1 Resolution 2022-2023-4
2 Faculty Bylaw Change
3 Research Council Membership
4
5

6 **Whereas**, the duties and responsibilities of the Research Council are far ranging, and
7 include in part assisting in the evaluation of university research programs, reviewing the
8 activities of committees that deal with human subject or animals in research, working
9 with Office of Research administration in establishing guidelines for submission and
10 review of research proposals, and recommending policies relating to research activities,
11 research facilities, responsible research conduct, and patents; and
12

13 **Whereas**, the Research Council currently has the flexibility to divide into committees
14 based on the specific needs or emphasis in any given year; and
15

16 **Whereas**, faculty membership on the Research Council consists of exactly eighteen
17 faculty members proportionally representing all of the University academic units, plus
18 two additional faculty from the university institutes and/or centers; and
19

20 **Whereas**, the efficiency of the Research Council would be enhanced by having
21 additional faculty members representing the academic units, thus providing a wider
22 array of viewpoints and experiences from which the council could draw upon; therefore
23

24 **Be it resolved** that the Bylaws to the Constitution of the Faculty of the University of
25 Central Florida be amended in Section VI.F.2 to replace the text
26

27 “The committee shall consist of eighteen faculty members with at least one
28 representative from each of the academic units selected by the Committee on
29 Committees and two additional faculty members from the institutes and/or centers will
30 be designated by the vice president for the Office of Research.”
31

32 with
33

34 “The committee shall consist of **twenty-eight** faculty members with at least one
35 representative from each of the academic units selected by the Committee on
36 Committees and **three** additional faculty members from the institutes and/or centers will
37 be designated by the vice president for the Office of Research.”
38

RESEARCH COUNCIL MEMBERSHIP

CURRENT

2. Membership.

The committee shall consist of **eighteen** faculty members with at least one representative from each of the academic units selected by the Committee on Committees and **two** additional faculty members from the institutes and/or centers will be designated by the vice president for the Office of Research. Academic unit faculty membership shall proportionally represent the number of faculty of the colleges. Only faculty members holding the rank of associate professor or professor or professional librarians of comparable rank shall be eligible for membership. The vice president for the Office of Research (or designee) shall serve as an ex officio member. Terms of service shall be three years, staggered. The chair and vice chair of the council shall be elected annually by its membership.

PROPOSED

2. Membership.

The committee shall consist of **twenty-eight** faculty members with at least one representative from each of the academic units selected by the Committee on Committees and **three** additional faculty members from the institutes and/or centers will be designated by the vice president for the Office of Research. Academic unit faculty membership shall proportionally represent the number of faculty of the colleges. Only faculty members holding the rank of associate professor or professor or professional librarians of comparable rank shall be eligible for membership. The vice president for the Office of Research (or designee) shall serve as an ex officio member. Terms of service shall be three years, staggered. The chair and vice chair of the council shall be elected annually by its membership.

1 Resolution 2022-2023-5
2 Faculty Bylaw Change
3 Excessive Absences in Committees
4

5 **Whereas**, the principles of shared governance requires contributions from the Faculty
6 Senate, the Senate operational committees, Senate curricular committees, and joint
7 committees, in making reviews and recommendations to the president, the provost and
8 vice president for academic affairs, and other administrators on all matters concerning
9 the welfare of the university; and

10
11 **Whereas**, meaningful contributions from faculty appointed to committees requires the
12 presence of the faculty at scheduled committee meetings; and

13
14 **Whereas**, the Faculty Senate appoints faculty members, only a fraction of which are
15 senators, to serve on Senate operational committees, Senate curricular committees,
16 and joint committees; and

17
18 **Whereas**, the faculty senate has a mechanism to address vacancies or excessive
19 absences by senators at Senate meetings as described in the Bylaws Section V.A.-C.;
20 and

21
22 **Whereas**, joint committees have a mechanism to address vacancy or excessive
23 absences as stated in Bylaws Section VII that “If a non-elected committee member is
24 absent or unable to serve for eight weeks or longer, an interim or permanent
25 replacement will be appointed for the remaining term”; and

26
27 **Whereas**, consistent expectations for committee attendance at Senate operational
28 committees, Senate curricular committees, and joint committees would benefit faculty in
29 understanding expectations; therefore

30
31 **Be it resolved** that the Bylaws to the Constitution of the Faculty of the University of
32 Central Florida be amended in Section VI and Section VII to state “If a committee
33 member is absent or unable to serve for eight weeks or longer, an interim or permanent
34 replacement will be appointed for the remaining term by the agency that appointed the
35 committee member”; and

36
37 **Be it further resolved** that the Bylaws to the Constitution of the Faculty of the
38 University of Central Florida be amended in Section VIII to replace “If a non-elected
39 committee member is absent or unable to serve for eight weeks or longer, an interim or
40 permanent replacement will be appointed for the remaining term” with “If a committee
41 member is absent or unable to serve for eight weeks or longer, an interim or permanent
42 replacement will be appointed for the remaining term by the agency that appointed the
43 committee member”.

44
45

RESOLUTION ON EXCESSIVE ABSENCES IN COMMITTEES (page 1)

SECTION VI. SENATE OPERATIONAL COMMITTEES

CURRENT:

The Faculty Senate will establish Senate operational committees, which report to the full Faculty Senate at each meeting of the Faculty Senate. Terms of service for all committees are staggered. Committee members continue to serve until their replacements are appointed. The chair of each committee, directed by majority vote of the committee membership, shall bring policy matters to the Faculty Senate Steering Committee for consideration. Even though there is no voting by proxy for Senate meetings, Senate operational committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting.

PROPOSED:

The Faculty Senate will establish Senate operational committees, which report to the full Faculty Senate at each meeting of the Faculty Senate. Terms of service for all committees are staggered. Committee members continue to serve until their replacements are appointed. The chair of each committee, directed by majority vote of the committee membership, shall bring policy matters to the Faculty Senate Steering Committee for consideration. Even though there is no voting by proxy for Senate meetings, Senate operational committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. **If a committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term by the agency that appointed the committee member.**

RESOLUTION ON EXCESSIVE ABSENCES IN COMMITTEES (page 2)

SECTION VII. SENATE CURRICULAR COMMITTEES

CURRENT:

Certain committees shall be designated as Senate curricular committees. Even though there is no voting by proxy for Senate meetings, Senate curricular committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting.

As the elected representatives of the faculty, the Faculty Senate is responsible for all university curricular committees and councils.

PROPOSED:

Certain committees shall be designated as Senate curricular committees. Even though there is no voting by proxy for Senate meetings, Senate curricular committees may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. **If a committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term by the agency that appointed the committee member.**

As the elected representatives of the faculty, the Faculty Senate is responsible for all university curricular committees and councils.

RESOLUTION ON EXCESSIVE ABSENCES IN COMMITTEES (page 3)

SECTION VIII. JOINT COMMITTEES AND COUNCILS

CURRENT:

Even though there is no voting by proxy for Senate meetings, joint committees and councils may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. If a non-elected committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term. If a committee member is appointed a member by virtue of the position held which will not change over multiple committee terms, those members may be listed as continuing members. When the continuing member ceases to hold the position that entitles him/her to such membership, membership on the committee ends.

PROPOSED:

Even though there is no voting by proxy for Senate meetings, joint committees and councils may adopt policies at the start of the year to allow voting by proxy. According to *Robert's Rules of Order* (latest edition) proxies should be written, be for a specific meeting, and be given to the committee chair before the start of a meeting. If a committee member is absent or unable to serve for eight weeks or longer, an interim or permanent replacement will be appointed for the remaining term by the agency that appointed the committee member. If a committee member is appointed a member by virtue of the position held which will not change over multiple committee terms, those members may be listed as continuing members. When the continuing member ceases to hold the position that entitles him/her to such membership, membership on the committee ends.

1 Resolution 2022-2023-6
2 Faculty Senate Bylaw Amendment
3 Faculty Senate Parliamentarian
4

5 **Whereas**, the Bylaws to the Constitution of the Faculty of the University of Central Florida state
6 that one of the duties of the Faculty Senate Chair is to appoint a parliamentarian; and
7

8 **Whereas**, meetings of the Senate are conducted according to the latest edition of Robert's
9 Rules of Order, which asserts "a member of an assembly who acts as its parliamentarian has the
10 same duty as the presiding officer to maintain a position of impartiality, and therefore does not
11 make motions, participate in debate, or vote on any question except in the case of a ballot
12 vote"; and
13

14 **Whereas**, it has been customary practice in the Senate that the Chair appoints a member of the
15 Senate to be the parliamentarian, and that the appointed parliamentarian engages in debate,
16 makes motions, and votes on all questions before the Senate; and
17

18 **Whereas**, Webster's New World Robert's Rules of Order Simplified and Applied provides an
19 alternative status for the parliamentarian as follows: "If a member is considered the
20 parliamentarian and sits with the assembly during meetings and does not advise the chair
21 during the meetings, then perhaps the parliamentarian would have the right to make motions,
22 discuss them, and vote"; therefore:
23

24 **Be it resolved** that the Faculty Bylaws be amended to state in section III A. 1. g. to state:
25 "To appoint a parliamentarian. The parliamentarian, if a member of the Senate, has the rights
26 to make motions, engage in debate, and vote, but cannot sit by or advise the Chair of the
27 Senate during a meeting."