

## **Steering Committee Meeting Minutes for September 8, 2005**

Dr. Manoj Chopra, Chair, called this Steering Committee meeting to order at 4:05 p.m. Minutes of the **August 11, 2005** meeting were unanimously approved with minor changes. Strike on page to the phrase "any volunteers."

**Members present:** Drs. Rufus Barfield, Diane Wink, Janice Peterson, Jim Moharam, Robin DiPietro, Ida Cook, Robert Pennington, Keith Koons, and Rosie Joels.

**Members absent:** Drs. Arlen F. Chase, Melody Bowdon, Dawn Trouard and Henry Daniell.

**Guests:** Dr. John Schell, Lin Huff-Corzine, and Provost Terry Hickey.

### **ANNOUNCEMENTS AND PROVOST REPORT**

*Provost Hickey*

#### **Displaced students**

Have had 50 inquiries. Overture from University of New Orleans to bring their Hospitality management students and faculty here to teach. Rosen College has fewer students than capacity and would be able to accommodate this request. It has been cleared with President, Board of Trustees, and Board of Governors. Invitation has been extended. Not yet set up. State rule as to what can and can not waive per instructions from Board of Governors. We are authorized to waive out of state tuition. However, we can not waive in-state tuition.

General discussion of issues related to damage to universities and colleges in Hurricane Katrina impact area.

#### **Update on the proposal for Medical School at UCF**

Application will be electronically delivered on Monday. Getting ready for presentation. Have been working with FIU since see need for two medical schools. Will make presentation at November Board of Governors. Not sure when decision will be made.

#### **Enrollment**

Total fall enrollment 45,411 as of this morning. Question asked to academic honesty resolution. Was passed. There is a CD given to all faculty on this with a video on honesty.

#### **OLD BUSINESS**

None

#### **New Business**

##### **✦ Proposal to Establish Dr. Phillips School of Real Estate in College in Business**

Dr. Schell presented. For informational purpose only. Proposed by College of Business with a gift from the Phillips Foundation. Would be implemented when the gift received. Proposal is revenue neutral. Administration, staff, program already in place.

## **Steering Committee Meeting Minutes for September 8, 2005**

### ✦ **Proposal to improve communication between Athletics and Faculty Senate**

Request from Dr. Young to address the Senate. September 27, 2005 Mark Gumble to address Senate about how students are doing academically ASSA (Athletic Student Support Association), new procedures etc. Also suggested they go to UPCC also to help spread the word. Also suggest going to the colleges to increase faculty awareness. Steve Orsini will present at October Faculty Senate meeting about new stadium and offering faculty seats in the proposed stadium.

### ✦ **Undergraduate Teaching Equipment Grant money allocated.**

Process carried out by an ad hoc committee of the budget and administrative committee. Suggested the committee do any needed modification on RFP. Total amount of funding is \$400,000. Provost thanked for supporting this program. Current goal is to increase funding, at least to double money available.

### ✦ **Ethics**

Dr. Schell had been asked to convene a task force on Ethics last year. Would like to know if the Steering Committee would like the process to continue. Schedule for this year has been set. Meetings first Monday of the month except for Sept and January when moved to second because of holidays. Verbal reports sent to the Senate. Motions have been brought forward from task force via UPCC. Meetings are noon – 2 pm in FCTL 207. Steering committee endorsed continuation of the work on the task force. Dr. Barfield spoke of the positive impact of being a part of the task force when dealing with cheating in classroom. He also suggested we need to look at the charge to this committee and work with counterpart committee or task force in the student government. Three student government officials were active committee members last year. There is no similar committee at the university level. May want to look at this as a student/faculty committee. Dr. Chopra will discuss this with student government liaison tomorrow. Motion to continue ad hoc committee on ethics made and seconded. Motion carried unanimously.

### ✦ **Personnel Liaison**

Dr Chopra requested a volunteer from Steering Committee to serve as a liaison for personal committee. Dr. David Workman agreed to serve as liaison.

### ✦ **TIP/RIA/SoTL meeting**

Dr. Cook reported the first meeting of the committee on TIP/RIA/SoTL is being scheduled. Members have been identified.

## **Steering Committee Meeting Minutes for September 8, 2005**

### **✦ Evaluations**

A committee is looking at the Student perception of Instruction and possibility of doing on line evaluations. Initial suggestion came from Computer Services who are concerned because of the need for new scanning equipment in order to continue as we have been doing them. Also we are spending ~ \$20,000/year for forms. Web site with data on on-line survey of courses studied. Broad array of schools are doing evaluations on line. There are books on this topic. The committee will solicit input from faculty about the move to on-line evaluation. There are some schools with mixed approaches. Florida Gulf Coast is doing on-line with a form/content similar to this. This is separate from discussion of content of the survey. There was some work over the summer through the Academic Rigor subgroup.

### **Other Issues**

- ✦ Electronic Gradebook for voluntary use will be online in Spring 2006.
- ✦ Received a positive reaffirmation review from NCAA. Smooth review with only two suggestions made.
- ✦ Good time for Standing Committees to talk about agendas. Most of the committees should have met by then.

### **ADJOURNED**

Motion to adjourn made, seconded and approved. Meet adjourned at 5:45 PM.