

Budget & Administrative Committee Minutes
September 25, 2019
ENG.II, Room 202A

Call to Order: Shawn Putnam, chair, called the meeting to order at 2:35 p.m.

Attendees:

Physical: Buck, Tina (Lib); Collins, Steven (CoS); Milon, Wally (CoB); Ng, Boon (CoN); Putnam, Shawn (CECS); Webster, Danielle (CoHPS)

Online: Barden, Sejal (CCIE); Hoffman, Bobby (CCIE); Kong, Anthony (CoHPS); LaManna, Jackie (CoN); Watson, Keri (CAH); Wohleber, Ryan (CoGS)

Approval of Minutes: Budget and Administrative Committee Minutes for Sept. 11

- Motion to approve the minutes made by Boon Ng, seconded by Tina Buck. Approved unanimously.
- A point of clarification was asked by Bobby Hoffman regarding why we were meeting more than once a month, which was past practice. The chair said he has called additional meetings at the outset so that the committee can have the information it needs to set its agenda for the year and that we will likely go back to monthly meetings once we've established our agenda. No objections were voiced.

- No new announcements or guests to be introduced

Old Business:

- The chair calls for additional suggestions on topics the committee should consider this year:
 - Steve Collins proposed the committee spend some time understanding how summer money is allocated and considering whether there are ways to improve the system, particularly as it relates to allowing summer class schedules to be set sooner.
 - Shawn Putnam suggested the committee invest some time in ensuring that the university lives up to the Provost's suggestion that UCF create a culture of greater transparency as it relates to the budget.
 - Jackie LaManna asked for a briefing on Senate Bill 190 and the implications of changing performance metrics. There was general consensus that the committee wanted such a briefing

New Business:

- Tina Buck made a motion to move to new business, which was seconded by Danielle Webster and approved unanimously.
- Tina Buck spoke to the item related to the library budget. She noted that the library budget has remained flat for a decade and there is a lack of transparency around how the budget is

determined. She noted that unlike at many universities, the UCF library receives no money from overhead of most grants. Buck later volunteered to rewrite the item to better reflect the specific concerns of the committee.

- The committee agreed that that further discussion about the Creative School wasn't appropriate at this time given the vote in the previous meeting to move forward a proposal to the full senate.
- The committee expressed little interest in spending this time this year discussing a faculty collaborative commons.
- The committee agreed to invite somebody from facilities to discuss item #11, regarding responsibility for building maintenance in shared buildings. Wally Milon volunteered to rewrite the item to better reflect the specific concerns of the committee.

Other Business:

n/a

Adjournment:

Wally Milon made a motion to adjourn, which was seconded by Tine Buck and unanimously approved.