



# Faculty Senate

## Information Technology Committee

Agenda for meeting of Tuesday, September 7, 2021, 2:00 p.m.

Zoom Meeting:

<https://ucf.zoom.us/j/93420950505?pwd=MHVDeC9nYVV3a2l1WnlnInd25hTnBzdz09>

- Call to Order
- Roll Call
- Approval of Minutes from *March 23, 2021*
- Announcements
- Elect Chair and Vice Chair
- Suggested Agenda Items for 2021-2022 Committee Business
  - ERP Update
  - Communications management/Email dashboard and opt-out
  - Telephones, texting as a supported university capability
  - Email forwarding/access for faculty no longer at UCF
  - Linux support
  - Support for high-performance computing
  - Faculty "standard" computing support - backup, hardware, software
  - Classroom IT support
  - Support for research involving protected data
  - Software licensing
  - Backup and recoverability of cloud provider data
  - WordPress Gaps – Serving Many files on a website
- Adjournment



# Faculty Senate

## Information Technology Committee

Minutes for meeting of Tuesday, March 23, 2021, 2:00 p.m.

- Call to Order 2:00p
- Roll Call (Screen Verification, & Zoom Report)
  - Present: Robert Macy, James Gallo, Pieter Kik, Athena Hoepfner, Michael Sink, Joe Harrington, Matthew Hall, Lori Walters, Lee Dotson, Matt Nobles, Sumanta Pattanaik, Heath Martin, Steffen Guenzel, Francisa Yonekura, Dawn Eckhoff
- Approval of Minutes - Approved
- (Announcements)
- Updates (Old Business)
  - o ERP Update on Consulting Response
    - Initial Adaptive Go Live was pushed out
      - o Soft Go Live on April 5, 2021
      - o Full rollout on April 12, 2021
      - o Training has started and is ongoing
      - o Discussion re: HR, Research, Service Delivery with the ERP
      - o Getting Service Delivery people closest
      - o Third Party items that need to be replaced are being addressed now prior to July 2022 Go Live
      - o First Phase Scope:
        - HR, Finance and Grants only
      - o Not sure when student implementation will start
        - Many customizations in the student part of People Soft
        - Some of the custom bolt-ons are not available in Work Day
  - Chart or List of all processes that involve paper – Joe Harrington
    - Purchases/Receipts
      - President wants a complete digital university per Matthew Hall
      - Michael Sink will be heading up the digitalization of the university
    - Approval of Time Sheets in People Soft – unable to do that if you do not have the authorization so that is still paper/pen
    - Approving credits of students for zero credits of research and all has to be done via paper
    - Gap in People Soft was corrected by individual colleges and departments
    - Survey went out to department heads/directors to discover what can be collapsed into Work Day
    - Work Day will have the ability to help with digitalization of the university
    - Not everything will happen on July 2022 launch, but will be adapted
    - Pulling HR out of departments – Not necessarily pulling out, but making certain that correct people and correct functions are happening in the correct areas. Some items may need to be centralized and consistent.
- New Business

- Enterprise Licensing
- Email Branching
  - Nothing new yet on the email dashboard – Matthew Hall
- Email Forwarding
  - Extending logic so a graduate student who is not here for the summer. May wait until Work Day is implemented and use identity attributes and how they are created or maintained.
  - Faculty email after leaving the university
    - Matthew Hall has it on the list to examine and discuss
    - Discussion and updates at each meeting
      - HR/FERPA compliance
- BOC
- Interior surveillance system in the public spaces has been seen – Matt Nobles
  - Questions re: where are the videos stored; what are they looking at
  - Matthew Hall will ask Gerald regarding the video cameras
  - Joe Harrington has cameras in his building due to theft. Videos are reviewed only if there is a theft and not just when faculty are in their office, etc.
  - Discussion of these cameras should occur with the Senate and the policy should be circulated
  - Matthew Hall will ask Ronda and Gerald regarding these cameras and the specific policies and who has access to the videos
  - Joe Harrington commented on a Bill regarding student's right to record classes and the need for a policy
- Other Business
  - Turn It In contract is up in June
    - Matthew Hall would like our input on Turn It In
  - New mapping of this committee
  - Status of Google drive and FERPA
    - No enterprise with Google yet
  - Status of Drop Box and cost of \$220 per individual account - Matthew Hall will follow-up
    - Enterprise agreement with Drop Box at this time
  - There will be an April meeting for this committee
- Adjournment at 3:04