

M E M O R A N D U M

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: October 11, 1993
SUBJECT: Minutes of Faculty Senate Steering Meeting
of September 23, 1993

=====
The meeting was called to order by Dr. Naval Modani, Chair, at 4:05 p.m. The roll was passed. The minutes of August 26, 1993 Steering Committee meeting were approved with one typographical error corrected. Members present were Drs. Armstrong, Cook, Cunningham, Hosni, Koons, Leckie, Petrasko, Rungeling, Sepulveda, Sheridan, Taylor, Wood and Ms. Dorner. Dr. Gary Whitehouse was also in attendance.

NEW BUSINESS:

Dr. Modani reported on the status of the committees as follows:

(1) Personnel Committee - Dr. Gordon Paul was elected chair and Dr. Ida Cook is the liaison from the Steering Committee. Personnel committee will shortly address the five year review of administrators. Dr. Juge has informed us that Dr. Sarah Pappas, Director of Daytona Beach Campus, Dr. M.J. Soileau, Director of CREOL, Dr. David Block, Director of FSEC, and Dr. A. Louis Medin, Director of IST will be up for review. Resolution 91-92-13 states that "All administrators at the level of Vice President, Academic Dean, area campus Director, and Director of an Institute or a Center shall be subject to a major review...." The resolution also defines the role of the Personnel Committee in this evaluation process. There was some discussion whether the resolution applied to all institutes and centers. Personnel Committee was asked to clarify. Dr. Whitehouse suggested more specificity on the directors to be evaluated.

(2) Budget and Administrative Procedures Committee - Dr. Walter Johnson was elected chair and Dr. Jose Sepulveda is the liaison from the Steering Committee.

(3) Sabbatical Committee - Members of this committee are elected for two year staggered terms. Dr. John Cheney of the College of Business Administration and Dr. Fred Gunnerson of the College of Engineering are returning members of this committee. Dr. Nilda Peragallo was elected from the College of Health and Public Affairs. Drs. Richard Adicks, Lee Armstrong, and Charles Micarelli were elected from the College of Arts and Sciences. We are awaiting election results from the College of Education.

Dr. Rungeling commented that there were some problems with this committee last year. Dr. Cunningham said the problems were eligibility, priorities and how the recipients were selected. Dr. Cook said that she would ask the Sabbatical Committee to look at these.

(4) Promotion and Tenure Committee - Members of this committee are elected and some of the election results are awaited.

(5) General Education Program Committee is in place and is continuing with its review of the GEP.

(6) Research Committee, Computer Policy Committee, and Campus Master Planning Committee are in place. Work on other reporting committees is progressing.

Dr. Hosni recommended that the deans of various colleges be informed about the faculty serving on various committees. Dr. Hosni asked about the term of these committees. Dr. Cunningham stated that the terms follow academic years. Dr. Modani said that previous academic year's committees should handle any issues that arise until the committees for the new academic year are established. Discussion followed on a constitutional change to establish committees on a calendar year basis.

Dr. Cunningham suggested that since last year was the first time for department chairs to be reviewed under the Senate resolution, we need to examine the process to determine if it was satisfactory. Personnel Committee was asked to evaluate the procedures used last year.

OLD BUSINESS:

Dr. Whitehouse commented on a recent open session for faculty to discuss the Undergraduate Teaching Incentive Program. The meeting was attended by about 60 faculty and some interesting questions regarding implementation were raised. Dr. Whitehouse is seeking clarification of these questions from the BOR office. Members reported on the progress in their respective colleges on electing a committee to establish procedures and criteria for awards under the Undergraduate Teaching Incentive Program. Dr. Whitehouse stated that student credit hour data would soon be sent to individual faculty members. He also stated that the Faculty Senate at FIU has voted not to accept the funds for the Teaching Incentive Program and the UFF suit against the program is still pending. Dr. Cook requested that general topic faculty meetings be confined to the 4:00 hour to avoid class and other conflicts.

Dr. Modani reminded of the VP for Research candidate interviews and encouraged members to attend the scheduled sessions. Dr. Whitehouse said that the candidates recommended by the search committee would be brought back to the campus for further interviews and meeting with Dr. Hitt. Dr. Whitehouse also commented on the organizational structure and the reporting hierarchy in his office. Some members questioned the search for an Interim Director of Graduate Studies before the VP Research search is concluded.

Dr. Cunningham brought up the increase in enrollment for the fall semester and the effect this would have on the demand for certain courses in the spring semester. He stated that he did not have enough resources to offer all the laboratory sections needed. Dr. Whitehouse said that allocation of resources across departments is a college decision. Dr. Cunningham said that he was concerned about the emphasis on productivity in the Pegasus Model and the laboratory courses were inherently less productive. Dr. Whitehouse stated that the college productivity factors were weighted averages and took into account the low productivity of laboratory courses. College deans have the latitude to provide needed resources to departments with laboratory courses.

Dr. Modani informed the members that the Faculty Assembly is scheduled for Tuesday, October 12, 1993.

Dr. Modani said that the Standing Committees do not yet have any resolutions for Faculty Senate meeting scheduled for October 7, 1993. A motion was made, seconded and unanimously approved to cancel the Faculty Senate meeting scheduled for October 7, 1993 and to encourage the Standing Committees to use this time to develop items for Senate consideration.

Meeting adjourned at 5:00 p.m.