

**Faculty Senate Personnel Committee
Meeting Minutes
September 30, 2010
3:00 P.M., HPH 406I**

Attendance: Kevin Haran, Chair, Jeff Allen, Debopam Chakrabarti, Maureen Covelli, Drew Lanier, Niels Lobo, Jeff Kaplan, Lisa Roney, Lee Ross, Wilfred Wienke

The agenda item for discussion was a draft of proposed **Regulations for Promotion of Non Tenure-Earning Research and Clinical Faculty**. Prof. Haran stated that the document had been revised at the last meeting of the Personnel committee in Spring 2010. The revisions were in response to recommendations from the Steering Committee.

Much of the discussion at today's meeting centered on section (1) Scope. Dr. Chakrabarti was concerned that the document excluded multi-year teaching faculty in the College of Medicine. There was also discussion of why Instructors were not included, but it was made clear that the guidelines are intended for non-tenure earning faculty starting at the rank of Assistant Professor. (Regarding the issue of Instructors, Haran reminded the committee and the Faculty Senate had approved a resolution supporting a promotion stream for Lecturers and Instructors last year.)

Dr. Covelli mentioned that the College of Nursing was satisfied with the current draft of the document. She stated that there would not be a timeline for non-tenure earning faculty to go up for promotion under these guidelines.

Based on these discussions, the Personnel Committee agreed to the following revisions to the document:

TITLE:

**6C7-## PROMOTION OF NON TENURE-EARNING RESEARCH, TEACHING,
AND CLINICAL FACULTY**

Page 1. Section 1. **Scope:**

- 1) **Scope.** This regulation shall apply to all full-time non tenure-earning research, teaching, and clinical faculty at the rank of Assistant Professor and above including those who are not otherwise covered by the Collective Bargaining Agreement.

Page 2. Section 4a. **Criteria:**

Promotion is awarded when the ~~appropriate~~ respective committees concurs that the candidate meets the qualifications for appointment to the rank ~~or position~~ to which the candidate applies.

Page 5. g.1. **Department, school, center, or unit promotion committees:**

When possible:

- a) All full-time tenured and non tenure-earning associate and full professors shall make recommendations regarding promotion to associate professor.
- b) All full-time tenured and non tenure-earning full professors shall make recommendations regarding promotion to full professor ~~or professor~~.
- c) In instances when (a) and (b) above cannot be met, the committee composition shall be determined by the department chair/school director/unit head in cooperation with the dean or vice president and with the approval of the provost or provost's designee. (Refer to p. 5 of Promotion and Tenure Regulations)

Page 7. h.1 **College/unit promotion committee**

Each college/unit shall elect a promotion committee. If practicable, this committee consists of at least three full professors, at least one of whom should be tenured. ~~tenured and non-tenure-earning faculty members holding the rank at or above the rank to which candidates are applying.~~

MEETING ADJOURNED AT 4:10 P.M.

Meeting minutes respectfully submitted by Kevin Haran.