Information Technology Committee

Agenda for meeting of Tuesday, September 29, 2020, 2:00 p.m.

Zoom Meeting:
https://ucf.zoom.us/j/98673291405?pwd=WUd0MzJ5UUlONGpMSHNvNi9KbXNkQT09

- Pre Meeting (1:55, Useless Trivia Challenge)

- (2:00) Call to Order

- (2:01) Roll Call (Screen Verification, & Zoom Report)

- (2:02) Approval of Minutes
    - September 1st, 20-Covid
    - September 15th, 20-Covid

- (2:05) Announcements
    - The Co-Chairs have implemented a standing meeting with UCF's VP/CIO one week prior to our standing IT committee meetings in an effort to streamline our projects.

- (2:06) Old Business
    - Resolution Updates
    - Research Support and the Research Tech Advisory Council
    - IT Funding
    - IT Security and Compliance
    - ERP
    - IT Organization and Alignment
    - Classroom Technology
    - Technology consistency
    - Linux Support
    - Google Drive

- (2:46) New Business
    - Prioritization of projects by implanting the Pareto Principle (80/20)
    - Other Business time limits

- (2:50) Other Business

- Adjournment

Information Technology Committee

Minutes for meeting of Tuesday, September 15, 2020, 2:00 p.m.

Zoom Meeting

Roll Call: Robert Macy, Sumanta Pattanaik, Dawn Eckhoff, Steffen Guenzel, Heath Martin, Matt Nobles, James Gallo, Lee Dotson, Joe Harrington, Susanny Beltran, Michael Sink, Francisca Yonekura, Athena Hoeppner

Jim Gallo, chair, called the meeting to order at 2:00 p.m.

- Dawn Eckhoff will be taking Committee minutes
- **Old Business**
    - Continue Discussion of Issues related to Online Learning/ Remote Working due to the COVID-19 lockdown
        - Michael Sink: Microphone issues with lapel mic and mask
            - Back order on mics and cameras/laptops
            - Faculty are ordering their own equipment and getting it installed
            - Library with laptops with webcams for student use (small number)
            - CARES funding allocation for equipment
            - TPC cash on hand to help students with equipment to help in classes
                - Need to know where the need is.
            - Will reach out to find out how to identify students with needs and find who they need to reach out.
    - Traffic trying to come in through the FireWall last week. Fire Wall did its job and the DDOS service shut down the in and out
    - Some physical computer labs are open with laptops and mice; computers and mice sanitized after each use
    - Staffing and funding IT are an issue with
        - Sustainability of funding source—only Tech Fee right now
            - $35 million in needs
            - Some university IT equipment cannot be updated and needs to be replaced
            - 10% of IT workforce jobs are unopened and unfilled due to budget issue and that is before the 6% cut
                - This is hurting IT service for the university
            - Trying to get less expensive labor, but there is a trade-off for experience
            - ERP=trying to select a vendor by levering our size (UCF)
                - $50 million on carry-forward, but trying not to spend everything on ERP (HR and Finance) Student system also needed.

- Trying to get early adoption pricing. Maybe…state-wide approach for the 5-year renewal.
- Negotiating with WorkDay right now after 800 people provided 500 surveys after the demonstrations of vendors
- WorkDay 80% ready with their student system, but the price point may be an issue
- Oracle is the other system that we may use, but they are not ready with the student system. They might be ready within 2 years.
- Oracle and WorkDay are close in price and that is helpful with the cost of the WorkDay system
- Timeline: 24 month implementation start to finish (HR and Finance)
  - Need faculty and admin support and involvement and get feedback.
- System of Record needed for reporting
  - Engaging with students/faculty and staff with the platforms and use the data collected for better outcomes
- CSIO search
  - Committee formed
  - Nation-wide competitive search
  - Hire prior to the November Break
- IT 2020 Plan
  - Not just an org chart change
  - Discussion regarding centralization
  - Getting more faculty involvement regarding research and what we need now and in the future
  - Org changes within UCF to make research a main area of focus
  - More collective approaches for providing resources on campus
- IST/GRIT/IT groups within colleges---need a central place for researchers to go for support instead of being passed all around to get support
- IT Advisory Board from Community/Industry and UCF Foundation for possible funding sources. Even for just one-time purchases or support items.
- CIRCA-group part of our FLR partnership made of research and technology people from all over the state that will get together to work on common issues and not work on the same issue individually. Need to negotiate as a state for better pricing on items.
- State-wide contract $541 per FTE (we have 7700 FTEs) $4.1 million right now we are negotiating at $291 per FTE $2.25 million---per year
- $50 million in replacing Athletics system, Foundation system and COM system. Annual cost is not the issue but the system integration-implementation will be ~$10 to $20 million over 2 years. This is a consultant cost…biggest part of budget. Back-fill is the other part of the budget. $2-3 million per year. Working with departments, training resources, service delivery. Additional licensing. Plan to monitor the budget weekly for the consultants.
- 6-10 new apps on UCF APPS

- Trying to create
- DDOS=Distributed Denial of Service
- FLR=Florida Lambda Rail part of our ISP that we are part of.

- Ideas and Help!
  - Peter Kik--$10 app Duet you can use your iPad as an external monitor for your PC or Mac.
  - Athena Hoeppner $2.99 app to use your phone as your camera (Professional version) there is a free app
  - Francisca Yonekura: Webcam alternatives
  - https://digitallearning.ucf.edu/newsroom/keeplearning/webcam-alternatives/
- **New Business**
  - Roll Call Procedure adjustments, utilization of Zoom
  - Cleanup of Outstanding Projects
    - Linux support-Reach out to JP and Discuss at next meeting
      - Server issues
    - Resolution Status
    - Dashboard for mailing lists
    - Google Drive
      - Cannot install it
        - Need to get support up and running to support researchers
        - Single Sign-on using NID
    - Google Cloud
      - API capabilities
        - Working on an enterprise agreements
    - Bring in Ad Hoc Faculty IT
- **Other Business**
  - None
- **Adjournment at 3:00 pm**