



Faculty Senate

Research Council

Agenda for meeting of Monday, September 28, 2020, 4:00 pm

Virtual Meeting

1. Call to Order
2. Roll Call
3. Approval of Minutes of *December 9, 2019 and January 13, 2021*
4. Recognition of Guests
5. Announcements
6. Revision of Regulatory Affairs Document (see attachments)
7. Seed Funding Discussion
8. Timeframe of and Process for Grant Proposal and Document Processing at Office of Research
9. Other Business
10. Adjournment

Faculty Senate Research Council Meeting

Minutes of

December 9, 2019

In attendance: Martha Brenckle, Julie Brisset, Andres Campiglia, Debopam Chakrabarti, Peter Delfyett, Chris Emrich, Debbie Hahs-Vaughn, Bari Hoffman Ruddy, Qun “Treen” Huo, Kangsang Lee, David Luma, Sarah Norris, Fevzi Okumus, Nina Orlovskaya, Yongho Sohn, Keri Watson, Paul Wiegand, Shengli Zou, Liz Klonoff, Debra Reinhart. Debopam Chakrabarti, Chair, called the meeting to order at 4:04 PM. The roll was circulated for signatures. Minutes from the previous meeting were approved.

Discussion to Proposed Changes to “Campus Safety and Health Policy”, Policy Number 3-122 (4:07p)

There was a discussion about potential revisions the policy with respect to who pays for reinspection after violations are found. Some members noted that the revisions would have the PI pay even if the violations are minor.

Several faculty present noted serious concerns, noting that they frequently have changes and go through reinspection regularly—this will create the wrong kinds of disincentives, limiting how quickly UCF responds to problems.

Dr. Lee pointed out that his lab goes through reinspect regularly for things such as: clarifying language and required equipment to purchase. Who pays the cost? Does he pass it on to students who are in violation? Does he pass it on to the sponsor of the grant to which to work belongs? He expressed concern about how he tells his program manager he has to change the costs.

There was general agreement that the change should be resisted. Dr. Chakrabarti suggested we create a resolution for the faculty senate.

Dr. Huo expressed concern that such policies should go through the units for review.

Dr Reinhart noted that it is supposed to go through review but that the policy change was posted for discussion at the last meeting but was withdrawn. So it is not technically even a proposed change yet.

Dr. Klonoff reviewed the reporting structure and recent changes to EHS—EHS doesn’t report to the Office of Research.

There was some general discussion about the nature of a resolution we might draft. Dr. Reinhart suggested a response should be more than opposition, it should be constructive.

Dr. Emrich asked how much overhead could be used to pay for these re-inspections. Dr. Klonoff indicated that there is no mechanism now for paying operational costs like these. She went on to discussion the plan to put in 10 kiosks for purchasing lab coats on campus.

There was general discussion between Dr. Reinhart and Dr. Lee about the fact that the proposed change allows 30 days for minor infraction—Dr. Lee pointed out that sometimes UCF purchasing cannot process new equipment purchases in under 30 days. Dr. Reinhart suggested that maybe the language should allow for some kind of “plan” to be put in place rather to allow for such variance. There was some general discussion about what kind of form that might take.

Dr. Klonoff suggested that the council invite Renee Michel (Director of EHS) to the next meeting to discuss these issues.

Dr. Chakrabarti agreed this was a good idea, but also wished to pursue a resolution concurrently.

Dr. Orlovskaya asked for clarification about the process: to steering committee for approval first?

Dr. Ruddy suggested that we wait until something from EHS has been officially submitted to the steering committee, noting that it has not yet (because it was pulled).

Dr. Chakrabarti pointed out that a draft had been available to faculty before it was pulled from the agenda. We can respond to that draft.

Dr. Orlovskaya asked whether such a policy *could* be approved without faculty input, and Dr. Chakrabarti indicated that a draft research council resolution to the senate was a means of expressing our opinion.

Several faculty agreed with Dr. Klonoff that we should invite Ms. Renee Michel to discuss further. Dr. Orlovskaya moved that we do so, Dr. Lee seconded. The action was approved unanimously by the council.

EHS Responsibilities Under OR? (4:35p)

There was a general discussion about whether or not EHS (or parts of EHS) should fall under the Office of Research. There was general agreement that there were lot of changes UCF was undertaking, and that these must be done in concert with compliance (which is typically under OR).

Dr. Klonoff pointed out that EHS had been moved to its own unit last July, but that the budget has not yet been moved. Dr. Reinhart pointed out that IRB and export control are under OR at UCF. Office of Research representatives pointed out that the faculty should take a more active role in clarifying how they believe these organizations and policies should be structured.

Dr. Lee asked whether we could survey other schools to find out how EHS is typically structured at other universities. Dr. Klonoff indicated that had already been done. Of 30 schools, only 2 had EHS under OR—typically they are under facilities, with an “arm that reaches out to OR”. In 28 schools, export control reports to OR, except where EHS is under OR (UF and USF). At UF, EHS reports to facilities.

Dr. Orlovskaya asked how faculty should express their position on such matters. There was general discussion about surveying UCF faculty, etc. Dr. Orlovskaya suggested we form an ad hoc subcommittee to develop a proposal as to whether the lab responsibilities portion of EHS should report to the Office of Research.

Dr. Reinhart examined the EHS website and asked whether *most* of the responsibilities listed should fall under OR.

Dr. Chakrabarti requested members to provide input on drafting a resolution. Dr. Watson suggested language be broadened beyond “labs” to include “studios”, as well.

Discussion about Creating Subcommittees/Taskforce (4:52p)

Dr. Orlovskaya suggested we have three “subcommittees”: 1) research compliance in general; 2) evaluation procedures (task force created last meeting); 3) IT policy as it pertains to research.

General discussion about whether these are “subcommittees” or “task forces”. Agreed that these are probably task forces, but that they should report back to the research council regularly.

Dr. Chakrabarti suggested that we also consider how space is allocated. There was general discussions about the idea that the research council could draft a document proposing the process and procedures for assigning lab space on campus.

It was agreed that task forces should be formed to address each of these, but the task forces were not yet formed.

The meeting was adjourned at 5:12p.

Faculty Senate Research Council Meeting

Minutes of

January 13, 2020

In attendance: Julie Brisset, Andres Campiglia, Debopam Chakrabarti, Debbie Hahs-Vaughn, Bari Hoffman Ruddy, Qun “Treen” Huo, David Luna, Fevzi Okumus, Nina Orlovskaya, Eduardo Teixeira, Damla Turgut, Shengli Zou, Jennifer Kent-Walsh, Liz Klonoff, Debra Reinhart. Sevil Sonmez.

CHPS and BA ADRs are in attendance. Renee Michel, Director EH&S attended as a guest speaker.

Debopam Chakrabarti, Chair, called the meeting to order at 4:05 PM. The roll was circulated for signatures. Minutes from the previous meeting were approved.

Disussion With EH&S Director

- Policy revision s with respect to who pays for reinspection after violations are found was removed/withdrawn and EH&S is working with stakeholders before it opens again for edits most likely not going to be charging fees.
- Compliance with care: change the way we do business how to educate faculty so they can do the right thing. Change internal culture of EHS not perceived as a policy department.
- Revist of inspection: when deficiencies are noticed will there be a charge for that?
- In case of a chronic violator the escalation through the chair and college deans should enforce discipline on the faculty.
- Situations of severe neglect needs to be addressed differently.
- Dr. Klonoff suggested that we continue to help spread the news to comments that EHS is about a culture of safety and responsive to helping faculty facilitate their work.

Resolution for EH&S to remain under the Office of Research

- There was a continuation of discussion from the last meeting about whether or not EHS (or parts of EHS) as well as export control should fall under the Office of Research.
- Appendix was distributed of other universities depicting where EH&S reports to.
- There is a need to expand the whereas clause for the senate resolution being developed.
- All members of the RC will contribute additional whereas clauses to provide context for the need of the resolution.

OOR seed and equipment funding awards

- All colleges received some level of funding if they applied
- Exploratory research allocated funding based on formula created by ADR’s
- Awardees were notified in December
- Plans to continue this in future was asked by an RC member and the response was that it was dependent on funding from the Provost
- Questions were asked regarding the amount of funds awarded
 - Total funding: \$1M
 - IR2 established teams 5 applications received, 5 awarded
 - IR1 funded 5 awards

Vice Chair, Research Council

- Dr. Delfeyett has stepped down from the RC because of conflicts with his teaching schedule.
- Dr. Orlovskya has been nominated and approved to be the Vice Chair.

Faculty Senate Research Council Meeting Minutes

Minutes of August 31, 2020

Members in attendance: Julie Brisset, Shawn Burke, Andrea Campiglia, Debopam Chakrabarti, Peter Delfyett, Debbie Hahs-Vaughn, Qun Treen Hou, Vicki Loerzel, David Luna, Mary Darlin Neel, Sarah Norris, Fevzi Okumus, Nazanin Rahnavard, Yongho Sohn, Matt Stock, Natalie Underberg-Goode, Fuzzy Wells, Shengli Zou

Administrators and others in attendance: Carmen Giurgescu, Jennifer Kent-Walsh, Elizabeth Klonoff, Griff Parks, Debra Reinhart, Blake Scott

The committee was charged by Blake Scott, Faculty Senate. According to Dr. Scott, a few items that the Council may want to consider for their agenda this year include the following:

- Research IT support, including what should be carved out by Research Council
- How UCF's Huron system is working for faculty

Dr. Scott opened nominations from the floor for the Council Chair. Natalie Underberg-Goode was nominated as Chair. Motion made, second, all in favor to appoint Dr. Underberg-Goode as Chair.

Dr. Underberg-Goode asked for nominations from the floor for the Vice Chair. Shawn Burke was nominated for Vice Chair. Motion made, second, all in favor to appoint Dr. Burke as Vice Chair.

Debopam Chakrabarti, Council Chair last year, shared information on major items that were discussed last year in the Council.

Dr. Klonoff shared information on a change in the conflict of interest (COI) policy and how faculty complete the COI. Effective July 1, Florida legislature indicated that all outside university activities that are related to a faculty's expertise must be reported. Comments are being requested now, and Dr. Klonoff will forward the questions along with the comment page for feedback.

Per Dr. Klonoff, \$1M in seed funding will be available, and this information will be forwarded to faculty soon.

A question was posed regarding P3 funding. Dr. Klonoff indicated that they are hoping carry over funds will be used to continue P3 as well as sweeping funding for P3s that have not secured a candidate.

Next meeting: September 28, 4:00. An invitation will be forwarded to the committee.

There being no further business, the meeting was adjourned by the Chair at 4:40 pm.

Minutes were recorded by Debbie Hahs-Vaughn.

LOCATION OF ENVIRONMENTAL HEALTH AND SAFETY (EHS) WITHIN UNIVERSITY STRUCTURE

Public Institutions	HERD		Governing Unit For EHS	Chief Reporting Structure For EH&S (Org charts downloaded for further review)	Housed in Research Office
	National Ranking (Public Inst.)	2017 Rsch. & Dev. \$ Amt. M			
Univ. of Michigan, Ann Arbor	2	\$ 1,530,139,000	Facilities & Operations	Ex. Dir. EH&S - Assoc. V.P. Facilities & Operations - Ex V.P. & CFO	Laboratory Rsch Safety Program - Under Research
Univ. of California, San Francisco	3	\$ 1,409,398,000	Research	Ex. Dir. EH&S - Assoc. V.C. Rsch. Infrastructure - Assoc. V. C. Rsch & Ops. - Ex. V. C. & Provost	All areas of EH&S housed in OR
Univ. of Washington, Seattle	5	\$ 1,348,220,000	Hlth Sciences Admin	Sr. Dir. EH&S - Ex Dir. Hlth Sci. Admin. - Ex. V.P. & Provost	All components of EHS operating and housed under Hlth Science Admin
Univ. of Wisconsin-Madison	6	\$ 1,193,413,000	Facilities Planning & Mgmt.	Assoc. V.C. FP&M - V.C. Finance and Administration	All components of EHS operating and housed under Facilities Planning and Management
Univ. of California, San Diego	7	\$ 1,133,454,000	Environmental & Bldg. Svcs	Assoc. V.C. Environ. & Bldg. Svcs. - V.C. Resource Mgmt & Planning	All components of EHS operating and housed under Environmental & Bldg. Svcs.
Univ. of North Carolina at Chapel Hill	11	\$ 1,102,063,000	Finance and Operations	Ex. Dir. EH&S, V.C. Fin & Ops. - Provost	None found
Univ. of California, Los Angeles	12	\$ 1,076,917,000	Administrative	Officers, Assist V.C. EH&S, V.C. Administrative	OR Committees partner with EH&S - CPSC, IBC, RSC, - Research Safety and Animal Welfare Administration
Univ. of Minnesota, Twin Cities	17	\$ 921,681,000	University Services	Assist. V.P. EH&S - V.P. Univ. Svcs.	Biosafety Level 3, Institutional Biosafety Committee - Research Office
Texas A&M Univ. College Station	19	\$ 905,464,000	Div. of Finance and Operations	Assist. Mngr. EH&S, Mngr Office of Safety and Security, Ex. V.P. Fin & Ops and CFO	Div of Rsch - Biosafety
Ohio State University	22	\$ 864,327,000	Facilities Operations and Development	Sr. Dir EH&S, Assoc. V.P. Facilities Ops. and Dev., Sr. V.P. Admin & Planning	Institutional Biosafety Committee - Research Office
Univ. of Florida	25	\$ 801,418,000	Business Affairs	Dir. EH&S - Assis. V.P. Public & Environ. Safety, V.P. Business Affairs	Institutional Biosafety Committee - Research Office
Michigan State Univ.	32	\$ 694,917,000	Research and Innovation	Sr. V.P. Rsch and Innovation	All areas of EH&S housed in OR
Univ. of Texas at Austin	35	\$ 652,187,000	Campus Safety	Dir. EH&S, Assist V.P. Campus Safety, Sr. V.P. Finance and Admin. Svcs.	Institutional Biosafety Committee - Research Office
Univ. of South Florida (Tampa)	42	\$ 557,889,000	Administrative Services	Dir EH&S - Assis. V.P. Facilities - V.P. Admin Svcs. - Sr. V.P. Bus. Fin.	Institutional Biosafety Committee & Bio Safety Program Trng - Research Office
Arizona State Univ.	49	\$ 545,016,000	Business and Finance	Dir. EH&S, Assoc. VP Bus. Svcs and Sustainability Officer, Ex. Vice Pres. Treasurer and CFO	Institutional Biosafety Committee - Research Office
Iowa State Univ.	73	\$ 323,584,000	Operations and Finance	Assist. Dir EH&S, Assis. V.P. EH&S, snr. V.P. Operations and Finance	Office of Biotechnology - IBC
Univ. of Kansas	78	\$ 300,319,000	Provost	Dir. EH&S, V.Prov. Operations, Provost	None found
Florida State Univ.	82	\$ 282,901,000	Facilities	Dir. EH&S - Sr. Assoc. V.P. Facilities, V.P. Finance Admin	None found
Univ. Central Florida	98	\$ 233,702,000	Research	Dir. EH&S, V.P. Rsch. And Dean Col. of GS	All areas of EH&S housed in OR
Georgia State Univ.	108	\$ 200,171,000	Research and Economic Dev.	Dir Rsch Prog. & High Containment Labs, Assoc VP Rsch Integ., VP Rsch. & Econ. Dev.	Research Safety Prog & High Containment Labs, Institutional Biosafety Committee, Biosafety, Chemical Safety, Radiation Safety
Florida International Univ.	123	\$ 177,292,000	Emergency Management	Dir. EH&S, Assist V.P. Emergency Mgmt, V.P. Ops and Safety & Chief Staff	Institutional Biosafety Committee - Research Office
UC Riverside	127	\$ 163,632,000	Enterprise Risk Mngt.	Dir. EH&S, Assist V.C. Enterprise Risk Mgmt, V.C. Busin Admin Svc	Institutional Biosafety Committee - Research Office
Oregon State Univ.	159	\$ 95,974,000	Finance and Administration	Dir. EH&S, Sr. Assoc. V.P. for Admin., V.P. F&A	None found
Purdue Univ.	188	\$ 58,056,000	Financial Affairs	Senior Dir. EHSR, Terasurer & CFO	Institutional Biosafety Committee - Research Office
Florida Atlantic Univ.	202	\$ 46,025,000	Administrative Affairs	Dir. EH&S - V.P. Admin Affairs & CAO	None found
Florida A&M Univ.	216	\$ 37,578,000	Facilities, Planning, Construction & Safety	Dir. EH&S, Assoc V.P. Fac. Planning, Const & Safety, VP F&A	Institutional Biosafety Committee - Research Office
Univ. of West Florida	224	\$ 35,054,000	Finance and Administration	Dir. EH&S - V.P. F&A	Non found
Univ. of North Florida	374	\$ 6,474,000	Administration and Finance	Dir EH&S - Assoc. V.P. - V.P. A&F	Institutional Biosafety Committee - Research Office
Florida Gulf Coast Univ.	381	\$ 6,025,000	Administrative Services & Finances	Dir EH&S, V.P. for Admin. Svcs & Finances	Institutional Biosafety Committee - Research Office
New College	642	\$ 998,000	F&A	Dir. EH&S, Assoc. V.P. F&S, V.P. F&A	None found
Florida Polytechnic Univ.	786	\$ 438,000	Facilities and Safety Svcs.	Dir. EH&S, Assist V.P. Facilities, V.P. F&A	None found

NOTES:	
1. Color denotes FL. Institutions	
2. Color denotes those institutions in the University Innovative Alliance :	