

**Faculty Senate Personnel Committee**  
**September 4, 2007**

Present: Lin Huff-Corzine, Jeffrey Kaplan, Ali Orooji, Patrick Likamwa, William Sutton, Cory Watkins, Debopam Chakrabarti

The meeting was called to order at 4:40 pm. Dr. Chakrabarti requested Dr. Huff-Corzine to explain the changes in the P&T guidelines that are underway. Dr. Huff-Corzine explained various modifications the office of faculty relations has done to update criteria for promotion & tenure. She requested this committee to go through the P&T guidelines (available at [www.facultyrelations.ucf.edu](http://www.facultyrelations.ucf.edu)) and suggest of changes that are needed. Dr. Chakrabarti proposed that the committee evaluate "Promotion of Faculty" guidelines (pages 3-8) for discussion in the next meeting. Dr. Kaplan will bring the comments and notes from the 2006-2007 personnel committee meetings.

Dr. Orooji proposed that the committee draft a resolution for departments/centers permanent heads first for the October meeting. All other members concurred.

All members agreed to meet on first Tuesday of each month at 4:30 this semester. Dr. Orooji will look into the availability of a conference room in the Engineering building for committee meetings.

Meeting was adjourned at 5:35 pm.