

**UNIVERSITY OF CENTRAL FLORIDA  
FACULTY SENATE OFFICE**

**MEMORANDUM**

**TO:** All Faculty  
**FROM:** Faculty Senate Office  
**DATE:** October 10, 1996  
**SUBJECT:** Faculty Senate Meeting of September 26, 1996

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The meeting was called to order by Dr. Richard D. Tucker, Chair at 4:05 p.m. The roll was circulated for signatures. A correction to the minutes of August 29, 1996 was read. Under Old Business, second paragraph, Resolution 1995-96-5 (teaching responsibilities of chairs) should be Resolution 1995-96-4 (overload compensation for chairs). The minutes were then unanimously approved.

**ANNOUNCEMENTS AND RECOGNITION OF GUESTS**

Dr. Tucker announced that President Hitt, Provost Whitehouse and Dr. Modani were attending a Board of Regents meeting. Carole Hinshaw introduced four librarians who have recently joined the UCF library faculty: Cynthia Kisby, Peter Spyers-Duran II, Andrea Winship, and Ying Zhang. She also invited Faculty Senators to visit the UCF Library. Dr. Tucker commended the Library for the excellent Faculty Open House conducted on September 24, 1996. Dr. Charles Dziuban, Faculty Center for Teaching and Learning, introduced two guests: Patsy Moskal and Robert Tomsetic. Other guests present: Vice Provost Frank Juge, representing UCF administration, Dean Kathryn Seidel, College of Arts and Sciences, Dr. Ruth Marshall, Director of Instructional Resources, Dr. Kathleen Richardson, Chemistry Department/CREOL, and Mr. Gerald Ewing, Academic Support Services.

Dr. Juge announced that there are 65 TIP awards with 5 returned lines from faculty who have resigned. One hundred and eighty-seven faculty are eligible for portfolios to come forward. College total: Arts and Sciences 29, Business Administration 7, Education 11, Engineering 11 and Health and Public Affairs 7. TIP decisions will be announced to the faculty on December 16, 1996.

Dr. Tucker announced that Joel Hartman, who was scheduled for a presentation at this meeting, had jury duty and was unable to attend. He is now scheduled for the October 24, 1996 Senate meeting to give a presentation on the state of technology on campus..

Dr. Kay Allen announced that Diversity Week is scheduled for October 14, 1996. There will be an opening celebration at 10:00 a.m. by the reflecting pond, and the International Fair begins at 11:00 a.m. and ends at 6:00 p.m.

**UNFINISHED BUSINESS - None**

## **COMMITTEE REPORTS**

Dr. Linda Malone, Chair of Graduate Policy and Curriculum Committee, reported the Committee met last week and unanimously approved two masters degree programs: Spanish and TESOL (Teaching English to Speakers of Other Languages). Structural change of the committee and reexamination of the Constitution are also on the agenda. Another meeting is planned in approximately two weeks.

Dr. Karl-Heinrich Barsch, Chair of Undergraduate Policy and Curriculum Committee, reported the committee will meet every second Tuesday of each month at 4:00 p.m. The first meeting will be held in BA 371 on October 8, 1996. The following items will be discussed during the year in order of importance.

- 1) The policy of (I) Incomplete Grades
- 2) The elimination of "Dead Day"
- 3) The Grade Forgiveness policy
- 4) The calculation of accumulated GPA for all academic work
- 5) The 48 hour Undergraduate Degree graduation requirement
- 6) The use of current catalog
- 7) The academic calendar

If there are any additional items that need to be addressed, please forward to Dr. Barsch or Kathy at the Faculty Senate Office, PH 305B.

Dr. Ida Cook, Chair of the Personnel Committee -- This committee will study the demographics of the faculty as related to retirement issues.

Dr. Walter Johnson, Chair, Budget and Administrative Procedures Committee, reported that the committee is working on an agenda of topics. A meeting is scheduled within two weeks. If anyone has suggestions for the agenda, please send them to him or anyone else on the committee.

Dr. Stephen Goodman, Chair, Committee on Committees, reported on the Reporting committees. The following committees have been finalized: Academic Calendar Committee, Commencements, Convocations and Recognitions Committee, Honors Program, Library Advisory Committee, Research Committee, Accountability-Subcommittee of Strategic Planning, and University Travel Committee.

## **NEW BUSINESS**

Dr. Tucker introduced Dean Kathryn Seidel. Dean Seidel reported on the progress of the GEP (General Education Program) Committee for 1996-97. The new charge by Provost Whitehouse is to infuse diversity into the General Education Program. Dean Seidel distributed the progress report of September 26, 1996 to the Faculty Senate. She discussed the seven major areas of the report, and invited the senators to attend the meetings. (Report is attached.)

Dr. Terri Fine reported on the Plus/Minus Implementation Committee. They had one meeting and three major issues were discussed. 1) Three out of nine SUS institutions have implemented the plus/minus, however, no two are the same. Some minus grades fall below 2.0. Two other SUS

institutions utilize only a plus system without a minus. 2) Mr. Tim Larson, UCF Computer Services, has been appointed to provide technological support, and will attend the meeting on October 1, 1996. 3) A major issue is whether students will be held to plus/minus if they started under an older catalog; according to legal counsel, it is possible to do so. 4) Committee's goal - to get this policy in next year's catalog. A final report and recommendation will be ready for the Faculty Senate by the November 21, 1996 meeting. According to Dr. Fine the faculty will not be required to use plus/minus, only for the final grade. Some concern was raised whether the policy would lead to grade inflation. These concerns and others will be integrated into the final report. Presently, the Committee is waiting on reports from two other institutions.

## **OTHER**

Dr. Jay Jurie questioned issues of due process on awarding the TIP (Teaching Incentive Program) awards. He proposed the following Senate resolution:

“Be it moved by the UCF Faculty Senate that the Faculty Senate create a committee to which faculty members denied Teaching Incentive Program (TIP) awards may appeal said denials for review, and further, that upon request, such committee provide written reasons for any denials which may be upheld in review.”

Dr. Tucker will refer the above to the Faculty Senate Personnel Committee, with the request that they report back to the Faculty Senate on this matter no later than the November 21 Senate meeting.

A question was raised regarding the short time period available between the end of classes and final grades, an issue that came up this summer. Dr. Tucker will discuss this question with Dr. Huddleston.

Dr. Dzuiban explained the purpose and role of the Faculty Center for Teaching and Learning. He stated there would be faculty seminars in the near future.

Dr. Kathleen Richardson, presently teaching Chemistry to non-science majors, gave a presentation on Improving Teaching Effectiveness in a Large Classroom. She demonstrated the use of new teaching methods and multimedia to improve teaching to classes of over 300 to 500 students. Through the support from the Office of Instructional Resources, the Faculty Center for Teaching and Learning and the UCF Library, she has been able to use these new teaching methods for her class of over 300 students.

The meeting adjourned at 5:20 p.m.