



Faculty Senate

Steering Committee

Agenda for meeting of Thursday, September 23, 2021, 3:00 pm

Zoom Link:

<https://ucf.zoom.us/j/95687795767?pwd=UllJcVdUWEM0SSStkNnRiRFZaMElUdz09>

Meeting will be recorded and livestreamed at: https://youtu.be/Rw63KR_uBPw

1. Call to Order
2. Roll Call via Qualtrics: http://ucf.qualtrics.com/jfe/form/SV_e2Rf6qEKghxEKQm
3. Approval of Minutes of *August 26, 2021*
4. Announcements
5. Recognition of Guests
6. Report of the Provost
7. Old Business
 - a) COVID on Campus Discussion
 - b) Modality for October 21, 2021, Steering Meeting – In Person or Virtual?
 - c) Senate Parliamentarian
8. New Business
 - a) Meeting Duration and Content
 - b) Reschedule Knight Vision Presentation?
 - c) Agenda Items for October 7, 2021, Senate Meeting
 - i) COACHE Results
 - ii) Board of Trustees Chair Martins' Request to Speak
 - iii) Timings for agenda sections
 - d) Constitution and Bylaws Revision
 - i) (S)election of committee chairs
9. Committee Reports
 - a) Budget and Administrative Committee – *Adam Wells*
 - b) Information Technology Committee – *Joseph Harrington*
 - c) Personnel Committee – *Michael Proctor*
 - d) Research Council – *Linda Walters*
 - e) Graduate Council – *Keith Koons*
 - f) Undergraduate Council – *Tina Dow*
 - g) Ad Hoc Budget and Labor Crisis Response Committee – *Reid Oetjen*
 - h) Ad Hoc Bylaws Committee – *William Self*
 - i) Ad Hoc Committee on Civil Discourse – *William Self*
 - j) Ad Hoc Health and Safety Crisis Response Committee – *Stephen King*
 - k) Ad Hoc Equity, Inclusion and Diversity Committee – *Kristine Shrauger*
10. Other Business
11. Adjournment



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Steering Committee

Minutes for meeting of Thursday, August 26, 2021, 3:00 pm

YouTube Link to access recording: <https://youtu.be/VhJh4lqWMu0>

- 1) Quorum reached and call to order at 3:01 p.m.
- 2) Roll Call via Qualtrics – Faculty Senate Chair Joseph Harrington, Vice Chair Stephen King, Secretary Kristine Shrauger and Past Chair William Self were present. (*see meeting materials Attachment A for list of participants*)
- 3) Approval of Minutes of *April 8, 2021*
 - a) Motion made to approve minutes (Attachment B). Motion seconded. Vote taken electronically via Zoom with 18 yes/0 no votes. Motion passes.
- 4) Announcements – *Joseph Harrington*
 - a) Chair Harrington reminded the Steering Committee members and guests they may use the chat feature in Zoom to make comments or ask questions but cautioned it is considered a public record.
- 5) Recognition of Guests
 - a) Joe Adams, Senior Communications Director, Academic Affairs
 - b) Lucretia Cooney, Director, Faculty Excellence
 - c) Allison Hurtado, Director of Communications, Faculty Excellence
 - d) Jana Jasinski, Vice Provost, Faculty Excellence
 - e) Michael Johnson, Interim Provost, Academic Affairs
 - f) Ron Piccolo, Special Advisor to the President for Strategic Planning
- 6) Report of the Provost – *Interim Provost Michael Johnson*
 - a) Interim Provost Michael Johnson reported on academics this fall, enrollment, Higher Education Emergency Relief Fund (HEERF) funding for students, the President's 2021 Strategic Investment Program, dean searches for the College of Sciences and the University Libraries, and the Collaborative on Academic Careers in Higher Education (COACHE) survey. For the full Report of the Provost, please see Attachment C.
 - b) Questions from senators: A senator reported most of his students have been wearing masks. Another senator asked whether faculty could ask students to space out in classrooms. The Provost said they can. A senator asked about the dean retiring in CCIE. The Provost said they will be starting a search this fall with a search firm to cast a wide net for a replacement. Chair Harrington noted the faculty are also good recruiters. Another senator wanted to know how to get an N95 mask. The Provost said that the deans would be receiving them and will be passing them out. A senator mentioned a couple of their faculty members received notification of a COVID positive student after the student had already returned to class. The faculty members were concerned because they were notified late. The Provost said the reason faculty members are contacted by the



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COVID line is so that they will know the student will be out of class. He suggested that faculty members call the COVID line back to let them know that the student returned to class instead of staying home. Chair Harrington asked whether the faculty have the legal right to ask a student not to come to class. The Provost said he didn't know. Chair Harrington suggested the COVID line be instructed to tell a positive student not to return to class but attend online. The same senator asked how a faculty member with a quarantined child should handle their face-to-face class. The Provost said to work with their supervisors about how to teach their class and to call the COVID line for direction.

7) Old Business - None

8) New Business

a) COVID on Campus

i) ACFS Resolution (Attachment D)

(1) Overview and discussion of ACFS resolution. Senator Self asked whether the Steering Committee would like to endorse this resolution or to make a resolution of their own in parallel to this one. He made a motion to put a Sense of the Senate motion on the agenda for the Senate meeting on September 9, Senator King seconded the motion. Vote taken electronically via Zoom, 17 yes/0 no. Motion carries. Senator Watson made a motion that the Steering Committee makes a Sense of the Steering Committee to support the resolution. Vote taken electronically via Zoom 15 yes/1 no. Motion carries.

ii) Should COVID be a Standing Agenda Item?

(1) Senator Koons supported this being a standing agenda item for the Steering and Senate meetings. Vote taken electronically via Zoom, 17 yes/0 no. Motion carries.

iii) Chair Harrington reported the Faculty Assembly was postponed due to COVID concerns and that it should be rescheduled soon.

iv) Communications about COVID

(1) Chair Harrington reminded everyone the administration sends out communications on a regular basis to keep the campus community updated on COVID procedures and they should check their emails for these communications.

b) Senate Priorities for the New Year

i) All senate committees have been formed and charged.

(1) Committee Chairs

- Budget and Administrative Committee – no chair yet
- Information Technology Committee – no chair yet
- Personnel Committee – Edwin Torres Ariezaga, RCHM
- Research Council – Linda Walters, COS
- Graduate Council – Stacy Barber, COS
- Undergraduate Council – Jeffrey Kauffman, CECS



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- (2) Chair Harrington notes that getting people to chair has been difficult
- ii) Bylaws/Constitution Revision
 - (1) New committee format – faculty and administrators both voting members
 - (2) Agenda flexibility
 - (3) Amendment paths revision
 - (4) How chairs are selected
- iii) Policy making process
 - (1) Needs to involve faculty and administrators from the start
 - (2) Right now, the comment period is final approval, not first awareness.
 - (3) Need a more open process
 - (4) Camera policy is good example of how to do it.
- iv) Specific committees to consider
 - (1) Integrate Diversity, Equity and Inclusion Committee into the university committee
 - (2) Strategic Planning
 - (3) Research Council
 - (4) University Policy Committee should have more faculty representation
- v) Discussion and comments from the Steering members regarding the senate priorities.
- vi) Endorsement for continuing the Ad Hoc Health and Safety Crisis Response Committee by Senator King
- c) Proposal for Speaker Invitations – William Self
 - i) Senator Self spoke about starting a new initiative to bring speakers to campus to encourage civil discourse. Discussion ensued with several senators giving their opinion. Motion to form an ad hoc committee on civil discourse to invite speakers to campus in the coming year. Second by Senator Eckhoff. Vote taken electronically via Zoom. 14 yes/1 no. Motion carries. Senators King/Koons made a motion to expand the charge for this committee to explore the idea of civil discourse on campus and advise the Faculty Senate on how to proceed. Second by Senator Self. Discussion from several senators regarding the motion. Vote taken electronically via Zoom. 15 yes/0 no. Motion passes. Senator Self will chair.
- d) Senate Operational and Curricular Committee Liaisons
 - i) Budget and Administrative Committee – Missy Murphey
 - ii) Information Technology Committee – Joseph Harrington
 - iii) Personnel Committee – Michael Proctor
 - iv) Research Council – Linda Walters
 - v) Graduate Council – Keith Koons
 - vi) Undergraduate Council – Tina Dow
- e) Nominations for Senate Parliamentarian
 - i) Send nominations to Chair Harrington and copy Laurie Carroll (fseante@ucf.edu)
- f) Topics for 2021-2022 Senate Committee Action



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- i) Review of Topics list (Attachment E). Senator Murphey made a motion to postpone the library topic until after the dean of libraries has been hired. Chair Harrington stated that since the topic has been assigned and is currently being worked on by the Bylaws Committee, it is suggested that they should hold consideration until dean has been hired. Motion to accept topics list as is. Second. Vote taken electronically via Zoom. 16 yes/0 no. Motions carries.
- 9) Other Business
- a) Senator Proctor made a motion to put the resolution (Attachment F) on the Faculty Senate agenda for September 9 meeting. Senator King brought up a point of order, second by Senator Oetjen. Discussion regarding the point of order. Senate Proctor explained the reason for the resolution. Chair Harrington asked whether an agenda item could be added that would request the Senate to consider appealing to the President, rather than having a new resolution. Senator Proctor agreed and made a motion to repeal this motion and have an agenda item added to appeal the original resolution to President Cartwright at the Faculty Senate meeting, second. Discussion ensued. Vote taken electronically via Zoom. 8 yes/5 no. Motion carries.
- 10) Meeting adjourned at 5:25 p.m.

Reviewed and submitted for approval by
Kristine J. Shrauger
Kristine Shrauger
Faculty Senate Secretary

Digitally signed by Kristine
J. Shrauger
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