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UNIVERSITY OF CENTRAL FLORIDA  
FACULTY SENATE MINUTES

MEMORANDUM

TO: All Faculty  
FROM: Faculty Senate Office  
DATE: September 26, 1994  
SUBJECT: Minutes of Faculty Senate Meeting of September 8, 1994  
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The meeting was called to order by Dr. Naval Modani, Chair, at 4:05 p.m. The roll was passed for signature. The minutes of Senate meeting on April 7, 1994 were approved. Guests present included: Vice Provost Dr. Frank Juge, Chair of the Council of Chairs Dr. Essam Radwan, Interim Director of Honors Program Dr. Katherine Keller, Ms. Ann Marie Allison, Dr. Robert Flick, Dr. Jeffrey Cornett, Dr. Karen Biraimah, and SGA Vice President Mr. Kevin Gutch. Vice President for Research and Graduate Studies Dr. Diane Jacobs was invited but could not attend this meeting as she was in Tallahassee. Dr. Modani welcomed the guests and introduced Dr. Radwan and Dr. Keller to the Senate.

Dr. Modani commented on the leadership and service provided to the Senate by officers of the previous years and invited Provost Whitehouse to assist him in presenting plaques recognizing these officers. Plaques were presented to Dr. Cunningham (Chair, 1990-93), Dr. Flick (Vice Chair, 1990-91), Dr. Biraimah (Secretary, 1990-91 and Vice Chair, 1991-92), Dr. Cornett (Secretary, 1991-93), Dr. Modani (Vice Chair, 1992-93), Dr. Hosni (Vice Chair, 1993-94). Dr. Modani thanked all the officers who served in the past.

Dr. Modani reported on changes in Senate membership and welcomed the new members: Dr. Shirley Leckie (1994-96), Dr. Carol Bast (1994-95), Dr. Wendell Lawther (1994-96), Dr. Frances Smith (1994-95), and Dr. Martha Bell (1994-95). Committee assignments for the new members were also announced. Dr. Brian Rungeling is on sabbatical leave for the fall semester and the elected alternate from the College of Business, Dr. John Hatfield, will serve for the semester.

Members were reminded to work with their chairs to ensure that their teaching schedules did not conflict with Senate meetings.

UNFINISHED BUSINESS:

Dr. Juge reported that the final boundaries of the arboretum have been agreed to and are being incorporated into the UCF Master Plan. Approximately 50 acres are being designated as the arboretum. He thanked the Senate for its initiative and praised President Hitt for his leadership in resolving this issue. Discussion continued on surrounding areas, north entrance to the UCF campus, the fire station to be located at this entrance, and widening of Alafaya Trail. Dr. Juge also reported on the four administrative reviews conducted last year. He commented that the reviews were very constructive and the four individuals reviewed received positive recommendations. Dr. Modani announced that the copies of last year's Senate resolutions are available from the Senate office.

NEW BUSINESS:

Provost Whitehouse was invited to address the Senate. He reported on the enrollment growth and the student credit hours for the fall semester as well as on new faculty hired this year. UCF's plan for the Teaching Incentive Program has been submitted to the BOR for approval. The process of identifying faculty candidates for TIP is underway and should be completed in about a week. Two open faculty meetings to discuss TIP were well attended and generated a lot of questions and discussion. Provost Whitehouse also reported that \$150,000 is budgeted this year for classroom improvements. Additional monies for this are being allocated by Dr. Bolte. Initially, large classrooms will be targeted and classroom improvements will continue in future years.

Provost Whitehouse announced that the Faculty Assembly is scheduled for Thursday, September 29, 1994 at 4:00 p. m. at the Visual Arts auditorium and refreshments will be served at 3:30 p.m. The search for VP for Information Technology is underway and the pool is reported to have many strong candidates. We hope to have the position filled as soon as possible. He asked for Senate input on policy for granting emeritus status to faculty. Dr. Modani commented that this issue has been referred to the Commencements, Convocations, and Recognitions Committee chaired by Dr. Cunningham. Provost Whitehouse, Dr. Modani, and others will be attending a conference in Orlando on "Comprehensive Faculty Evaluation" and hope to get some innovative ideas.

Dr. Modani said that most members were assigned to a Standing Committee of their first choice. In a few cases, members had to be assigned to other committees and he thanked the members for their cooperation in agreeing to serve on alternate committees. Work on twelve of the sixteen Reporting Committees is complete. Remaining work is anticipated to be completed shortly. Dr. Modani reported that the Standing Committees have met and elected chairs and vice chairs. These committees have also started discussing issues for the year. Chairs and vice chairs of the committees and the Steering Committee liaisons were introduced.

Undergraduate Policy and Curriculum Committee: Chair - Dr. John Dietz, Vice Chair - TBA, Steering Committee liaison - Dr. Lex Wood. Issues: proposed expanding of the time for offering classes, review of student evaluation form, and review of UCF credit hour requirement for honors designation.

Graduate Policy and Curriculum Committee: Chair - Dr. Richard Tucker, Vice Chair - Dr. Steve Goodman, Steering Committee liaison - Dr. Brian Petrasko. Dr. Goodman will serve as the Chair of the Graduate Council. Issues: proposed M.S. and Ph.D. programs in Optical Sciences and Engineering, proposed Ph.D. program in Clinical Psychology, formation of Graduate School, and implications of the Pegasus Model on graduate programs.

Personnel Committee: Chair - Dr. Duane Davis, Steering Committee liaison - Dr. Ida Cook. Issues: five year reviews for administrators, developing tenure criteria for UCF, and annual tenure review.

Budget and Administrative Procedures Committee: Chair - Dr. Walter Johnson, Steering Committee liaison - Dr. John Hatfield. Issues: review and monitoring of the Pegasus Model.

Dr. Modani urged the chairs of the Standing Committees to convene meetings of their committees as soon as possible and to send their resolutions to the Senate office.

Dr. Modani introduced Mr. Kevin Gutch, Student Government Vice President. He informed the faculty about a course guide being developed by the SGA and stated that each faculty will receive a form asking for information on courses they teach. He requested faculty cooperation in filling out the forms and sending them back before the deadline.

There being no other business, the meeting adjourned at 4:55 p.m.