

*UCF Faculty Senate*  
*Minutes September 23, 2004*

Dr. Arlen Chase, Faculty Senate Chair, called the meeting to order at 4:05 p.m. The roll was circulated for signatures. The minutes of August 26, 2004 were unanimously approved.

**ANNOUNCEMENTS AND RECOGNITION OF GUEST**

Dr. Chase introduced Guests Lynn Huff-Corzine, John Schell, Jennifer Helman (Student Government) and Denise Young. The meeting was preceded by a reception for all members of the senate.

Dr. Chase issued out information regarding Academic Learning Compacts from the Board of Governors and Performance Funding. This information will need to be reviewed and be prepared to discuss at the next senate meeting in October.

*International Students.*

There will be a new per semester fee for international students to cover costs of processing of the student paper work. Will only cover 12% of costs.

**OLD BUSINESS**

*Revised Constitution – Dr. Modani*

Will be on agenda for approval at the senate meeting in October. Once approved by the Steering Committee at the next meeting in October, it will then be brought to the full senate for approval and then passed on to the President and Provost for approval.

*Committee on Committees – Dr. Modani*

Membership of reporting committees almost completed.

**NEW BUSINESS**

*SAC's Presentation by Denise Young*

Dr. Young spoke about preparations for Southern Association of Colleges and Schools accreditation process. QEP plan will be required of the university. Also have active process related to documentation of faculty qualifications. Separate studies in process for Hospitality Management and for web based programs. Multiple reports are due over the next two years. Includes compliance certification, Will be reviewed off site November 7 – 11, 2005. On site review will be March 13, 2006-April 28, 2006.

UCF must pick a topic of interest to campus at large which is related to student learning. Should complement ongoing integrated institution-wide planning and evaluation process. Expect to develop 4-5 topics and have a white paper and focus groups on each and then select one for implementation. The QEP needs to address significant improvement in quality of student learning, broad based participation in selecting the topic, adequate human and financial resources, clear timeline and assignments, and an evaluation plan for assessing improvement. Undergraduate research, ethics, critical thinking are possible topics. FSU did leadership and USF did integration of research into undergraduate program.

Three committees are working on different aspects of the evaluation. The President and SAC's liaison will have to sign off on all components. All membership will be posted on website. Will also forward via email to Dr. Chase.

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**STANDING COMMITTEE REPORTS**

**Budget & Administrative** – Dr. Charles Kelliher reported.

Committee has not met yet. Meeting will take place October 4<sup>th</sup>. Three agenda items: Recycle of TIP/RIA awards, undergraduate teaching equipment award allocation, (\$410,000 budget for this starting this year instead of being a special); merit criteria. Please send additional suggestions of items to address.

**Graduate Council** – Dr. Mohapatra reported for Dr. Goodman.

Met Three times. Prioritized multiple agenda item request.

- ❖ Continued annual review of graduate certificate programs to sunset inactive programs.
- ❖ Issues of qualifications to serve as members or chairs of thesis and/or dissertation committees.
- ❖ The continued saga of examining the way graduate student assistant (RAs and TAs) tuition funding is handled, with an ultimate goals of making the process more efficient, more equitable, and more predictable for the students.

Made list of requests for data on funding of graduate student tuition. Also faculty qualifications for teaching assignments and serving on student committees. Some data received and reviewed and will be further addressed at future meetings and a draft about these items is being developed. Clarified language regarding continuous enrollment so as not to penalize Education graduate students who might matriculate only in summer terms. Course action requests for special topics and new or revised courses. Graduate appeals has not met because no issues brought before it.

**Subcommittees**

- **Course Review and New Programs: (chaired by Ram Mohapatra)**  
Has met once this term. The subcommittee has handled Course Action Requests for two special topics courses to be offered in the near future, and an additional 15 CARs for an assortment of course additions, revisions, and deletions. The subcommittee approved a track name change in Electrical Engineering, approved of some Public Affairs catalog changes.
- **Graduate Appeals Subcommittee: (chaired by Jana Jasinski)**  
Has not met since the beginning of this term for it had no issues brought before it.

**Personnel** – Dr. Mark Kamrath reported.

Met once. Looked at issues: salary compression, college creation, sabbaticals, travel per diems, and any parking issues will be sent to the new parking committee. Will be meeting with the Provost on September 30<sup>th</sup> regarding college development. Expect several resolutions.

**Undergraduate Policy & Curriculum** - Dr. Bob Pennington reported.

The committee has met once on September 14<sup>th</sup>. Meetings are located in the Teaching Academy conference room - 420B. There are deadlines for having courses reviewed.

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**OTHER**

*Peoplesoft update by Bob Yanckello.*

Administrative and Human resources are in the process of the conversion of the new Peoplesoft. Moving from 7X to version 8X web-enabled version of Peoplesoft. This will occur October 1 to 7<sup>th</sup>. There have been training sessions, broadcasts and posters placed across campus about the transition. Starting October 8<sup>th</sup> Polaris will transition to the MyUCF portal for data access. There will be menu item changes but they will take you to the same data you can get to with Polaris.

Will have read only access to data base during the week the conversion is taking place. The current Polaris will have a notice leading you to the new site. Information on the upgrade available as an Adobe file (pdf). Will also have log on information.

Question regarding the cost of the upgrade. Is between \$800,000 to \$2 mil for upgrade. Also have ongoing costs for maintenance, support, and cost of expansion. The website is [www.my.ucf.edu](http://www.my.ucf.edu).

**ADJOURNED**

Motion to adjourn at 5:35 made and seconded. Approved.

*Next Faculty Senate Meeting on Thursday, October 21, 2004 at 4:00 p.m.*