

**UCF Faculty Senate**  
Information Technology Committee

Minutes of **September 30, 2019**  
BA I, room 230A

Melanie Guldi, chair, called the meeting to order at 2:05 pm. The roll was circulated for signatures.

**In Attendance:** Anya Andrews, Daniel Barber, Matt Dombrowski, Dawn Eckhoff, James Gallo, Sandra Galura, Melanie Senate Liaison Guldi, Joseph Steering Liaison Harrington, Athena Hoepfner, Pieter Kik, Heath Martin, Matthew Nobles, and Sumanta Pattanaik

**Guests:** JP Peters (ex officio)

**Minutes:** Motion and second made to approve the minutes of September 16, 2019. The minutes were approved as amended.

**Old Business**

- Resolution 2019-2020-12 Faculty Senate Bylaw Change – Information Technology Committee Membership – Guests attended the previous meeting to discuss the resolution in anticipation of the Senate meeting next week. Suggestions were made to have Tom Cavanaugh or his designee as ex-officio and to keep the resolution consistent with other language. The resolution will be read at the next Senate meeting and made available for comment to discuss at the November meeting. The committee can wait for the resolution to come up in Senate and propose an amendment.
- UCF Rising – Motion and second made to remove this topic from future agendas. All in favor.
- Cloud Storage Options – JP led the Cloud Storage topic. OneDrive is the only approved solution. There are conversations happening regarding developing a workflow to discuss business reasons why Dropbox should be used. Cost of the product would be the responsibility of the requesting faculty member. Discussion ensued regarding compliance with NIST and data restrictions. If you are in UCFIT, talk to your BRM. If you are not in UCFIT, go through your IT manager.

There was a suggestion to put information on the website to make it easier for people to find. Question if there could be policy approval for unrestricted data storage on any service. JP will investigate. Discussion ensued regarding restricted data and FERPA. For example, student email addresses are restricted, but phone numbers are not. Some feel it would be helpful if email addresses were not considered private. This may be more of a compliance issue than an IT issue. UCF does not distinguish between personal and institutional email addresses. Joe Harrington will locate the specific language in the FERPA policy that is being referenced and send to JP.

**New Business**

- List from Steering Committee – Steering Committee reviewed items to refer to committees. Discussed the assigned topic (Item 14) to look at resolutions in the last 5 years to see if they were implemented and, if so, have they been implemented to our satisfaction. Christie Wolf can help provide a list of rejected resolutions for review in the event that they we may want to resubmit.

**Other Business**

None.

**ADJOURNMENT**

The meeting adjourned at 2:37 p.m.